



Academic Senate and Standing Committees

Meeting Schedule AY 2017-2018

Month	Academic Senate <i>Denish Honeychurch Boardroom</i>	Academic Program Review Committee <i>Room# 712</i>	Assessment Committee <i>Room# 902</i>	Basic Skills Initiative Committee <i>Room# 135</i>	Curriculum Committee <i>Room# 504</i>	Distance Education Committee <i>Room# 811</i>	Faculty Development/Flex Calendar Committee <i>Room# 902</i>	Tech Review Committee <i>Room#504</i>
August	8/10/2017	8/14/2017	8/16/2017	8/25/2017	8/29/2017	8/25/2017	8/24/2017	
	8/21/2017	8/28/2017	8/30/2017					
September	9/11/2017	9/11/2017	9/6/2017	9/8/2017	9/12/2017	9/8/2017	9/7/2017	9/5/2017
	9/18/2017	9/25/2017	9/20/2017	9/22/2017	9/26/2017	9/22/2017	9/21/2017	9/19/2017
October	10/2/2017	10/9/2017	10/4/2017	10/13/2017	10/17/2017	10/13/2017	10/5/2017	10/3/2017
	10/16/2017	10/23/2017	10/18/2017	10/27/2017	10/31/2017	10/27/2017	10/19/2017	10/24/2017
November	11/6/2017	11/13/2017	11/1/2017	11/3/2017	11/14/2017	11/17/2017	11/9/2017	11/7/2017
	11/13/2017	11/27/2017	11/15/2017		11/28/2017		11/30/2017	11/21/2017
December	12/4/2017	12/11/2017	12/6/2017	12/8/2017	12/12/2017	12/8/2017	12/7/2017	12/5/2017
	12/11/2017							
January	1/11/2018	1/22/2018		1/26/2018	1/30/2018	1/26/2018		1/23/2018
	1/22/2018							
February	2/5/2018	2/12/2018		2/9/2018	2/13/2018	2/9/2018		2/6/2018
	2/26/2018	2/26/2018		2/23/2018	2/27/2018	2/23/2018		2/20/2018
March	3/5/2018	3/12/2018		3/9/2018	3/20/2018	3/9/2018		3/6/2018
	3/19/2018	3/26/2018		3/23/2018		3/23/2018		3/27/2018
April	4/9/2018	4/9/2018		4/13/2018	4/10/2018	4/13/2018		4/17/2018
	4/23/2018	4/23/2018		4/27/2018	4/24/2018	4/27/2018		
May	5/7/2018	5/14/2018		5/11/2018	5/8/2018	5/11/2018		5/1/2018
	5/14/2018							

Academic Senate

Charge: The Academic Senate is the voice of faculty on matters related to curriculum and instruction, working collaboratively with college administration, staff, and students to promote academic excellence relating to academic and professional matters as set for the in Title 5 Section 53200 (c) (1-11). Per CA Ed Code, 70902 Academic Senate has primary responsibility for recommendations regarding curriculum.

Meeting Times: At least minimum of two times a month typically the 1st and 3rd Mondays of the Academic Year from 3-5 p.m. in the Denis Honeychurch Boardroom.

School/Role	Name
President	Michael Wyly
Vice President	LaNae Jaimez
Secretary/Treasurer	Erin Duane
Counseling	Nick Cittadino
School of CTE & Business	Rusty Mayes
School of Mathematics & Science	Cristina Young
School of CTE & Business	LaVonne Slaton
School of Health Sciences	Terri Pearson-Bloom
School of Health Sciences	Anne Niffenegger
School of Liberal Arts	Lue Cobene
School of Liberal Arts	Janene Whitesell
School of Mathematics & Science	Margherita Molnar
School of Social & Behavioral Sciences	Joel Powell
School of Social & Behavioral Sciences	Saki Cabrera
At-Large Senator	Scott Parrish
Adjunct Representative	Andrew Wesley
Adjunct Representative	Rachel Purdie

Membership: Full-time and adjunct faculty representatives from Academic Affairs and Student Services

- President, Vice President, and Secretary/Treasurer.
- 15 Senators Representing Different College Disciplines:
 - o 1 Counseling
 - o 2 CTE
 - o 2 Math and Science
 - o 2 Health Science
 - o 2 Liberal Arts
 - o 2 Social and Behavioral Science
 - o 2 At-Large
 - o 2 Adjunct Representatives (Non-Voting)

Academic Program Review Committee

Charge: To assess the state of academic programs, highlighting strengths and areas of needed improvement. It is a faculty-driven process bringing faculty and administration together to work toward program improvement, setting goals and prioritizing initiatives based on internal and external factors related to student, college, and community needs. Program review has three essential goals: 1) to maintain academic integrity and rigor; 2) to facilitate integrated, long-range planning; 3) to provide continual program improvement to ensure student success.

Meeting Times: 2nd and 4th Mondays of the month during the Academic Year from 2:30-4 p.m. at Room 902.

School/Role	Name
Committee Chair	Ferdinanda Florence
Liberal Arts	Chris McBride
Health Science	Vitalis Enummuo
Library/Counseling	Katherine Luce
Social and Behavioral Science	Maureen Powers
Applied Technology and Business	Kevin Spoelstra
Mathematics and Science	Dmitriy Zhiv
Dean of Health Science	Robert Gabriel
Office of Research and Planning	Peter Cammish
Office of Research and Planning	Pei-Lin Van't Hul
VP of Academic Affairs	David Williams

Membership:

- A representative from School of Liberal Arts
- A representative from Health Sciences
- A representative from Library/Counseling
- A representative from the School of Social and Behavioral Sciences
- Applied Technology and Business
- A representative from the School of Mathematics and Science
- A School Dean(Non-Voting)
- A representative from Office of Research and Planning (Non-Voting)
- Vice President of Academic Affairs (Non-Voting)

Assesment Committee

Charge: To provide institutional support and guidance on outcomes assessment including student learning outcomes (SLOs), program learning outcomes (PLOs), general education learning outcomes (GELOs), institutional learning outcomes (ILOs), and service area outcomes (SAOs). The committee helps shape institutional policy regarding assessment; supports faculty in the completion of timely, quality assessments; helps faculty create quality outcomes and tools for measuring them; and disseminates information about outcomes assessment.

Meeting Times: 2nd and 4th Wednesdays of the month during the Academic Year at Room 902.

School/Role	Name
Committee Chair	Amy Obegi
Liberal Arts	Rachel Smith
Counseling	Kimberly Ramos
Health Science	Terri Pearson-Bloom
Mathematics and Science	Randy Robertson
Liberal Arts	Rachel Smith
Applied Technology and Business	Cynthia Jourgensen
VP of Academic Affairs	David Williams
Adjunct Faculty	David Schrupf
Program Review Rep	Ferdinanda Florence
Curriculum Committee Rep	OPEN

Membership:

- A faculty representative from each school
- A Librarian/counseling representative
- An Adjunct representative
- A program review representative
- A curriculum committee representative
- VP of Academic Affairs
- A representative from Research and Planning

Basic Skills Committee

Charge: To provide institutional direction to integrate validated effective practices for underprepared students to succeed at college level learning. The committee is responsible for developing and evaluating a yearly basic skills plan reflecting the state's Basic Skills Initiative.

Meeting Times: 2nd and 4th Fridays of the month during the Academic Year at Room 135.

School/Role	Name
Committee Chair	Joshua Scott
English BS Coordinator	Tracy Schneider
Math BS Coordinator	Barbara Villatoro
DSP/Counseling	Candace Roe
Liberal Arts	Jose Cortes
ASTC	George Olgin
Dean of Academic Support Services	Dwayne Hunt

Membership:

- Basic Skills Coordinator
- English Basic Skills Coordinator
- Math Basic Skills Coordinator
- DSP/Counseling Faculty Member
- ESL Faculty Member
- Academic Success Center Coordinator
- Dean of Academic Support Services

Curriculum Committee

Charge: To provide leadership for all areas that involve the College's curriculum. It is a faculty committee that reviews and recommends additions, deletions, and changes to the College's courses and programs.

Meeting Times: 2nd and 4th Tuesdays of the month during the Academic Year at Room 504.

School/Role	Name
Committee Chair	Jim DeKloe
Librarian	Erin Duane
Curriculum Analyst	Lisa Abbot
Articulation Officer	Curtiss Brown
VP of Academic Affairs	David Williams
Dean of CTE	Maire Morinec
Mathematics and Science	Mary Valch
Counseling	Marianne Flatland
Social and Behavioral Science	Anthony Ayala
Liberal Arts	Jose Cortes
Mathematics and Science	OPEN
Dean of Social and Behavioral Science	Sandy Lamba
Liberal Arts	Teri Yumae
Social and Behavioral Science	Michelle Arce
CTE	Kevin Anderson
CTE	Deb Berrett
Health Sciences	Ginger Cain
Health Sciences	Marivic Macalino
ASSC Member	Darren Potts

Membership:

- Two elected faculty representatives from each of the academic schools
- Two elected faculty representative from Student Services
- One Articulation Officer
- One Librarian
- Two appointed Academic Deans
- Two student representatives (non-voting, advisory), appointed by the ASSC, one majoring in an academic subject and one majoring in a vocational subject.
- Vice President of Academic Affairs (Non-Voting)
- Curriculum Analyst (Non-Voting)

Distance Education Committee

Charge: To deal with campus-wide instructional technology issues with special focus on pedagogical and curricular issues. The Distance Education Committee reviews and makes recommendation regarding Distance Education at Solano Community College, to include delivery methods, best practices, and state-wide compliance, as well as providing resources, training and support for staff and faculty as it relates to distance education. In addition, the role of the Distance Education Committee is to certify individual courses to ensure regular effective contact hours and regular instructor-initiated contact, as well as compliance with the American Disabilities Act, and any other identified provisions relevant to accreditation, Chancellor's Office Guidelines, Title 5, CA Education Code, or other external approving agencies, as well as approved local practice.

Meeting Times: Throughout the Academic Year at Room 812

School/Role	Name
Committee Chair	Erica Beam
Social and Behavioral Science	OPEN
Applied Technology and Business	Sarah Nordin
Librarian	Sandra Rotenberg
Health Science	Elizabeth Freed
Counseling	OPEN
Liberal Arts - Substitute	Winifred Hunton-Chan
Liberal Arts	Glenn Keyser
Dean of Social and Behavioral Science	Sandy Lamba
Applied Technology and Business	Laura Maghoney
Mathematics and Science	Svetlana Podkolzina
Health Science	Robin Sytsma
Mathematics and Science	OPEN
Liberal Arts	Isabel Anderson
Social and Behavioral Science	OPEN
Distance Education Tech	Carol Zadnik
Information Technology	Scott Ota

Membership:

- Two Math & Science Faculty Members
- Two Health Science Faculty Members
- Two Applied Technology & Business Faculty Members
- Three Liberal Arts Faculty Members
- One Librarian
- Two Social & Behavioral Sciences Faculty Members
- One Academic Dean
- One Counselor
- Two Technology Services & Support Members (One from the IT Department and one DE Technician)

Faculty Development and Flexible Calendar Committee

Charge: To promote professional development opportunities for faculty and staff to broaden their knowledge, expand their skills, and enhance their abilities to benefit the students, the college, as well as the greater community including developing and implementing the Flexible Calendar plan.

Meeting Times: 1st and 3rd Thursdays of the month at Room 902.

School/Role	Name
Committee Co-Chair	LaNae Jaimez
Committee Co-Chair	Dwayne Hunt
Human Resources	OPEN
CSEA	Salvatore Abbate
Health Science	Ingeborg Bourdon
Health Science	Michelle Smith
Faculty	OPEN
Adjunct Faculty	OPEN

Membership:

- Four faculty representatives (at least one adjunct faculty)
- One CSEA representative
- One Human Resources representative

Tech Review Committee

Charge: The primary responsibility for all Curriculum proposals is held by the Technical Review, a subcommittee of the Academic Senate.

Meeting Times: 1st and 3rd Tuesday of the month from 1:30 pm - 3:30 pm at Room 504.

School/Role	Name
Curriculum Chair	Jim DeKlow
Curriculum Analyst	Lisa Abbott
Dean of CTE	Maire Morinec
VP of Academic Affairs	David Williams
Articulation Officer	Curtiss Brown
Assessment Chair/Representative	Amy Obegi
Curriculum Representative	Deb Berrett
Curriculum Representative	Jose Cortes

Voting members are:

- Curriculum Chair
- Articulation Office
- two faculty currently serving on the Curriculum Committee (appointed by the Curriculum Chair)
- one academic dean (appointed by the Vice-President of Academic Affairs)

Permanent, non-voting members include:

- Vice-President of Academic Affairs
- Assessment Coordinator
- Curriculum Analyst