



ACADEMIC SENATE

Approved Minutes

January 10, 2019

Fish Bowl – Room 1421

9:00 am – 12:00 pm

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| 1. Call to order | Academic Senate President Jaimez called the meeting to order at 9:04 am. |
| 2. Roll Call | <p>Academic Senate Officers: LaNae Jaimez (President), Josh Scott (Vice President), Erin Duane (Secretary/Treasurer-At-Large), and Michael Wyly (Past President/Ex-Officio).</p> <p>Academic Senate: Andrew Wesley, Anthony Ayala, Janene Whitesell, Jose Cortes, Lauren Taylor-Hill, Lavonne Slaton, Rachel Purdie, Randy Robertson, Rebecca LaCount, Rusty Mayes, Scott Parrish, and Vitalis Enemmuo.</p> <p>Sheila Kaushal (Administrative Assistant)</p> <p>Ex Officio: Amy Obegi (Assessment Chair), Erica Beam (Distance Education Chair), Jim DeKloe (Curriculum Chair), Josh Scott (Student Success and Equity Chair), and Michelle Smith (Professional Development/Flex Cal Chair).</p> <p>Guests: Celia Esposito-Noy (Superintendent-President), David Williams (Vice President of Academic Affairs), and Thomas Bundenthal.</p> <p>Absent: Terri Pearson-Bloom, Margherita Molnar and Ferdinanda Florence (Academic Program Review Chair).</p> |
| 3. Agenda approval | Senator Whitesell motioned to approve the agenda of January 10, 2019 as presented. It was seconded by Secretary/Treasurer Duane. The motion passed unanimously. |
| 4. Approval of Minutes | Senator Mayes motioned to approve the minutes of May 14, 2018 as presented. It was seconded by Senator Wesley. Senator Ayala, Senator Cortes, Senator Robertson, and Senator LaCount abstained. The motion passed unanimously. Senator Robertson motioned to approve the minutes of December 3, 2018 as presented. It was seconded by Senator Purdie. Senator Wesley and Senator LaCount abstained. The motion passed unanimously. |

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| <p>5. Comments from the Public</p> | <p>Senator Whitesell expressed her concerns regarding the number of Peer Review meetings and inquired if the planning meeting (1st meeting) could be conducted.</p> |
| <p>6. AS President Update 6.1 Early College Supervision</p> | <p>Senators discussed concerns regarding Early College students. Supervisors of this group had been working to improve students' campus behavior. The Senate voiced interest in inviting Mr. Pizzo to attend future Academic Senate meeting.</p> |
| <p>6.2 Nomination for State Hayward Award</p> | <p>President Jaimez announced that Senator Purdie had been nominated for the State Hayward Award (see attached document). The yearly winners of the Solano Community College Distinguished Faculty will be qualified for this award.</p> |
| <p>6.3 Brainstorming Techniques to Address the SCFF (Student Center Funding Form)</p> | <p>President Jaimez presented, "Brainstorm Techniques to Address the SCFF," and provided status of current enrollment and student funding. She requested Senators to provide the Senate office with funding ideas as soon as possible.</p> |
| <p>6.4 Other</p> | <p>The Academic Senate office provided Senators the following documents: (a) Academic Senate and Standing Committee lists of members, meeting schedules, and committee charges, (b) Senate By-Laws and Constitutions, (c) donation form, and (d) California Academic Senate membership card and handouts.</p> |
| <p>7. Superintendent-President Report</p> | <p>S/P Celia Esposito-Noy provided the Senate the following information: (a) SCC's College Promised Program requirements and items that participating students will receive (i.e 1st time SCC students registered for 12 units or higher will receive \$200 voucher), (b) Adjunct Convocation meeting arranged by VP Williams will occur on January 10, 2019 at 5pm, (c) Passport to Success will be scheduled next week in building 400 and students will be eligible to receive \$100 SCC bookstore gift card, (d) Irma Rodriguez was hired and assigned to assist with 22 approved projects by Student Equity and Success Council, (e) there was decreased enrollment by less than 1% and outcome based funding will be devoted on how to increase retention and outcome forms, and (f) complimented faculty and announced that student grades were submitted/uploaded by the assigned deadline.</p> |
| <p>8. VP of Academic Affairs Report</p> | <p>VP Williams stated that AS President Jaimez will be working with Senator LaCount and Senator Wesley to update policies and procedures (i.e. Advance Placement, GE Reciprocity, Tenure Policy, Institutional Review Board, and Grading (EW)). These policies and procedures numbers will be aligned with the state. The final version will be</p> |

**9. Consent Agenda –
Action Item**

presented to Academic Senate for review. Also, he informed Senators of 30 add codes assigned for each class this semester.

There were no items on this section.

**10. Action Items, Including
Items Removed from
Consent**

**10.1 Board For Diversity
Form Names of Awardees**

President Jaimez informed Senators of the need to purchase a new board to post winners of Distinguished Faculty award. This item will be presented back to Senate when SCC Facility department provided the Senate office an estimated cost for purchase and installation.

**10.2 Master Schedule
Assessment, Curriculum
Review and Program
Review Schedule**

President Jaimez presented, “Master Schedule: Assessment, Curriculum Review, and Program Review,” to Senators. She explained that this document was created in corroboration with Amy Obegi, Erica Beam, Lisa Abbott, Jim DeKloe, and Ferdinand Florence. There were rigorous discussions regarding deadlines, tasks, and process involved. Per Senate recommendation, due dates were modified. Vice President Scott motioned to approve this document including modifications suggested by the Senate. The motion was seconded by Senator Whitesell. The motion passed unanimously.

**11. Information/Discussion
Items**

**11.1 Increase Monetary
Award for Distinguished**

President Jaimez reminded Senators of the monetary award that Distinguished Faculty had received in the past. The Senators recommended the following alternative ideas: (a) to increase monetary award, (b) to offer option for MPR donation, (c) provide winners plaques, and etc.

**11.2 Create Senate
Leadership Scholarship for
Students**

President Jaimez stated that she would like to create a taskforce that will determine how Academic Senate funds could be utilized to assist students. Senator LaCount, Senator Wesley, and Senator Taylor-Hill volunteered to be part of this taskforce and will provide an update during the second Academic Senate meeting in March 2019.

**11.3 Academic Senate
Goals and Priorities 2018-
19**

President Jaimez provide Senators with the updated, “Senate Goals and Priorities 2018-19,” (see attached document).

**11.4 Tenure Tea
Celebration**

The Senate had a discussion regarding when Tenure Tea should be celebrated. It was decided that this celebration will occur during the first Academic Senate meeting of Fall semester. AS President Jaimez and AS Vice President Scott will be part of this committee.

11.5 Distinguished Faculty Committee

The Senate had a discussion regarding monetary and other awards for Distinguished Faculty winners on item 11.1. Senator Whitesell, Senator Wesley, and Senator Purdie will be part this committee. These Senators will be responsible for processing yearly DF winners and State Hayward award.

11.6 Stanback-Stroud Diversity

Michael Wyly presented information about Stanback-Stroud Diversity Award to Senators. This award will honor faculties who: (a) consistently assisted to meeting challenges students' face, (b) demonstrated sustained attention and provided support necessary to fully engage and excite students, and (c) an individual or a group who was/were exceptional in contributing to the advancement of intercultural harmony, equity, and campus diversity. President Jaimez requested for Senators feedback to be provided to Senate office as soon as possible.

12. Reports

12.1 Student Success and Equity

Vice President Scott stated that the Student Success and Equity Council will be moving forward with the proposals he presented to Senate the previous month. The next meeting will be on January 25, 2019 and will discuss how to support Social Justice.

12.2 Curriculum Committee

Curriculum Committee Coordinator, Jim DeKloe informed the Senate of the following update: (a) the new deadline for new courses will be April 4, 2018 to be available for Spring 2020 and Addendum, (b) listed the new/modified degrees approved by the committee such as Dance, Robotics, Pre-Nursing, and Cell/Stem Cell proposals (CTE), and (c) updated GE certificate CSE.

13. Other Committees

13.1 Guided Pathways Steering Committee

Michael Wyly informed the Senate that one of the goals of this committee will be data analysis. He invited Senators to attend the two events scheduled during the Spring 2019 CalFlex, which will be facilitated by Senator LaCount, Senator Purdie, and Dr. Rob Johnson. He had been working with Melissa Reeve and President Jaimez to plan the afternoon Academic Senate meeting with the Administration.

14. Upcoming Items and/or Action Reminder

- 14.1 Academic Program Review – Ferdinanda Florence (1st meeting of the month)
- 14.2 Student Success and Equity – Joshua Scott (1st meeting of the month)
- 14.3 Curriculum – Jim DeKloe (1st meeting of the month)
- 14.4 Assessment Committee – Amy Obegi (2nd meeting of the month)
- 14.5 Distance Education – Erica Beam (2nd meeting of the month)
- 14.6 Professional Development/FlexCal – Michelle Smith (2nd meeting of the month)

14.7 Guided Pathways Steering Committee – Michael Wyly (1st meeting of the month)
14.8 First Year Experience – Melissa Reeve (1st meeting of the month)

15. Adjournment

Senator Ayala motioned to adjourn the meeting. It was seconded by Senator Wesley. The meeting adjourned at 11:58am.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED

January 28, 2019
February 4, 2019
February 25, 2019
March 4, 2019
March 18, 2019
April 1, 2019
April 22, 2019
May 6, 2019
May 13, 2019

Documents Reviewed:

1. Standback-Stroud Diversity Award
2. Academic Senate and Standing Committee List
3. Senate By-Laws and Constitution
4. California Academic Senate Membership Card
5. Master Schedule: Assessment, Curriculum and Program Review Committees
6. Senate Goals and Priorities 2018-19
7. SCC: Program Map Update