



## ACADEMIC SENATE

### Approved Minutes

August 20, 2018

Boardroom - Building 600

3:00 pm – 5:00 pm

<b>1. Call to order</b>	President Jaimez called meeting to order at 3:02 pm.
<b>2. Roll Call</b>	<p><b>Academic Senate Officers:</b> LaNae Jaimez (President), Erin Duane (Secretary / Treasurer - At-Large). Michael Wyly (Past President/Ex-Officio)</p> <p><b>Academic Senate:</b> Andrew Wesley, Anthony Ayala, Janene Whitesell, Jose Cortes, Lauren Taylor-Hill, Rachel Purdie, Randy Robertson, Rebecca LaCount, Rusty Mayes, Scott Parrish, Terri Pearson-Bloom.</p> <p>Melissa Pegg (Administrative Assistant)</p> <p><b>Ex Officio:</b> Amy Obegi (Assessment Chair) and Ferdinanda Florence (Academic Program Review Chair).</p> <p><b>Guests:</b> Celia Esposito-Noy (Superintendent-President), David Williams (Vice President of Academic Affairs)</p> <p><b>Absent:</b> Josh Scott (Vice President), Anne Niffenegger, Lavonne Slaton, Margherita Molnar, Erica Beam (Distance Education Chair/Ex Officio), Jim DeKloe (Curriculum Chair/Ex Officio), and Michelle Smith (Professional Development/Flex Cal Chair/Ex Officio).</p>
<b>3. Agenda approval</b>	Senator Whitesell motioned to approve the agenda of August 20, 2018. It was seconded by Senator Duane. The motion was approved unanimously.
<b>4. Approval of Minutes</b>	Senator Pearson-Bloom motioned to approve the minutes of August 9, 2018. It was seconded by Senator Mayes. The motion to approve the minutes passed with one abstention made by Senator Whitesell.
<b>5. Comments from the Public</b>	Introductions
<b>6. AS President Update</b> 6.01 Flex Reflection	<p><b>Academic Senate President Report (15 minutes)</b></p> <p>The PDFC Committee did an excellent job planning the August Flex days and planning for the October Professional Development Flex-Cal Event is under way. Presenter applications are due by Tuesday, September 4<sup>th</sup> at 5pm.</p>

	<p>Preliminary planning has commenced for the Spring Professional Development Flex-Cal Event and Convocation. The PDFC Committee will release information as planning continues for both events.</p>
<p>6.02 On Course Training at Solano Community College</p>	<p>Faculty to present On Course during the October Flex. A Canvas shell is available for faculty who are interested in On Course and sharing resources.</p>
<p>6.03 Hiring Committee Appointments</p>	<p>AS President Jaimez discussed the process of selecting appointments for hiring committees. She has, with consultation from the Executive Board, made appointments of two faculty members to the Dean of Enrollment Services hiring committee. Appointments are pending for the Interim Dean of Health Science and Human Resources Vice President positions.</p>
<p>6.04 Fall Plenary</p>	<p>AS President Jaimez requested that Senators contact her by email if they are interested in attending Fall Plenary (Nov 1<sup>st</sup>-3<sup>rd</sup>, Irvine, CA) by Wed 22<sup>nd</sup> at 5 PM.</p>
<p><b>7. Superintendent- President Report</b></p>	<p><b>Celia Esposito-Noy (10 minutes).</b> S/P Esposito-Noy provided updates on enrollment/FTES statistics and its impact on the college. S/P Esposito-Noy detailed that the total FTES is down. SCC's Fiscal Advisory Committee will conduct an impact study on enrollment to develop a sustainable strategy of increasing FTES and adhere to SCC's established goals.</p>
	<p>S/P Esposito-Noy shared updates on the budget, funding for fulltime faculty, faculty obligation number (FON), and funding formulas. SCC's Fiscal department will submit the budget to the Board. The S/P's office will report and track the College Promise statistics. The College Promise reimbursement is for 1<sup>st</sup> time / full-time college students. Future updates will follow as information is released from the Chancellor's office.</p>
	<p>S/P Esposito-Noy shared that the Brightsity program will be available to SCC faculty and staff at no cost and is voluntary. The 8-week program will focus on compassion training and a kickoff event will take place on 9/5/18.</p>
<p><b>8. VP of Academic Affairs Report</b></p>	<p><b>David Williams (5 minutes).</b> No items in this section</p>
<p><b>9. Consent Agenda Action Item</b></p>	<p>No items on this section</p>

**10. Action Items, Including Items Removed from Consent**

10.1 Senate Goals & Priorities

Senator Taylor-Hill motioned to approve action item 10.1 Senate Goals and Priorities and was seconded by Senator Parrish.

The AS discussed subcommittee reporting, the recommendation of the creation of subcommittee newsletters, and the inclusion of committee budgets in reports when applicable. AS President reviewed updates to the senate goals and priorities. Motion to approve the Senate Goals and Priorities were unanimously approved.

10.2 Social Justice Taskforce charge/timeline (LaNae Jaimez, Lauren Taylor-Hill, Rachel Purdie)

The AS discussed formalizing the charge and timeline of the Social Justice Taskforce. Senators Taylor-Hill and Purdie are charged with leading the Social Justice Taskforce and submitting a plan by the end of the fall semester. Senator Ayala motioned to approve the formalization of the Social Justice Taskforce. It was seconded by Senator Whitesell. The motion was unanimously approved.

**11. Information/Discussion Items**

11.1 Communication Activity (LaNae)

Communication activity regarding compassion and dialog was conducted by AS President Jaimez. Senators were encouraged to be the leaders in creating a welcoming culture for difficult conversations.

11.2 Program Mapping (Michael Wyly)

Past President Wyly provided an overview of the program mapping template. It is focused on current ADTs and Certificate sequences. The template will be used to assist faculty in guiding students through to successfully completing programmatic courses and adhering to Guided AB705 regulations. The AS committee reviewed and requested changes to the template. A revised program mapping template inclusive of the recommended changes will be available in digital and hardcopy format. The goal is for the mapped curriculum to be completed by November/December in order to be included in the 2018 -19 catalog.

11.3 Hiring Prioritization Timeline

AS President Jaimez discussed the hiring priorities process for 2018-19 faculty hires. A summary of annual program reviews that details the requests of faculty hiring needs was provided to the S/P's office. AS President Jaimez stated that hiring prioritization is based on program reviews and departmental needs. Departments who want to be included in the prioritization process will work with their Deans to complete the required paperwork.

11.4 Senate Budget

The senate budget allocation will be available TBA. Faculty will be able to view budgets. Specific budget allocations will be provided by fiscal in the next few weeks.

11.5 Offsite Meeting  
Fall 2018

Fall offsite meeting will be conducted at the Biotech Building in Vacaville. Dates to be announced.

**12. Reports**

Senate Subcommittee reports will resume in September.

12.1 Basic Skills/Student Success – Joshua Scott (1<sup>st</sup> meeting of the month – 5 minutes).

12.2 Curriculum – Jim DeKloe (1<sup>st</sup> meeting of the month – 5 minutes).

12.3 Faculty Development/Flex Cal – Michelle Smith (1<sup>st</sup> meeting of the month- 5 minutes).

12.4 Academic Program Review – Ferdinanda Florence (2<sup>nd</sup> meeting of the month - 5 minutes).

12.5 Assessment Committee – Amy Obegi (2<sup>nd</sup> meeting of the month - 5 minutes).

12.6 Distance Education – Erica Beam (2<sup>nd</sup> meeting of the month - 5 minutes).

**13. Other Committees**

13.1 Guided Pathways Steering Committee – Michael Wyly (1<sup>st</sup> meeting of the month – 5 minutes).

13.2 First Year Experience – Melissa Reeve (2<sup>nd</sup> meeting of the month - 5 minutes)

**14. Upcoming Items  
and/or Action  
Reminder**

No comments for this section

**15. Adjournment**

Senator Person Bloom motioned to adjourn the meeting. It was seconded by Senator Parrish. The meeting ended at 5:01 pm.

**ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED**

September 10, 2018

September 17, 2018

October 1, 2018

October 15, 2018

October 29, 2018 (Tentative Special Meeting)

November 5, 2018

November 19, 2018

November 26, 2018 (Tentative Special Meeting)

December 3, 2018

December 17, 2018

January 10, 2019

January 28, 2019

February 4, 2019

February 25, 2019

March 4, 2019

March 18, 2019

April 1, 2019

April 22, 2019

May 6, 2019  
May 13, 2019

Documents Reviewed at this Meeting:

1. Program Mapping Template Spring 2018
2. AY 2018-19 Senate Priorities