



ACADEMIC SENATE

Approved Minutes

November 5, 2018

Boardroom - Building 600

3:00 pm – 5:00 pm

1. Call to order	President Jaimez called the meeting to order at 3:05 pm
2. Roll Call	<p>Academic Senate Officers: LaNae Jaimez (President), Josh Scott (Vice President), Erin Duane (Secretary / Treasurer - At-Large), and Michael Wyly (Past President/Ex-Officio).</p> <p>Academic Senate: Andrew Wesley, Anthony Ayala, Janene Whitesell, Jose Cortes, Lauren Taylor-Hill, Lavonne Slaton, Rachel Purdie, Randy Robertson, Rebecca LaCount, Rusty Mayes, Terri Pearson-Bloom, and Vitalis Enemmuo.</p> <p>Sheila Kaushal (Administrative Assistant).</p> <p>Ex Officio: Ferdinanda Florence (Academic Program Review Chair).</p> <p>Guests: Celia Esposito-Noy (Superintendent-President), David Williams (Vice President of Academic Affairs, Lt Brian Travis (Solano County Sheriff's Office), and Shirley Lewis (Dean, Vallejo Center).</p> <p>Absent: Erin Duane (Secretary / Treasurer - At-Large), Margherita Molnar, Scott Parrish, Amy Obegi (Assessment Chair), Michelle Smith (Professional Development/Flex Cal Chair), Erica Beam (Distance Education Chair), and Jim DeKloe (Curriculum Chair).</p>
3. Agenda approval	Senator Ayala motioned to approve the agenda of November 5, 2018. It was seconded by VP Scott. The motion was approved unanimously.
4. Approval of Minutes	Senator Pearson-Bloom motioned to approve the minutes of October 15, 2018. It was seconded by Senator Whitesell. The minutes of October 15, 2018 was approved unanimously.
5. Comments from the Public	There were no comments from the public.
6. AS President Update 6.1 Plenary	President Jaimez attending the ASCCC Plenary in Irvine Nov 1 – 3 with VP Scott, Academic Senate Previous President Wyly, and Adjunct Senator Purdie. Senator Purdie indicated that Plenary was informative regarding issues impacting California Community Colleges. She would

	<p>have like to have more breakout sessions specific to adjunct faculty and would like to have seen an adjunct faculty member served on the Exec Board of the ASCCC. VP Scott commented on how the mission of the ASCCC and its focus on efforts to ensure procedures and processes were followed. PP Wyly spoke to the ASCCC’s continued efforts to inform local Senates about current mandates and initiatives impacting community colleges. President Jaimez described the debate over a resolution related to “calling out” Chancellor Oakley for his lack of collegial consultation and willingness to allow effective participation of the ASCCC. The resolution passed.</p>
6.2 Rita Cameron Wedding	<p>Rita Cameron Wedding presented to the Senate and other faculty on Monday, October 29th. She led an engaging discussion on implicit Bias and how it impacts each of us in our daily lives.</p>
7. Superintendent- President Report	<p>S/P Esposito-Noy did not provide an update.</p>
8. VP of Academic Affairs Report	<p>VP David Williams did not provide an update.</p>
9. Consent Agenda	<p>There were no items to be approved under Consent Agenda.</p>
10. Action Items, Including Items Removed from Consent	
10.1 Flex Cal Attendance Report Form from Professional Development	<p>Senator Pearson-Bloom made a motion to approve the Flex Cal Attendance Report Form with the modification to the instructions regarding the “preapproval” of activities. Senator Wesley seconded the motion and it was approved unanimously.</p>
11. Information/Discussion Items	
11.1 Campus Safety Update by Lt. Travis	<p>Lt. Brian Travis presented the Clery Disclosure Act/ Annual Security Report to the Senate. In addition, he provided similar statistics for nearby community colleges demonstrating that SCC as the safest Community College in the area. He reminded the Senate about the Solano Safe App. He provided a list of activities the Campus Sheriff’s Office has been sponsoring to educate the campus community about safety.</p>
11.2 Incarcerated Students Education by Shirley Lewis	<p>Dean Lewis presented a PowerPoint showing the history and progress of the incarcerated student education program at SCC. She described how the program has changed from the pilot correspondence program to the current face-to-face classes. She showed how the number of classes/course offered and the students served had increased. She acknowledged the limitations and challenges of working with the prison while recognizing the needs and rewards related to serving these</p>

	students. Dean Lewis ended her presentation by thanking the faculty who have taught in the program.
11.3 Catalog Templates for Course Sequencing by Michael Wyly	Guided Pathways Coordinator Michael Wyly provided templates of Course Sequencing as models for those to be used in next year's catalog. He indicated how the current format works well as a handout and how it would be modified for the catalog. Coordinator Wyly asked Senators to share the templates with faculty in their schools for feedback before the November 26 th Senate meeting.
11.4 Faculty Staffing Request by President Jaimez	President Jaimez handed out copies of the 27 requests for faculty positions for the Senator to review prior to the November 19 th Senate meeting where Deans will present the requests and Senators will prioritize hiring requests. She reminded Senators that they represented their schools and the college in this process. It will be important to balance the needs of their school with needs of the college and that decisions should be made in light of what will be best for our college and students.
12. Reports	
12.1 Academic Program Review by Ferdinanda Florence	Chair Florence indicated that the APR is working on integrated planning for Faculty hiring.
12.2 Student Success and Equity by Joshua Scott	Chair Scott reported on the process for reviewing the SESC funding request. The SESC received 22 requests totaling \$1.5 million. They will discuss and evaluate the requests at the SESC Council meeting on 11/9. Chair Scott and Dean Hunt will meet with S/P Esposito-Noy to identify funds for approved proposals and then report back to the SESC and the Academic Senate. The SESC will be working on plans for a Welcome Center with VP Brown. The Welcome Center would be housed in the same space as the ASTC and would be a place for students to engage in Guided Self Placement, to meet with counselors, to work on financial aid applications, and etc.
12.3 Curriculum by Jim DeKloe	Chair DeKloe was not able to attend this meeting.
13. Other Committees	
13.1 First Year Experience by Melissa Reeve	Coordinator Reeve reviewed the FYE steering committee's progress. She described the four funding requests that had been submitted to the SESC. Three requests were for programs that would directly serve students: (a) a comprehensive orientation program, (b) an intensive summer bridge program, and (3)an academic year program supporting first time and full-time students. The fourth request proposed a comprehensive orientation for new FT and adjunct faculty, to improve faculty knowledge of student support programs, and services so that we could be a better resource to students.

**14. Upcoming Items
and/or Action
Reminder**

- 14.1 Assessment Committee – Amy Obegi
- 14.2 Distance Education – Erica Beam
- 14.3 Professional Development/FlexCal – Michelle Smith
- 14.4 Guided Pathways Steering Committee – Michael Wyly
- 14.5 Course Sequencing Template Feedback and Version 2 With
Timeline
- 14.6 Hiring Priorities Discussion

15. Adjournment

Senator Ayala motioned to adjourn the meeting. It was seconded by Senator ?. The meeting was adjourned at 5:00 pm.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED

November 19, 2018 (Hiring priorities)

November 26, 2018

December 3, 2018

December 17, 2018

January 10, 2019

January 28, 2019

February 4, 2019

February 25, 2019

March 4, 2019

March 18, 2019

April 1, 2019

April 22, 2019

May 6, 2019

May 13, 2019