

SOLANO COMMUNITY COLLEGE DISTRICT

ACCREDITATION

2070

POLICY: The Superintendent-President shall ensure the District complies with the accreditation process and standards of the Accrediting Commission of Community and Junior Colleges and of other District programs that ~~will~~ **seek** special accreditation.

The Superintendent-President shall keep the Board informed of approved accrediting organizations and the status of accreditations.

The Superintendent-President shall ensure that the Board is involved in any accreditation process in which Board participation is required.

The Superintendent-President shall provide the Board with a summary of any Accreditation Report and any actions taken or to be taken in response to recommendations in an Accreditation Report.

REFERENCES/ AUTHORITY:

Accreditation Eligibility Requirement 21

Standard ~~IV.B.1.i~~ **IV.B.4**

Education Code Sections 78060 and 78051

Title 5, Section 51016

~~Solano Community College District Governing Board~~

BP2070

ADOPTED: November 1, 1971

REVISED: August 5, 1987; February 21, 2007; September 17, 2014

SOLANO COMMUNITY COLLEGE DISTRICT

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The Superintendent-President shall approve the application to all organizations that accredit Solano Community College programs and shall notify the Governing Board of these approved accrediting organizations.

Funding for Accreditation

The year prior to any accrediting visitation and report preparation, the Vice President of Academic Affairs shall notify the Vice President of Finance and Administration of the upcoming accreditation so that budget allocations may be requested in a timely fashion within regular budget procedures.

The Vice President of ~~Finance and Administration~~ **Academic Affairs** shall provide estimates, including fees required by the accrediting agency, and travel expenses of the Accreditation Team. ~~The Accreditation Liaison Officer (ALO) shall submit the request for funding through the regular budget proposal process.~~ Payments will be made following standard College fiscal procedures.

Administrative Supervision of the Process

The Vice President of Academic Affairs/ALO shall report regularly to the Superintendent-President, other **Vice-Presidents, School-Deans, and the Academic Senate** regarding **all progress associated with the accreditation process, including the following items:** the status of the application for accreditation; the date, time, and duration of the Team Visit; and the number of Team members.

~~The Accreditation Coordinator shall inform the Vice President of Academic Affairs/ALO of the progress of the accreditation process.~~

No later than one year prior to the Self-Study submission deadline, the Vice President of Academic Affairs ~~(VPAA)/ALO~~, **in coordination with the ALO (if these duties are not assigned to the VPAA), the Academic Senate President, and other college leadership as necessary**, shall submit the plan for the Self-Study process, including timelines, tasks, responsibilities, organization, and structure. **Determination and assignment of faculty roles and assignments shall rely primarily on the Academic Senate per Board Policy 2005 and Title 5, section 53200.** ~~At least three months prior to the submission deadline, a draft of the Accreditation Self-Study shall be reviewed by the College constituent groups.~~ **The submitted plan shall include submission deadlines wherein the draft accreditation self-study is reviewed in a timely fashion by all College constituent groups, to include the Academic Senate, the College Governance Council, and the SCC Governing Board. Submission deadlines shall account for a timely and thorough review of the draft self-study, and shall accommodate for posted meeting schedules and, where appropriate, compliance with the Brown Act, as well as the calendar for the academic year to assure full faculty engagement in the process.**

At least three months prior to the submission deadline, a draft of the Accreditation Self-Study shall be reviewed by the College constituent groups.

At least one month prior to the submission deadline, a final draft of the Accreditation Report shall be reviewed by the School Deans, Vice President of Academic Affairs/ALO, and Superintendent-President. **The final document shall also be reviewed and approved by the Academic Senate and College Governance Council, in consultation through representation with the Solano College Faculty Association (SCFA); California Schools Employees Association (CSEA), Chapter 211; Operating Engineers, Local 39; and the Associated Students of Solano College (ASCC). Final approval is by the Governing Board.**

Meetings between Team members and College officials shall be arranged by the Vice President of Academic Affairs/ALO as required by the accrediting agency, and with approval of the Superintendent-President.

The **following designees shall sign the self-study to authorize its submission to the accrediting agency:** Governing Board President; Superintendent-President; Vice President of Academic Affairs and /ALO; ~~constituent Presidents;~~ **President of the Academic Senate; President of the SCFA; President of CSEA, Chapter 211; and, President of the Operating Engineers, Local 39.** ~~Accreditation Coordinator shall sign the Self Study authorizing submission to the accrediting agency.~~

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Recommendations of the Accreditation Team

Upon receipt of the Accreditation Team Reports, the Superintendent-President shall submit **copies** of the Accreditation Team Reports to the Vice President of Academic Affairs/ALO **and the Trustees. Copies of the report shall also be provided to the Academic Senate, Accreditation Coordinators or Steering Committee, College Governance Council, Deans, Vice-Presidents, and members of the Governing Board.**; ~~who in turn will provide copies to the School Deans and Accreditation Coordinator.~~ The Team Reports will **shall** be published on the **Accreditation Page** of the Solano Community College ~~Accreditation W~~ **web site.**

The Vice President of Academic Affairs/ALO **shall oversee the preparation of and** submit a report describing actions taken or to be taken in response to recommendations in the Accreditation Report.

The Vice President of Academic Affairs/ALO shall submit appropriate requests through the Vice President of Finance and Administration, Vice President of Student Services, **Accreditation Coordinator,** and School Deans to secure funding, equipment, or services recommended by the Accreditation Report.

REFERENCES/

AUTHORITY:

Accreditation Eligibility Requirement 21, Standard IV.B.41.i
Title 5, Section 51016

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REVIEWED:

August 20, 2014