Mock-Up for Program Review Module in CurricUNET Meta

Working Draft

PROGRAM REVIEW Name of Program(s), YEAR

Status: Dratt



Remaining Launch Requirements: 1

Delete Draft

Launch

Program Review Program Review Main page Other options would be Abridged/2-Last updated by Amy Obegi on 2/17/2018 at 5:49 PM Year Review and Yearly Update Program Overview & Program Review Type [Full/6-Year Review] Mission Program Report Title (type in A STATE AND A STAT name of Program) [Name of program] Assessment Current year 2017 Curriculum School Liberal Arts Campus & Community Originator: [Name of faculty] Integration Lead author: [Name of faculty] Student Equity & Success Lead author status: Full Time Co-Contributor(s) [Names of faculty or none] Resources Goals & Planning Attach Files

Full-time faculty: Include the names of all current full-time faculty in the Program(s)

Part-time faculty: Include the names of all current partl-time faculty in the Program(s)

Staff/other employees: Include the names of all current staff and other employee types in the Program(s)

| | PROGRAM REVIEW | Name of Program, YEAR | Remaining Launch Requirements: 1 | Launch Delete Draft |
|---|--|--|---|---|
| | Program Review | 1. Program Overview & Mission | | |
| Program Overview | Program Overview & Mission | 1.1 Program Description (current): Choose the n [select which program] | ame of the program, or select course(s) if there is no [select courses] | (ACCT) ACCT |
| We need | 1.1 Program Description 1.2 Program Overview 1.3 Mission | This needs to auto- populate from program | This button should open up department and then | (ACR) ACR ✓ (All) (AERO) AERO ✓ ART 001 (AG) AG ✓ ART 002 |
| sub-pages under the | 1.4 History 1.5 Future | description (active) | course-level options→ | □ (AGBS) AGBS ✓ ART 004 □ (AMST) AMST ✓ ART 005 |
| main tabs | 1.6 Enrollment 1.7 Majors | | | ✓ ART 000 ✓ ART 007 ✓ ART 008 ✓ ART 010 |
| for easy navigation, and also to ensure goals pages can | 1.8 Population 1.9 Program Goals Assessment Curriculum | four-year institution, in art history and related f The Associate in Arts in Art History for Transfer | cal experience to prepare students for a career, or furt ields, such as museum studies, art education and adm provides the academic and practical experience to trans . Students wishing to transfer to a University of Califo ogram (Art 001, 002, 003A, 003B, 011 and 012). | ART 011 ART 012 ART 012 ART 014 ART 016 ART 016 ART 017 ART 017 ART 018 |
| be updated apart from the rest of | Campus & Community Integration Student Equity & Success | Description (current) | tional program only if the coursework is the same (fo elect which program] | r example, associates and certificate) |
| the report | Resources | | cal experience to prepare students for a career, or furt ields, such as museum studies, art education and adm | |
| | Goals & Planning Attach Files | | provides the academic and practical experience to trans Students wishing to transfer to a University of Califo ogram (Art 001, 002, 003A, 003B, 011 and 012). | |

| 1. Program Overview & Mission |
|--|
| 1.2 Program Overview. How does this degree/these degrees fit with others in the department/School? |
| The Marketing Program at Solano College provides a core of business skills along with specific training in marketing and management employment in sales, customer service, advertising, promotion and other marketing functions and activities. |
| Students complete course work that emphasizes advertising, marketing segmentation and strategies, branding and product services development, sales, management evaluation, marketing communication, pricing, promotions, distribution, market research, e-market |
| analyzing marketing data, consumer behavior, social media marketing, and global marketing. The Marketing Program offers a Certific Achievement/Associate Degree. |
| 1.3 Relationship of Program Mission to College Mission: Describe two or three components of your program that embody the college's mission: |
| college's mission: |
| "Solano Community College's mission is to educate a culturally and academically diverse student population drawn from local communities and beyond. We are committed to helping our students achieve their educational, professional, and |
| |

PROGRAM REVIEW Name of Program, YEAR

Status: Draft

= 2

Program Overview

> Each blank field should have pre-set limits (1500 characters with countdown); all fields except CTE and those with N/A options are required and should trigger an error message if left blank

D L L D A

Program Overview **1.4 Program History**: Give a brief history of the program and discuss any recent changes to the program or degrees. State whether any new degrees or certificates have been created since the previous program review, and the rationale for doing so.

CTE programs: Describe how program planning has been influenced by advisory board/licensing feedback. Note how often advisory board meetings are held, provide membership information, and address what specific actions have been taken. Attach minutes from the past two years.

| Attachments | | |
|------------------|-----------|---|
| [select file(s)] | View File | 8 |

1.5 Future Outlook. Describe both internal and external conditions expected to affect the future of the program in the coming years.

CTE programs: Utilizing wage and employment data from the State of CA Employment Development Department, identify and discuss trends in relevant occupations. Identify and explain areas where the information might appear misleading or incomplete. Please upload relevant files and complete the narrative in the box provided.

| Attachments | | |
|---------------------------------|-----------|---|
| Wages_Name of Program.jpg | View File | 0 |
| Projections_Name of Program.jpg | View File | 0 |
| [select file(s)] | View File | 0 |

Faculty should be provided a folder filled with charts in .jpg form, identified by file name, so they can attach the relevant data. When report is published, these images must be printed out. "View File" should open .jpg in new window, or (ideally) should display image on same page, so it can appear embedded in the report.

1.6 Enrollment: Number of Sections offered

Utilizing data from Institutional Research and Planning, analyze enrollment data. Compare the enrollment pattern to that of the college as a whole, and explain some of the possible causal reasons for any identified trends. Please upload relevant files and complete the narrative in the box provided.

| Number of Sections_Name of Program.jpg | 8 |
|--|---|
| Headcounts | |
| Attachments | |
| Headcounts_Name of Program.jpg View File | 8 |
| FTEs | |
| Attachments | |
| FTEs_Name of Program.jpg View File | 8 |

Baccalaureate enrollment analysis:

For baccalaureate programs, include any upper division general education courses as part of enrollment analysis. Also, address the efficacy of recruitment and student placement in the program including any collaborations with other colleges. Please upload relevant files and complete the narrative in the box provided.

| Attachments | | |
|----------------|-----------|---|
| [choose files] | View File | 8 |
| | | |

Program Overview

1.7 Declared Majors. Analyze data regarding headcount, by major, in Program courses. Discuss any trends in declared majors, noting possible causes. Please upload relevant files and complete the narrative in the box provided.

| Declared Majors_Name of Program.jpg | View File | |
|--|---|------------------|
| | | |
| program (gender, age, and ethnicity Explain possible causal reasons for t | a from Institutional Research and Planning, analyze the popula and discuss any trends in demographic enrollment since the l nese trends, and discuss any actions taken by the program to r and complete the narrative in the boxes provided. | ast program revi |
| Attachments | | |
| Gender_Name of Program.jpg | View File | |
| Gender analysis | | |
| Age | | |
| Age Attachments Age_Name of Program.jpg | View File | |
| Attachments | View File | |
| Attachments Age_Name of Program.jpg | View File | |
| Attachments Age_Name of Program.jpg Age analysis | View File | |

Program Overview

This would be the only page in Section 1 that could be modified, if the program is doing "yearly update only"

Should auto-populate from last cycle, but should allow modifications

| Goal (prev | vious cycle) | Specific actions (previous cycle) | Person(s) responsible | Check if some or all actions completed Results/ Improvements field should autogenerate | Check if some or all actions discontinued -Reason for Discontinued field should autogenerate | Check if in progress If clicked, should auto- populate in new set of fields |
|---------------|--------------|--|--------------------------|---|---|--|
| | | | | | | |

| <mark>In-progress</mark> goal | New or modified goal | New or modified actions to be taken | Person(s) responsib le | Priority Select either urgent (mandated by law or program cannot function until goal is met) or important (impacts success of the program) | Time Frame Select either short term (within this academic year) or long term (beyond this year) | Anticipated cost (enter approximate dollar value, rather than a range) | Funding (select no funds required; added ongoing expense; one-time expense) |
|----------------------------------|-------------------------|--|------------------------------|---|--|--|--|
| | | | | | | | |

PROGRAM REVIEW Name of Program, YEAR

| | Program Review | 2. Assessment | |
|-----------------------|-------------------------------------|--|---------------------------|
| | Program Overview & | 2.1 Program Learning Outcomes (PLOs) Select program to populate current PLOs and mapping information below, or click N/A. | am] N/A |
| | Mission | PLO 1: | N/A autogenerates |
| essment | Assessment | Mapped SLOs | prompt and check-able |
| | Curriculum | PLO 2: | selection field: |
| | | Mapped SLOs | Please explain N/A |
| | Campus & Community Integration | | selection (check one): |
| | Student Equity & Success | PLO 3: | No degree/certificate fo |
| | | Mapped SLOs | course(s) |
| | Resources | PLO 4: | PLOs are not recorded for |
| | Goals & Planning | Mapped SLOs | — this program |
| | Attach Files | | |
| | | PLO 5: | |
| Autogo | noratos the DLOs | Mapped SLOs | |
| | nerates the PLOs ich course SLOs | | |
| | | PLO 6: | |
| <mark>are ma</mark> l | pped | Mapped SLOs | |

| PLO 7: | |
|-------------|--|
| Mapped SLOs | |

It would be great if faculty don't have to select name of program multiple times whatever was selected in 1.1 should trigger autopopulated data in 2.3 here Assessment

2.2 PLO status. Note whether the listed PLOs and course mapping are up to date. Discuss any recent changes, planned changes, or changes currently underway. If PLOs were changed since the last PLO assessment, summarize the findings from that assessment, and explain what prompted the PLO change(s).

- **2.3 PLO assessments.** Select the name of program to generate the most recent PLOs assessment summaries.
- [Select name of program] PLO 1 Auto-generates most recent PLOs assessment summary **PLO 2:** Auto-generates most recent PLOs assessment summary **PLO 3:** Auto-generates most recent PLOs assessment summary **PLO 4:** Auto-generates most recent PLOs assessment summary **PLO 5:** Auto-generates most recent PLOs assessment summary

N/A autogenerates prompt and check-able selection field: Please explain N/A selection (check one): No degree/certificate for course(s) 2.4 PLOs Leading to Improvements. Review the "Closing the Loop" reports from the most recent PLO PLOS not yet assessed in **CurricUNET** for this

program

N/A

Autogenerates PLO reports from most recent "closing the loop" field in Assessment module

| PLO assess | ments have led to program improvements. |
|------------|---|
| PLO 1: | Report generated by selection in 2.3 |
| PLO 2 | Report generated by selection in 2.3 |
| PLO 3: | Report generated by selection in 2.3 |
| PLO 4: | Report generated by selection in 2.3 |
| PLO 5: | Report generated by selection in 2.3 |
| PLO 6: | Report generated by selection in 2.3 |
| PLO 7: | Report generated by selection in 2.3 |

| N/A | |
|-----|--|
|-----|--|

2.5 Student Survey and Assessment. Describe the student survey feedback related to PLOs. To what extent do majors understand the PLOs, find the classes effective in preparing them to succeed in the PLOs, and feel they are able to achieve

the PLOs?

| N/A | |
|-----|--|
|-----|--|

N/A autogenerates prompt and check-able selection field: Please explain N/A selection (check all that apply): No PLOs for this program/course cluster No survey administered No students answered PLO questions on the survey

Assessment

Again, would be better if faculty don't have to select name of program multiple times—whatever was selected in 1.1 should trigger autopopulated data in 2.6 here

2.6 SLOs status. Select program or select cluster of courses, and note number of SLOs assessed in each course in the past 6 years. Address any deficiencies (courses not assessed at least twice in a program review cycle), noting plans to assess these SLOs in the future, or plans to delete inactive courses.



✓ ART 014 ART 016

ART 017

✓ ART 018

✓ ART 020 ✓ ART 021 ✓ ART 022 ART 023

2.7 SLO assessment consistency and collaboration.

Describe collaborative efforts to ensure consistent and effective SLO assessment among faculty. Attach a sample of common rubrics used for assessment by multiple faculty members.

| Attachments Rubric ART 001 SLO 1.docx | View File | 0 |
|--|-----------|----------|
| Rubric ART 001 SLO 1.docx | View File | U |

2.8 SLO Assessments Summary and Analysis. Review the summary report for SLO assessments in the program/course cluster, and note recurring concerns and trends.

Summary report of "In the classroom" action boxes clicked in SLO assessments for all courses in the program/cluster:

Generate SLO report of "in the classroom" action boxes checked (tally--how many of each?); should include comments

| Ass | essm | nent |
|-----|------|------|
| | | |

Generate SLO report of closing the loop

2.9 SLOs Leading to Improvements. Review the "closing the loop" reports from the most recent SLO assessments, and summarize how SLO assessments have led to program improvements.

2.10 GELOs and ILOs. Review the summary report of general education learning outcome (GELO) and institutional learning outcome (ILO links), and verify that the selected learning outcomes can be effectively measured in each course. Note any changes planned to GELO and/or ILO links, and discuss ways the program integrates these outcomes into instruction.

Summary report of classes linked to GELOs:

Generate list of classes and clicked GELOs

Summary report of classes linked to ILOs:

Generate list of classes and clicked ILOs

2.11 Assessment Goals

Should auto-populate from last cycle, but should allow modifications

| Goal (previous cycle) | Specific actions (previous cycle) | Person(s) responsible | Check if some or all actions completed Results/ Improvements field should autogenerate | Check if some or all actions discontinued Reason for Discontinued field should autogenerate | Check if in progress If clicked, should auto-populate in new set of fields |
|--------------------------|---|--------------------------|--|---|--|
| | | | | | |

| In-progress goal | New or modified goal | New or modified actions to be taken | Person(s) responsi ble | Priority Select either urgent (mandated by law or program cannot function until goal is met) or important (impacts success of the program) | Time Frame Select either short term (within this academic year) or long term (beyond this year) | Anticipated cost (enter approximate dollar value, rather than a range) | Funding (select no funds required; added ongoing expense; one-time expense) |
|---------------------|-------------------------|--|----------------------------------|---|--|--|--|
| | | | | | | | |

PROGRAM REVIEW Name of Program, YEAR



Curriculum

Curriculum

Non-Course Requirements: Select 3 units from List B Condition: Units Low: 3.00 Units High: 3.00 Non-Course Requirements: Select 3 units from List C Condition: Units Low: 3.00

List A , Non-Western Art History (3 units required)

Override Default Unit Calculations

Unit Min: 0.00

Units High: 3.00

Unit Max: 0.00

Program Courses

Include Course in SLO Map

Subject: ART - ART Course: ART 003A - Arts of Asia 3.000 *Active* Condition: or

Include Course in SLO Map

Subject: ART - ART Course: ART 003B - Arts of Africa, Oceania, and the Americas 3.000 *Active* Condition:

List B, Studio Art (3 units required)

Override Default Unit Calculations

Unit Min: 0.00

Unit Max: 0.00

Program Courses

Subject: ART - ART Course: ART 004 - Life Drawing 3.000 - 3.500 *Historical* Condition:

Units Low: 3.00

Units High: 3.00

Subject: ART - ART

Course: ART 006 - Design Principles in 2-Dimensions 3.000 *Historical* Condition:

Subject: ART - ART

Course: ART 007 - Design-Color 3.000 *Historical*

Condition:

Subject: ART - ART

Course: ART 008 - Design Principles in 3-Dimensions 3.000 *Active* Condition:

Subject: ART - ART

Course: ART 016 - Beginning Painting 3.000 - 3.500 *Historical* Condition: Units Low: 3.00 Units High: 3.00 **3.2 Curriculum analysis.** Describe any changes to the course offerings since the last program review cycle (course content, methods of instruction, etc.) and provide rationale for deletion or addition of new course offerings. If there are courses in the catalogue that haven't been offered in the past two years, state the course(s) and note the reason(s) they haven't been offered (no faculty to teach, low enrollment, etc.). State the plans for either offering or inactivating/deleting these courses. For baccalaureate programs, include any upper division general education courses as part of the report.

Curriculum

3.3 Scheduling , Sequencing, and Time to degree. Review the attached scheduling and sequencing and time-to-degree data from Institutional Research and Planning.

| Attachments | | |
|--------------------|-----------|---|
| Scheduling.jpg | View File | 8 |
| Attachments | | |
| Sequencing.jpg | liew File | 0 |
| Attachments | | |
| Time_to_degree.jpg | liew File | 0 |

Discuss efforts to optimize access and timely completion through scheduling. How have faculty (in collaboration with deans) planned the timing, location, and modality of courses? Report on whether courses have been sequenced for students' timely progression through the major, how students are informed of this progression, and the efficacy of this sequencing. Report on whether curriculum is being offered in a reasonable time frame and if there are plans/goals for scheduling changes.

3.4 Student Survey and Scheduling/Sequencing. Describe the student survey feedback related to course offerings. In terms of the timing, location, course offerings, and instructional format, how do your program offerings compare to student responses? What changes in scheduling or sequencing are planned, to address student needs?

Curriculum

N/A autogenerates selection field:

No survey administered No students answered Scheduling/ Sequencing questions on the survey **3.5 Fill rates/Class size**. Review the attached fill rate data, and discuss the trends in course fill rates and possible causes for these trends (include comparison/analysis of courses by modality, if applicable). Address how the size of classes affects courses and if there are any necessary adjustments to course classroom maximums. If there are courses that are historically under-enrolled, discuss strategies that might increase enrollment.

| Attachments | | |
|----------------|-----------|---|
| Fill rates.jpg | View File | 8 |
| | | |

3.6 Four-year articulation (if applicable). Utilizing the most current data from the articulation officer, and tools such as ASSIST.org, check which of your courses articulate with the local four year institutions. For ADT (transfer) degrees, verify that courses articulate according to the Transfer Model Curriculum (checking c-id.net and the catalog). Identify any gaps in articulation. (Please note that a "transfer-level course" does not mean the same thing as an articulated course.)

Curriculum

3.7 High school articulation (if applicable). Describe the status of any courses with articulation/Tech Prep agreements at local high schools.

N/A

3.8 Distance Education (if applicable). Identify the distance education courses offered in your program, and any successes or challenges in offering these courses. Discuss any efforts to become involved with the Online Education Initiative (OEI), if applicable.

Curriculum

This would be the only page in Section 3 that could be modified, if the program is doing "yearly update only"

3.9 Curriculum Goals

Curriculum

Should auto-populate from last cycle, but should allow modifications

| Goal (previou | s cycle) | Specific actions (previous cycle) | Person(s) responsible | Check if some or all actions completed Results/ Improvements field should autogenerate | Check if some or all actions discontinued Reason for Discontinued field should autogenerate | Check if in progress If clicked, should auto-populate in new set of fields |
|------------------|----------|--|--------------------------|--|---|--|
| | | | | | | |

| In-progress goal | New or modified goal | New or modified actions to be taken | Person(s) responsi ble | Priority Select either urgent (mandated by law or program cannot function until goal is met) or important (impacts success of the program) | Time Frame Select either short term (within this academic year) or long term (beyond this year) | Anticipated cost (enter approximate dollar value, rather than a range) | Funding (select no funds required; added ongoing expense; one-time expense) |
|---------------------|-------------------------|--|----------------------------------|--|--|--|--|
| | | | | | | | |

| | PROGRAM REVIEW | V Name of Program, YEAR Remaining Launch Requirements: 1 Launch Delete Draft |
|-----------------------|---|---|
| | Program Review Program Overview & Mission | 4. Campus & Community Outreach 4.1 Campus Integration. Describe how the program connects with the campus community. Include any cross-discipline collaborations, faculty representation on committees, student clubs, or other activities that benefit the college as a whole. |
| Campus & | Assessment Curriculum | 4.2. Counseling. Describe how the program connects with Counseling at the college. |
| Community Outreach | Campus & Community Outreach Student Equity & Success Resources | 4.3 Community Ties. Describe how the program connects with the larger community. Include curricular activities, field trips, community/classroom partnerships, marketing efforts, high school outreach, etc. Faculty professional undertakings that support the community should also be included (conference presentations, professional publications, off-campus committee/advisory representation, etc.). |
| | Goals & Planning Attach Files | |

This would be the only page in Section 4 that could be modified, if the program is doing "yearly update only"

4.4 Outreach Goals

| | Goal (previous d | populate from | Specific actions (previous | | onsible | Check if some of actions comple Results/ Improv field should | ted | Check if som actions disco Reason for Discontinued fi | ntinued | Check if in progress If clicked, should auto-populate in |
|---------|---------------------|-------------------------|----------------------------------|--------------------|--|--|---------|--|---------|---|
| | mpus & mmunity | | cycle) | | | autogenerate | | should autoger | | new set of fields |
| Du L | treach | | | | | | | | | |
| | In-progress goal | New or modified goal | modified) | erson(s esponsi | Priority Select either urgent (mandate | | approxi | ated cost (enter mate dollar value, han a range) | requ | ding (select no funds uired; added ongoing ense; one-time expense |

| In-progress | New or | New or | Person(s | Priority | Time Frame | Anticipated cost (enter | Funding (select no funds |
|-------------|---------------|------------|----------|--------------------|---------------------|---------------------------|-----------------------------|
| goal | modified goal | modified | | Select either | Select either | approximate dollar value, | required; added ongoing |
| | | actions to | responsi | urgent (mandated | short term | rather than a range) | expense; one-time expense) |
| | | be taken | ble | by law or program | (within this | | |
| | | | | cannot function | academic year) | | |
| | | | • | until goal is met) | or long term | | |
| | | | | or important | (beyond this | | |
| | | | | (impacts success | <mark>year)</mark> | | |
| | | | | of the program) | | | |
| | | | | | | | |
| | | | | | | | |

PROGRAM REVIEW Name of Program, YEAR

Status: Draft

Remaining Launch Requirements: 1

Launch

Delete Draft

| Program Review | 5. Student Equity & Success |
|-----------------------------------|---|
| Program Overview & Missic | 5.1 Student Success and Support. Anecdotally describe how the program works to promote student success for all students. Include how program faculty support underprepared students in such areas as fundamental writing and/or math competencies through use of teaching innovations, campus support services (library, counseling, DSP, tutoring, SARS, academic success center), etc. If there are designated basic skills courses in your discipline, include how they prepare students for success in transfer courses. |
| Assessment | |
| Curriculum | |
| Campus & Community Integration | 5.2. Student Survey and Course Advisories . Review the program's use of prerequisites, co-requisites or advisory courses, and summarize how these courses impact student success. Include a summary of student survey feedback related to pre-/co-requisites, |
| itudent Equity & Success | and note what changes to pre-/co-requisites and advisories are planned to address student needs. |
| Resources | |
| Goals & Planning | |
| Attach Files | 5.3. Basic skills and Placement . If there are designated basic skills courses in your discipline, include how they prepare students for success in transfer courses. If an assessment process is utilized to place students in discipline courses, comment on the efficacy of the process in achieving student success. |

Student Equity & Success **5.4 Success Analysis.** Utilizing data from the office of Institutional Research and Planning, report on student success rates in the program as compared to the college as a whole, including success rates in various modalities (face-to-face, online/hybrid), if applicable. Note areas where success rates vary significantly from success rates in the same modality in the college as a whole. Provide possible reasons for these trends and planned actions to equalize student success.

| Success | by | Moda | lity |
|---------|----|------|------|
|---------|----|------|------|

Success_Name of Program.jpg

Success by modality analysis

In courses with many sections (5 or more per semester), compare success rates by CRN. Without naming instructors, note if there is large variance in success rates by section. If so, what are the planned actions to standardize success criteria, and to support student success across all sections?

Success Across Sections

Success by CRN_Name of Program.jpg

Success across sections analysis

Student Equity & Success Student Equity & Success

Gender success

ethnicity. Provide possible reasons for these trends and planned actions to equalize student success.

5.5 Success by Demographic Analysis. Utilizing data from the office of Institutional Research and Planning, analyze success by gender, age, and

| Attachments | | |
|------------------------------------|-----------|---|
| Gender success_Name of Program.jpg | View File | |
| Gender success analysis | | |
| | | |
| Age success | | |
| Attachments | | |
| Age Success_Name of Program.jpg | /iew File | • |
| Age success analysis | | |

Ethnicity success

| Attachments | | |
|---------------------------------------|-----------|---|
| Ethnicity Success_Name of Program.jpg | View File | 8 |

Ethnicity success analysis

5.6 Cross-Discipline Collaboration (if applicable). For certificates or degree programs with required courses outside the discipline, look at the success rates of students in those classes, using data from Institutional Research and Planning.

| Attachments | | |
|--|-----------|---|
| Cross-discipline success_Name of Program.jpg | View File | 8 |

Note if there are courses that students seem to struggle with, and describe any collaborations with those discipline faculty to talk about strategies for success (ex. establishing cohort groups, tutoring, curriculum additions/examples that may make learning meaningful across disciplines, etc.). Provide planned actions to support student success in cross-discipline courses.

Student Equity & Success **5.7 Degrees/Certificates Awarded** (if applicable). Using data from Institutional Research and Planning, review the number of degrees and certificates awarded during each year of the program review cycle. Describe the trends observed and any planned actions relevant to the findings.

| Attachments | | |
|----------------------------|-----------|--|
| Awards_Name of Program.jpg | View File | |
| Awards analysis | | |

5.8 Transfer (if applicable). Discuss how your program helps students become aware of transfer opportunities. For baccalaureate programs, address any efforts to support students seeking to transfer to graduate programs.



Student Equity & Success Student Equity & Success **5.9 Career Technical Programs** (if applicable). For career technical programs, describe how graduates are prepared with the professional and technical competencies that meet employment/ licensure standards. State if there are any efforts made to place students in the workforce upon graduation, and attach any applicable placement data.

| | CTE placement data |
|--|--|
| | Attachments |
| | View File |
| | 5.10 Student Survey, Equity and Success. Describe the student survey feedback related to success. What barriers did students identify, and what did they find supportive and conducive to learning? Describe any actions planned to support student success, based on survey results. |
| N/A autogenerates selection field: | |
| No survey administered No students answered relevant questions on the survey | |

This would be the only page in Section 5 that could be modified, if the program is doing "yearly update only"

5.11 Student Equity & Success Goals

| | Goal | | Specific | Person(s) | Check if some or all | Check if some or all | Check if in |
|------------------|---------|-----------|-------------|-----------------------|----------------------|----------------------|-------------------|
| (previous cycle) | | actions | responsible | actions completed | actions discontinued | progress | |
| | | (previous | | Results/ Improvements | | lf clicked, should | |
| | | | cycle) | | field should | Discontinued field | auto-populate in |
| Student | | | | | autogenerate | should autogenerate | new set of fields |
| Ec | juity & | | | | | | |
| Su | iccess | | | | | | |

| In-progress goal | New or modified goal | New or modified actions to be taken | Person(s) responsi ble | Priority Select either urgent (mandated by law or program cannot function until goal is met) or important (impacts success of the program) | Time Frame Select either short term (within this academic year) or long term (beyond this year) | Anticipated cost (e approximate dolla rather than a rang | <mark>ir value,</mark> | Funding (select no funds required; added ongoing expense; one-time expense) |
|---------------------|-------------------------|--|----------------------------------|--|--|--|------------------------|--|
| | | | | | | | | |

PROGRAM REVIEW Name of Program, YEAR Status: Draft Remaining Launch Requirements: 1 Delete Draft Launch **Program Review** 6. Resources 6.1 Human Resources. Review Institutional Research and Planning data related to FTEF (full-time/part-time ratio), and describe the Program Overview & Mission adequacy of current staffing levels. Present a rationale for any proposed changes in staffing (FTEF, past or anticipated retirements, etc.). Address how current staffing levels impact the program and any future goals related to human resources. FTEF (Full Time Equivalent) Assessment Attachments 8 Curriculum View File FTEF Name of Program.jpg **Human Resources analysis Campus & Community** Integration Student Equity & Success 6.2 Professional Development. Address past and current professional development work (pedagogical, technical, etc.) and how this work has supported the program. Note areas where further professional development would be Resources helpful, and plans for future professional development. **Goals & Planning** Attach Files **6.3 Technology & Equipment**. Address the currency of technology and equipment utilized by the program and how it

Resources

affects instruction and/or student success. Summarize student survey results that address the adequacy of technology and equipment, and make recommendations (if relevant) for resources that would improve quality of education for students.

6.4 Facilities. Describe the facilities utilized by your program. Comment on the adequacy of the facilities to meet program's educational objectives. Summarize student survey results that address the adequacy of the facilities, and make recommendations (if relevant) for resources that would improve quality of education for students.

6.5 Library Resources. Schedule a meeting with library faculty to review disciplinespecific library resources, and attach the completed Library Collection Evaluation Form provided by library faculty after the review.

Library Collection Evaluation Form

| Attachments | | |
|-------------|-----------|---|
| | View File | 0 |

Provide a brief narrative about the status of library resources and plans to update the collection.

Resources

6.6 Budget/Fiscal Profile. Provide a description of program-related spending (not including human resources; consider general fund, categorical funding, Perkins, grants, etc.). What have been the primary budget demands of the program, since the last program review? Discuss the adequacy of allocations for programmatic needs. This should be a macro rather than micro level analysis.

6.6 Human Resource Goals

| Goal (previous cycle) | | Specific actions (previous cycle) | Person(s) Check if some or all responsible actions completed Results/ Improvements field should autogenerate autogenerate | | actions Rea Discont | if some or all s discontinued son for inued field autogenerate | Check if in progress If clicked, should auto-populate in new set of fields | |
|--------------------------|----------|--|--|--|---------------------------|--|--|--|
| R | esources | | | | | | | |
| | | | | | | | | |

| In-progress goal | New or modified goal | New or modified actions to be taken | Person(s) responsi ble | Priority Select either urgent (mandated by law or program cannot function until goal is met) or important (impacts success of the program) | Time Frame Select either short term (within this academic year) or long term (beyond this year) | Anticipated cost (enter approximate dollar value, rather than a range) | Funding (select no funds required; added ongoing expense; one-time expense) |
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| | | | | | | | |

6.7 Professional Development Goals

| | Goal (previous c | ycle) | Specific actions (previous cycle) | Person(s) responsible | Check if some or all actions completed Results/ Improvements field should autogenerate | Check if some or all actions discontinued Reason for Discontinued field should autogenerate | Check if in progress If clicked, should auto-populate in new set of fields |
|---|---------------------|-------|--|--------------------------|--|---|--|
| R | esources | | | | | | |
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| In-progress goal | New or modified goal | New or modified actions to be taken | Person(s) responsi ble | Priority Select either urgent (mandated by law or program cannot function until goal is met) or important (impacts success of the program) | Time Frame Select either short term (within this academic year) or long term (beyond this year) | Anticipated cost (enter approximate dollar value, rather than a range) | Funding (select no funds required; added ongoing expense; one-time expense) |
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| | | | | | | | |

6.8 Technology & Equipment Goals

| | Goal (previous c | ycle) | Specific actions (previous cycle) | Person(s) responsible | Check if some or all actions completed Results/ Improvements field should autogenerate | actions Rea Discont | if some or all s discontinued son for inued field autogenerate | Check if in progress If clicked, should auto-populate in new set of fields |
|---|---------------------|-------|--|--------------------------|--|---------------------------|--|--|
| R | esources | | | | | | | |
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| In-progress goal | New or modified goal | New or modified actions to be taken | Person(s) responsi ble | Priority Select either urgent (mandated by law or program cannot function until goal is met) or important (impacts success of the program) | Time Frame Select either short term (within this academic year) or long term (beyond this year) | Anticipated cost (enter approximate dollar value, rather than a range) | Funding (select no funds required; added ongoing expense; one-time expense) |
|---------------------|-------------------------|--|----------------------------------|---|--|--|--|
| | | | | | | | |

6.9 Facilities Goals

| | Goal (previous d | cycle) | Specific actions (previous cycle) | Person(s) responsible | Check if some or all actions completed Results/ Improvements field should autogenerate | actions Rea Discont | if some or all s discontinued son for inued field autogenerate | Check if in progress If clicked, should auto-populate in new set of fields |
|---|---------------------|--------|--|--------------------------|--|---------------------------|--|--|
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| In-progress goal | New or modified goal | New or modified actions to be taken | Person(s) responsi ble | Priority Select either urgent (mandated by law or program cannot function until goal is met) or important (impacts success of the program) | Time Frame Select either short term (within this academic year) or long term (beyond this year) | Anticipated cost (enter approximate dollar value, rather than a range) | Funding (select no funds required; added ongoing expense; one-time expense) |
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6.10 Library Goals

| S | should auto- | populate from | last cycle | • | | | | | | | |
|---|---------------------------------------|-------------------------|--|-----------------------------|---|--|---------|---|-----------|-------|--|
| | Goal (previous cycle) Resources | | Specific actions (previous cycle) | | on(s) onsible | Check if some or all actions completed Results/ Improvements field should autogenerate | | Check if some or all actions discontinued Reason for Discontinued field should autogenerate | | ed | Check if in progress If clicked, should auto-populate in new set of fields |
| | | -populate fron | n last cycle –I | but edit | ahle | | | | | | |
| | In-progress goal | New or modified goal | New or F modified) actions to r | Person(s responsi ble | Priority Select either urgent (mandate by law or progra cannot function until goal is met or important (impacts success of the program) | m (within this academic year) or long term (beyond this s year) | approxi | ited cost (mate dolla han a rang | ar value, | requi | ng (select no funds red; added ongoing nse; one-time expense) |

PROGRAM REVIEW Name of Program(s), YEAR

Status: Draft

Goals &

Planning

Remaining Launch Requirements: 1

Delete Draft

Launch

| Program Overview & Mission | Summary of | | | 9 PM | Should auto-pop – can't edit this p | | her parts of rep | oort |
|---|-------------------------|----------------------------|--|----------------------------------|--|--|---|--|
| Assessment | Program Ove | erview & Mission | | | ring 2017 Eloronco | | | |
| Curriculum Campus & Community Integration Student Equity & Success | In- progress goal | New or modified goal | New or modified actions to be taken | Person (s) respon sible | Priority Select either urgent (mandated by law or program cannot function until goal is met) or important (impacts success of the program) | Time Frame Select either short term (within this academic year) or long term (beyond this year) | Anticipated cost (enter approximate dollar value, rather than a range) | Funding (select no funds required; added ongoing expense; one- time expense |
| Resources | Optional na | arrative | | | | | | |
| Goals & Planning | | | | | | | | |
| | | | _ | | | | | _ |
| | | | | | | | | |
| Attach Files | Assessment | | | | | | 1 | 1 |

| In- progress goal | New or modified goal | New or modified actions to be taken | Person (s) respon sible | Priority Select either urgent (mandated by law or program cannot function until goal is met) or important (impacts success of the program) | Time Frame Select either short term (within this academic year) or long term (beyond this year) | Anticipated cost (enter approximate dollar value, rather than a range) | Funding (select no funds required; added ongoing expense; one- time expense |
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Campus & Community Integration

| In- progress goal | New or modified goal be taken | o respon | Priority Select either urgent (mandated by law or program cannot function until goal is met) or important (impacts success of the program) | Time Frame Select either short term (within this academic year) or long term (beyond this year) | Anticipated cost (enter approximate dollar value, rather than a range) | Funding (select no funds required; added ongoing expense; one- time expense) |
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| Student Equity & Success | | | | | | | | | | |
|--------------------------|----------------------------|--|--------------------------|---|--|--|--|--|--|--|
| In- progress goal | New or modified goal | New or modified actions to be taken | Person(s) responsible | Priority Select either urgent (mandated by law or program cannot function until goal is met) or important (impacts success of the program) | Time Frame Select either short term (within this academic year) or long term (beyond this year) | Funding Select no funds required, internal (Dean- level/ within School) or external (institution-level) | | | | |

| Resources –Human Resources | | | | | | | | |
|----------------------------|----------------------------|--|--------------------------|---|--|---|--|--|
| In- progress goal | New or modified goal | New or modified actions to be taken | Person(s) responsible | Priority Select either urgent (mandated by law or program cannot function until goal is met) or important (impacts success of the program) | Time Frame Select either short term (within this academic year) or long term (beyond this year) | Funding Select no funds required, internal (Dean- level/ within School) or external (institution-level | | |

Resources – Professional Development

| In- | New or | New or | Person(s) | Priority | Time Frame | Funding |
|----------|----------|------------|-------------|-----------------------------|--------------------|------------------------|
| progress | modified | modified | responsible | Select either urgent | Select either | Select no funds |
| goal | goal | actions to | | (mandated by law or | short term | required, |
| 8 | 8 | be taken | | program cannot | (within this | internal (Dean- |
| | | Detaken | | function until goal is | academic year) | level/ within |
| | | | | met) or important | or long term | School) or |
| | | | | (impacts success of | (beyond this | external |
| | | | | the program) | <mark>year)</mark> | (institution-level) |

Resources – Technology & Equipment

| In- progress goal | New or modified goal | New or modified actions to be taken | Person (s) respon sible | Priority Select either urgent (mandated by law or program cannot function until goal is met) or important (impacts success of the program) | Time Frame Select either short term (within this academic year) or long term (beyond this year) | Anticipated cost (enter approximate dollar value, rather than a range) | Funding (select no funds required; added ongoing expense; one- time expense) |
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Optional narrative

| Resources – Facilities | | | | | | | | | |
|---------------------------------|--|----------------------------------|--|--|---|---|--|--|--|
| In- progress goal goal | New or modified actions to be taken | Person (s) respon sible | Priority Select either urgent (mandated by law or program cannot function until goal is met) or important (impacts success of the program) | Time Frame Select either short term (within this academic year) or long term (beyond this year) | Anticipated cost (enter approximate dollar value, rather than a range) | Funding (select no funds required; added ongoing expense; one time expense | | | |

| Resources –Library | | | | | | | | | |
|--------------------------------------|----------------------------|--|----------------------------------|--|--|---|--|--|--|
| <mark>In-</mark> progress goal | New or modified goal | New or modified actions to be taken | Person (s) respon sible | Priority Select either urgent (mandated by law or program cannot function until goal is met) or important (impacts success of the program) | Time Frame Select either short term (within this academic year) or long term (beyond this year) | Anticipated cost (enter approximate dollar value, rather than a range) | Funding (select no funds required; added ongoing expense; one- time expense) | | |

Other Goals – Please add goals here only if other categories do not apply.

Only Other Goals can be edited

| <mark>In-progre</mark> goal | ss New or modified goal | New or modified actions to be taken | Person(s) responsi ble | Priority Select either urgent (mandated by law or program cannot function until goal is met) or important (impacts success of the program) | Time Frame Select either short term (within this academic year) or long term (beyond this year) | Anticipated cost (enter approximate dollar value, rather than a range) | Funding (select no funds required; added ongoing expense; one-time expense) |
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