



ACADEMIC SENATE

Approved Minutes

October 1, 2018

Boardroom - Building 600

3:00 pm – 5:00 pm

<p>1. Call to order</p>	<p>President Jaimez called meeting to order at 3:10 pm.</p>
<p>2. Roll Call</p>	<p>Academic Senate Officers: LaNae Jaimez (President), Josh Scott (Vice President), Erin Duane (Secretary / Treasurer - At-Large), and Michael Wyly (Past President/Ex-Officio)</p> <p>Academic Senate: Janene Whitesell, Jose Cortes, Lauren Taylor-Hill, Randy Robertson, Rebecca LaCount, Rusty Mayes, Terri Pearson-Bloom, and Lavonne Slaton.</p> <p>Melissa Pegg (Administrative Assistant)</p> <p>Ex Officio: Ferdinanda Florence (Academic Program Review Chair), Erica Beam (Distance Education Chair), Jim DeKloe (Curriculum Chair/Ex Officio).</p> <p>Guests: Celia Esposito-Noy (Superintendent President), David Williams (VP Academic Affairs)</p> <p>Absent: Anthony Ayala, Andrew Wesley, Margherita Molnar, Rachel Purdie, Vitalis Enemmuo, Scott Parrish, Michelle Smith (Professional Development/Flex Cal Chair/Ex Officio), and Amy Obegi (Assessment Chair).</p>
<p>3. Agenda approval</p>	<p>Senator Robertson motioned to approve the agenda of October 1, 2018. It was seconded by Senator LaCount. The motion was approved unanimously.</p>
<p>4. Approval of Minutes</p>	<p>Senator Pearson-Bloom motioned to approve the minutes of September 17, 2018. It was seconded by Senator Whitesell. The motion to approve the minutes passed unanimously.</p>
<p>5. Comments from the Public</p>	<p>Professor Erica Beam commented on the implementation process for the Guided Pathways Template. She submitted her comments to the Senate in writing.</p> <p>Senator Whitesell stated that there is a need to disseminate further communications advising all faculty (adjunct and full-time) of the Implementation of the peer review process.</p>

6. AS President Update

6.1 Meeting with DE, APR, AC, CC Chairs

AS President Jaimez stated that the two items would be followed up on by the Senate.

Academic Senate President Report (15 minutes)

AS President Jaimez stated that she and the committee chairs of Program Review, Assessment Committee, Distance Ed and Curriculum reviewed and discussed calendars and timelines. The group is working to create an integrated calendar with well-defined timelines. She stated that they are working to better inform deans and faculty about the process for program review, assessment, distance education and curriculum. Specifically, AS President Jaimez identified that the curriculum review timeline, tracking, and processes should be well defined to ensure that completions and deadlines are being met.

DE Chair Beam made a recommendation that DE courses be inserted into the curriculum review process. She stated that there is a need for a mechanism to be implemented to review DE courses to ensure set laws, guidelines, and requirements are met. At this time, this is a recommendation not a requirement because this a matter to be negotiated by the Faculty Association

6.2 P&P Work Group

AS President Jaimez stated that the policy and procedures work group was able to review, refine, and update policy and procedures (P&P) last week. P&P work will continue and updates will be reviewed by the Academic Senate upon completion.

6.3 College Governance Council

AS President Jaimez stated that there is a proposed board policy and procedures regarding district memorials. Copies of the P&P are available as needed for input.

The Minority Coalition and SCC Ethnic Studies and Social Justice Faculty came to the consensus of updating the Ethnic Studies Curriculum. The main curriculum umbrella will be Social Justice. The proposal is to have two tracks in the Social Justice Degree, gender and sexuality, and ethnic studies.

There is a proposal for new procedure regarding travel expenses that will include per diem. Copies of the procedure are available as needed for input.

6.4 Welcome the new Health Science Senator

AS President Jaimez welcomed the new Health Science Senator, Vitalis Enemmuo.

6.5 Equity and Inclusion Advisory Council

AS President Jaimez provided the Senate with a report from the Equal Employment Opportunity Committee that depicts the College's hiring

6.6 Other

practices, employment plan, and data for ensuring the diversity of applicants and employees across campus.

Legislative updates were given by Past President Wyly. He discussed legislation regarding SB1009. This legislation didn't pass but, is expected to potentially return in the Spring. SB1009 speaks to the opportunity for community colleges to receive apportionment for tutoring services. Past President Wyly stated that he will provide the Senate with a more comprehensive list of pending legislation during the next AS meeting.

Past President Wyly announced that SCC English 58 and 59 students competed in a national completion and were awarded second place by the Community College Humanities Association for their work done in creating the Suisun Valley Review Magazine.

**7. Superintendent-
President Report**

Celia Esposito-Noy (10 minutes).

SP President stated the Solano Community College District's council is currently reviewing the legal opinion regarding "Free Speech". More information on this item will be provided to the Senate when it becomes available.

DACA week of action is approaching and legal clinics are currently being provided in the Puente Center Office located in building 400. Appointments are available to all that are in need of legal assistance regarding undocumented status.

Solano Community College has been a leader in promoting the re-entry program here. This program allows individuals that were affected by the justice system to earn their degree. SCC is applying to take part in a fellowship that is being offered through the Opportunity Institute out of Berkley. Being a part of the fellowship will assist in continuing our efforts in the statewide inmate education program that provides re-entry services.

SP Esposito-Noy stated that she was appointed as CEO of the Northern California Region Funding Formula Advisory Committee. She has advised that she will update the Senate as discussions progress concerning the impact of the new funding formula on the Colleges.

**8. VP of Academic Affairs
Report**

David Williams (no report).

No items in this section

**9. Consent Agenda
Action Item**

Appointments to Peer Review Teams for adjunct faculty requested by the Deans of the following schools:

School of Math and Science	
Alan Jian	Michelle Smith
James Long	Randy Robertson

School of Social and Behavioral Science
Amy Obegi

Senator Whitesell motioned to approve consent agenda items and was seconded by Secretary/Treasurer Duane. The motion passed unanimously.

10. Action Items, Including Items Removed from Consent

No items in this section

11. Information/Discussion Items

11.01 Vision of Success Metrics – Damany Fisher

Dr. Fisher provided the Senate with an overview of the Chancellor’s Vision of Success Goals. He provided data that details current enrollment and student completion statistics and projections of what is needed to meet the Vision of Success Goals.

Dr. Fisher requested input from the Senate on how the SCC community can collaborate in striving to meet the set goals of AB705, the new funding formula, and the State Chancellor’s Vision of Success Goals.

11.2 Flex Cal Attendance Report – Michelle Smith

AS President Jaimez provided the Senate with an updated Flex Cal Attendance form. Updates have been made describing when and how to use the form inclusive of contractual language. She requested that the Senators take it for further review and feedback. AS President Jaimez requested that feedback be obtained prior to the November 5th Senate meeting so action can be taken on the form.

11.3 Resolution in Support of Undocumented Students Week of Action

Discussions occurred regarding the consideration of the Chancellor’s call to institute a resolution in support of an Undocumented Students Week of Action. The resolution was reviewed by the Student Equity and Success committee and the Academic Senate. The resolution will be presented at the next Senate meeting for approval.

11.4 Best Practices for Conducting Peer Review – AS President Jaimez

The Senate continued their review of best practices for conducting peer reviews. The DE portion was excluded until the review has been completed. The Senators made modification recommendations to be added to the document. The modifications will be made and the refined document will be brought back for further Senate input. Upon completion the best practices document, it will be added to the peer review handbook.

11.5 Guidelines for determining equivalency workgroup - AS President Jaimez

AS President Jaimez called for Senators to participant in an equivalency workgroup that will convene as necessary. The workgroup will review and assist in creating the processes and procedures in determining equivalency. Senator Whitesell and Past President Wyly have volunteered to participate in the workgroup.

11.6 Brainstorm Best Practices for reporting out/obtaining feedback regarding matters before the Senate - AS President Jaimez

Hot topics will continue to be used to disseminate communications campus-wide with a goal of transparency. The "Hot Topics" will be placed on the Canvas Billboard as an additional means of sharing information.

12. Reports

12.1 Academic Program Review – Ferdinanda Florence – 5 min.

The online module creation for program review is ongoing. The committee is discussing the placement of the annual or bi-annual program reviews on the website that can be used for integration and data review.

12.2 Student Equity and Success – Joshua Scott – 5 min.

The SES Committee will host a lunch on October 9, 2018 from noon to 3pm to begin discussions on the new Social Justice Program with its two emphasis of Gender Sexuality Studies and Ethnic Studies. During the lunch session the SES committee will introduce a new program regarding Teaching for Equity. The program will require the creation of a faculty cohort to begin work on the program.

AS VP Scott advised that the SES Committee is currently accepting new proposal submission for programs surrounding the student equity and success goals and objectives. The proposals are due by October 23, 2018.

A coordinated effort is happening to rally around the issues of AB705. AS VP Scott stated that AB705 mandates reforms in basic skills, mathematics and English to maximize student completion in transfer level mathematics and English. The SES Committee will continue to conduct meetings twice monthly on the second and fourth Fridays.

12.3 Curriculum – Jim DeKloe – 5 min.

Curriculum Chair Jim DeKloe stated that the Curriculum Committee is continuing their work on bringing forth new programs and courses. The submission deadline for new programs and courses for review has passed but modifications to existing programs can be submitted until November 1, 2018.

Curriculum Chair DeKloe advised that if Labor market information is needed for CTE courses/programs, the data can be obtained through contacting the Center of Excellence.

13. Other Committees

**14. Upcoming Items
and/or Action
Reminder**

- 14.01 Assessment Committee – Amy Obegi- 5 min
- 14.02 Distance Education – Erica Beam– 5 min
- 14.03 Professional Development/Flex Cal – Michelle Smith – 5 min
- 14.04 Guided Pathways Steering Committee – Michael Wyly – 5 min

15. Adjournment

Senator Whitesell motioned to adjourn the meeting. It was seconded by VP Scott. The meeting ended at 5:02 pm

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED

October 15, 2018 (Bio-Tech Building - Vacaville Center)

October 29, 2018 (Tentative Special Meeting)

November 5, 2018

November 19, 2018

November 26, 2018 (Tentative Special Meeting)

December 3, 2018

December 17, 2018

January 10, 2019

January 28, 2019

February 4, 2019

February 25, 2019

March 4, 2019

March 18, 2019

April 1, 2019

April 22, 2019

May 6, 2019

May 13, 2019