



ACADEMIC SENATE

Unadopted Minutes

March 5, 2018

Honeychurch Board Room

3:00 pm – 5:00 pm

1. Call to order	President Wyly called the meeting to order at 3:01pm.
2. Roll Call	<p>Academic Senate: Michael Wyly (President), Erin Duane (Vice President Secretary/Treasurer, Nick Cittadino, Rusty Mayes, Terri Pearson-Bloom, Lue Cobene, Scott Parrish, Andrew Wesley, LaVonne Slaton, Margherita Molnar, Lauren Taylor-Hill, Derek Lan, Rachel Purdie, and Erica Beam.</p> <p>Guests: Celia Esposito-Noy (Superintendent-President), David Williams (Vice President of Academic Affairs), Ferdinanda Florence, Josh Scott, Curtiss Brown, Laurel Potts, Darren Potts, Jacob Hinkle, Joshua Tapia, and Andrew Segoria.</p> <p>Absent: Cristina Young, Janene Whitesell, Anne Niffenegger, Jim DeKloe, and Michelle Smith.</p>
3. Agenda approval	Senator Wesley motioned to approve the agenda of March 5, 2018 as presented. It was seconded by Vice President Duane. The motion passed unanimously.
4. Approval of Minutes	There were no items on this section.
5. Comments from the Public	There were no comments from the public.
6. AS President Update	Gina Lord, a faculty from Santa Rosa College, completed an IRB form in order to conduct a research and interview faculty at SCC for her doctoral paper regarding Academic Senate. President Wyly and Vice President Duane volunteered to participate on this interview.
6.1 Request to Interview Full-Time Faculty Serving on a Senate Approved Committee	
6.2 IEPI Framework	President Wyly presented IEPI Framework (see attached) letter published from the Chancellor’s office. The senate had recommended aspiration IEPI numbers for SCC, which will no longer be valid. The Chancellor’s office requested to develop a simplified system-level metrics that will align with Vision for Success goals.
6.3 FSA Procedure Update and Clarification through Title Change:	Last semester significant amount of time was allocated to draft/review/approve procedural language for FSA to allow faculty in one discipline to teach at another discipline assuming they passed

To Replace “FSA” With “Minimum Qualification	minimum qualification. President Wyly stated that the title of the document was the only modification due to clear difference between FSA and minimum qualification and to represent Ed Code.
6.4 CSP Tour	President Wyly stated that a total of six faculty had completed the CSP tour form. This information will be forwarded to Dean Shirley Lewis to start the process.
6.5 2018 Plenary Tentative Breakout Session Topics	President Wyly, Vice President Duane, Senator Niffenegger, and DE Coordinator, Erica Beam will be attending the upcoming 2018 Spring Plenary in San Mateo. President Wyly presented a list of potential breakout topics for this conference.
6.6 DE Taskforce Update	President Wyly stated that DE taskforce members had been selected. An email communication will be provided to the members to list and clarify their charges. Erica Beam stated that DE Committee had started a conversation about this topic.
6.7 Library Update	President Wyly present a draft of the library design/plan from Noll & Tam Architects (see attached document). He stated that the square footage and layout will be limited to the original proposal. He attended the last Professional Development meeting on March 1, 2018 to share this document. The PD committee was concerned about sharing the area assigned to them with IT department. The following information will be subject to change due to funding availability: (a) staff lounge will be independent to library lounge, (b) the office right next to PD room will accommodate a small meeting, and (c) the wall in the PD room facing the library will be glass (for visibility reason) or/and accordion wall (to accommodate larger meeting). The library committee had a conversation regarding offering coffee cart in the new library. The rooms assigned to adjunct faculty and graphics department were not included on the initial plan submitted to the state; therefore these room will not be included in the new library. There will be more information to follow where these rooms will be relocated.
6.8 ASSC and #Neveragain Inquiry	ASSC President Laurel Potts announced that they will be attending the March 24, 2018 #neveragain protest in Sacramento and Richa Slade will act as the chaperone. ASSC had decided to support this effort and will select a date in the very near future for a possible peaceful demonstration. Flyers will disseminated create awareness. This topic will be further discussed under item 11.4.
6.9 Study Abroad at Solano Community College	President Wyly stated that this program was considered two years ago; however, the assigned taskforce was not able to arrive to a conclusion. Program Review Coordinator, Ferdinanda Florence was part of the committee and will forward any documents pertaining to this taskforce’s effort to the office of Academic Senate. President Wyly

	stated that Education First had reached out to him regarding this program. He believed that the cost will be expensive to students and logistics will be difficult; however, students at SCC had the right to access a study abroad program. Senator Taylor-Hill will convene with President Wyly to share information and experience about specific consortium she was part of.
6.10 Distinguished Faculty Update	President Wyly disseminated reminders to all faculty about this award. He encouraged senators to show their support by diligently soliciting faculty to vote. The members of this committee will be Senator Parrish, Senator Cittadino, Senator Wesley and last year's Distinguished Faculty. The deadline to submit nominations will be April 9, 2018.
6.11 Academic Senate 2018 Spring Election (President, Vice President, At-Large, Constitution and By-Laws)	SCC faculty were informed via email of the upcoming Academic Senate office hours during Flex Cal on March 13, 2018 from 10am -11am. President Wyly will be there to address any inquiries regarding the upcoming Academic Senate Spring election.
6.12 Academic Senate March 19, 2018 Meeting at Vallejo Auto Tech	The next Academic Senate meeting will take place at SCC's Vallejo Auto Tech. Senators were requested to be at the meeting by 2:30pm to be part of the facility tour.
6.13 Math Taskforce Notes	The Math taskforce convened on March 22, 2018. President Wyly presented the notes (see attached document) from that meeting to senators.
7. Superintendent-President Report	S/P Esposito-Noy was not able to attend this meeting.
8. VP of Academic Affairs Report	VP Williams deferred to speak during items 10.1 and 10.2.
9. Consent Agenda – Action Item	There were no items on this section.
10. Action Items, Including Items Removed From Consent	
10.1 10.1 AP/BP 6010 Audit Procedures with Admin Recommendations	VP Williams presented the modified language of AP/BP 6010. He stated this iteration included a list of class that will not be auditable and will provide better clarification of the process. Senator Duane motioned to approve AP/BP 6010 including two CDFS courses that were not on the

	list. It was seconded by Senator Cittadino. The motion passed unanimously.
10.2 AP/BP 6030: AB 1985 AP Scores	VP Williams was not able to update AP/BP 6030 to include five courses that needed to be part of the list. He confirmed that these changes will be included on the catalog. These documents will on the next senate agenda for action.
11. Information/Discussion Items	
11.1 Adjunct Parity and Outreach	Senator Purdie presented Adjunct Parity Outline (see attached document). The following topics were discussed: (a) concerns about adjunct pay and the new contract, (b) adjunct had received reduced hours during Flex Cal, (c) adjunct handbook in progress and President Wyly recommended to acquire Pam Muick’s feedback, (d) Senator Purdie and Senator Wesley expressed interest in attending the 2018 Part-Time Faculty Leadership Institute in San Francisco, (e) adjunct’s lack of recognition and included proposal for local/division award, (f) seniority list to promote transparency, and (g) to assign a taskforce to test viability, create handbook, explore mentorship idea, and to address opportunities mentioned above. Senator Purdie and Senator Slaton expressed interest in being part of this taskforce. President Wyly will confirm this taskforce charges and membership via email.
11.2 GE Reciprocity	VP Williams stated that the Counseling department had solicited for Academic Senate’s assistance in drafting a policy regarding GE Reciprocity, which will help ensure process consistency. Senator Cittadino stated that this will only affect Option A of GE. President Wyly will draft the procedural language and this document will be presented at the next Academic Senate meeting for review.
11.3 11.3 Title 5 Regulation Revision: Academic Record Symbols and Grade Point Average (55023) and Withdrawal (55024)	President Wyly presented Regulation Revision: Academic Record Symbols and Grade Point Average and Withdrawal (see attached document). VP Williams stated that the “W” designation was initially for incarcerated students who were not able to complete courses. This will now apply to students who had special circumstances that were beyond their control. In this situation, students’ GPA, financial aid, and repeatability will not be affected. President Wyly recommended that Basic Skills Coordinator Jose Scott share this information to the committee, as an opportunity to work with disenfranchised students in a case by case basis.
11.4 Senate Position Given Recent Event in Parkland, Florida and	There was a rigorous discussion whether SCC senators should or should not support this effort. At the end, President Wyly solicited the senate’s input in drafting a resolution in support of this campaign. If

the Current #Never Again Campaign	significant amount of feedback were received, he will draft a resolution and will be presented at the next senate meeting for review/action.
11.5 Student Equity and Success Faculty Coordinator Job Description	Basic Skills Coordinator Josh Scott invited the senators to attend the committee's upcoming Flex Cal session, "Teaching With Compassion," and lunch will be provided. Also, he presented BSI Restructuring Proposal (see attached document). He stated that this information was not new. The coordinator will have an opportunity to work with two administrators, will be an ex-officio member of the committee, and a liaison for Academic Senate. President Wyly will convene with VP Williams and S/P Esposito-Noy to acquire their feedback and disseminate this information to the deans.
11.6 DE Committee Request for Guidance Regarding Technology Survey	This information was deferred at the next Academic Senate meeting on March 19, 2018.
12. Reports	
12.1 Curriculum Committee	Curriculum Committee Jim DeKloe was not able to attend this meeting.
12.2 12.2 Basic Skills Committee	Basic Skills Coordinator Josh Scott provided his update during item 11.5.
12.3 12.3 Professional Development/Flex Cal	Interim Professional Development Coordinator Michelle Smith was not able to attend this meeting but provided this update, <i>"The PDFC committee voted to support Dr. Daniel E. Martin's presentation on Compassionate Skills Training on Tuesday, March 13, 2018 from 10am-12pm in the Board Room. The committee also voted to support the On-Course I Workshop to be held on campus May 29-31, 2018 (details to follow). We are very excited to be able to offer these opportunities to the campus community."</i>
13. Other Committees	
13.1 Guided Pathways Updates	This committee did not provide an update.
14. Upcoming Items and/or Action Reminder	
14.1 Curriculum – Jim DeKloe (1 st meeting of the month – 5 minutes)	
14.2 Basic Skills – Joshua Scott (1 st meeting of the month – 5 minutes)	
14.3 Faculty Development/Flex Cal – Michelle Smith (1 st meeting of the month- 5 minutes)	
14.4 Assessment Committee – Amy Obegi (2nd meeting of the month - 5 minutes)	
14.5 Academic Program Review – Ferdinanda Florence (2nd meeting of the month - 5 minutes)	

- 14.6 Distance Education – Erica Beam (2nd meeting of the month - 5 minutes)
- 14.7 AP 6000 Series
- 14.8 Strong Workforce
- 14.9 Curriculum Committee Handbook – Lisa Abbott and Jim DeKloe
- 14.10 2019-20 Academic Calendar – Joe Conrad
- 14.11 Food Bank
- 14.12 New Job Description of BSI Coordinator

15. Adjournment

Senator Cittadino motioned to adjourn this meeting. It was seconded by Senator Wesley. The meeting adjourned at 5:14pm.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED:

- March 5, 2018
- March 19, 2018 (Location: Vallejo Auto Tech at 2:30 pm -5 pm)
- April 9, 2018
- April 23, 2018
- May 7, 2018
- May 14, 2018

Documents Review at this Meeting

1. IEPI Framework
2. 2018 Plenary Breakout Sessions
3. Library Design Draft
4. Math Taskforce Meeting Notes
5. AP/BP 6010 Audit Procedures
6. Adjunct Parity Outline/Proposal
7. Title 5 Excused Withdrawal Filed Regulations
8. Student Equity and Success Coordinator Job Description