

PLEASE PRINT

**Admissions & Records Petition
Academic Renewal
(REQUEST TO DISREGARD PREVIOUS WORK)**

Rec'd By _____
Date _____



Petition refers to: Fall 20____Spring 20____

Summer 20____

Student Name

Date of Birth

Mailing Address

SCC Email Address

City State Zip

SCC ID#

COURSE(S) TO BE DISREGARDED:

Course _____ Semester/Quarter _____ Year 20____ College _____
Course _____ Semester/Quarter _____ Year 20____ College _____
Course _____ Semester/Quarter _____ Year 20____ College _____

Signature **Date** **Telephone No.**

OFFICE USE ONLY

Admissions and Records Director or designee Approve? Y N Entered in Banner? Y N
Notification Email Y N (initials/date) _____

Comments: _____

Academic Renewal Information and Instructions

See the Section on Academic Renewal in our catalog for complete information.

Requirements to qualify for Academic Renewal:

1. Students may petition for the elimination of up to thirty (30) units of clearly substandard coursework (grades of D or F) in the calculation of their GPA, provided:
 - a) those courses were taken **three or more semesters** (not including summer session) prior to petitioning, and
 - b) at least 15 units with a grade of "C" or better have been completed at an **accredited post-secondary institution** subsequent to the coursework to be alleviated.

The permanent academic record will be coded to indicate that the original grades will not be reflected in the grade point average (GPA); however, the courses will remain on the permanent record.

Courses eliminated under this policy (including grades of "D" and below may not be applied toward any degree or certificate requirement). Official transcripts are required for subsequent coursework submitted from accredited post-secondary institutions other than Solano Community College.

Once course elimination is processed, academic renewal will result in the affected classes no longer affecting the GPA. However, all grades will remain on transcripts.

Academic renewal does not allow a student to repeat courses they have already repeated the maximum number of times.

Instructions:

1. Complete form
2. Submit to Admissions and Records
3. Admissions and Records will review and email student's copy to their SCC email within ten (10) business days.
4. If approved Admissions and Records will process in Banner causing change to be reflected on student's transcripts.
5. Admissions and Records will post copy to student's permanent record.

THOMSON REUTERS

WESTLAW California Code of Regulations[Home Table of Contents](#)**§ 55046. Academic Renewal Without Course Repetition.**

5 CA ADC § 55046

BARCLAYS OFFICIAL CALIFORNIA CODE OF REGULATIONS

Barclays Official California Code of Regulations Currentness

Title 5, Education

Division 6, California Community Colleges

Chapter 6, Curriculum and Instruction

Subchapter 1, Programs, Courses and Classes

Article 4, Course Repetition and Academic Renewal

5 CCR § 55046

§ 55046. Academic Renewal Without Course Repetition.

(a) The governing board of each community college district shall adopt and publish policies and procedures pertaining to the alleviation of previously recorded substandard academic work, as defined in section 55000, which is not reflective of a student's demonstrated ability. Such policies and procedures shall include a clear statement of the educational principles upon which they are based, and shall be referred to as academic renewal procedures. When academic renewal procedures adopted by the district permit previously recorded, substandard course work to be disregarded in the computation of grade point averages, the permanent academic record shall be annotated in such a manner that all work remains legible, insuring a true and complete academic history.

(b) Policies and procedures adopted pursuant to subdivision (a) shall not conflict with:

(1) section 55025 of this subchapter and Education Code section 76224, pertaining to the finality of grades assigned by instructors; or

(2) chapter 2.5 (commencing with section 59020) of division 10 of this part pertaining to the retention and destruction of records.

(c) The policies and procedures adopted pursuant to subdivision (a) shall address all of the following:

(1) The maximum amount of coursework that may be alleviated;

(2) The amount of academic work to have been completed at a satisfactory level (minimum 2.00) subsequent to the coursework to be alleviated;

(3) The length of time to have elapsed since the coursework to be alleviated was recorded;

(4) A description of any specific courses and/or categories of courses that are, for any reason, exempt from consideration under the alleviation procedures;

(5) The procedures to be followed by students in petitioning for alleviation; and

(6) The personnel responsible for implementing the procedures.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 70901, 70902 and 76224, Education Code.

HISTORY

1. New section filed 5-16-2008; operative 6-15-2008. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2008, No. 21).

2. Amendment of subsection (a) filed 8-6-2013; operative 9-5-2013. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2013, No. 32).

This database is current through 10/27/17 Register 2017, No. 43

5 CCR § 55046, 5 CA ADC § 55046

END OF DOCUMENT

© 2017 Thomson Reuters. No claim to original U.S. Government Works.

SOLANO COMMUNITY COLLEGE DISTRICT

STUDENT SERVICES PROCEDURES

ACADEMIC RENEWAL

Policy #5110

I. PROCEDURES

Pursuant to regulations established by the Board of Governors of the California Community Colleges (Title 5, Sections 55044 and 55046), students may, under the provisions outlined below, petition for the elimination of past substandard coursework in the calculation of the student's grade point average (GPA.)

1. Coursework eligible for consideration under this regulation shall be:
 - a) No more than thirty (30) units;
 - b) Clearly sub-standard coursework, defined as those courses in which the student earned grades of D, F or No Credit;
 - c) Courses taken at Solano Community College and
 - d) Courses taken three or more semesters (not including summer session) prior to petitioning.
2. Students are not eligible for relief under the academic renewal policy until they have:
 - a) Completed at least fifteen (15) units, with a grade of "C" or better at an accredited post-secondary institution subsequent to the coursework to be alleviated;
 - b) Met the three semester (not including summer session) time requirements; and
 - c) Filed an Academic Renewal Petition with the Office of Admissions and Records.
3. Courses eliminated under this policy may not be applied toward any degree or certificate requirement. Academic renewal actions are irreversible.
4. If the request is approved, the student's academic record will be annotated to reflect the change, but all work will remain legible.
5. Solano Community College may honor the Academic Renewal Policy of other accredited institutions in disregarding previous academic work.

SOLANO COMMUNITY COLLEGE DISTRICT

STUDENT SERVICES PROCEDURES

ACADEMIC RENEWAL (Continued)

Policy #5110

6. Students should understand that other colleges may not honor the Academic Renewal Regulations of Solano College.

Governing Board Review: January 18, 2012