



ACADEMIC SENATE

Approved Minutes

November 6, 2017

Honeychurch Board Room

3:00 pm – 5:00 pm

1. Call to order	President Wyly called the meeting to order at 3:05pm.
2. Roll Call	<p>Academic Senate: Michael Wyly (President), LaNae Jaimez (Vice President), Nick Cittadino, Rusty Mayes, Cristina Young, Terri Pearson-Bloom, Lue Cobene, Joel Powell, Andrew Wesley, Janene Whitesell, Anne Niffenegger, Margherita Molnar, and Rachel Purdie.</p> <p>Guests: Celia Esposito-Noy (Superintendent-President), David Williams (Vice President of Academic Affairs), Jim DeKloe, Ferdinanda Florence, Josh Scott, Dean Maire Morinec, and Dean Peter Cammish.</p> <p>Absent: Erin Duane, Scott Parish, LaVonne Slaton, Erica Beam, and Amy Obegi.</p>
3. Agenda approval	Senator Wesley motioned to approve the agenda of November 6, 2017. It was seconded by Senator Young. The motioned to approve the agenda passed unanimously.
4. Approval of Minutes	Senator Mayes motioned to approve the minutes of October 30, 2017. It was seconded by Senator Wesley. The motion to approve the minutes passed unanimously.
5. Comments from the Public	Vice President Jaimez, a member of the Psychology department, stated that she supported item 10.1 to have the right to determine who will be admitted in their department, which will benefit their adjunct faculty and students.
6. AS President Update 6.1 2017 Fall Plenary Updates	Senator Cittadino and Vice President Jaimez attended 2017 Fall Plenary Conference with President Wyly the previous week. The amended resolutions at this meeting will be distributed to senators once they become available online. President Wyly facilitated two sessions. There were no surprises in regarding resolutions that were approved. Also, there were less debate at this year's conference. Senator Cittadino attended a Pathway session and discussed Bill 1100. The legislation was about Algebra and the possible affects it will have to other courses such as Chemistry. Vice President Jaimez attended a session in UC pathway where she learned how State Academic Senate

	had collaborated with UCs to create Pathways for Chemistry and Physics. President Wyly commented that the Chancellor’s office had taken a position to take ADT; however, the UCs had not. Also, Vice President Jaimez was very inspired and hoped to share what she learned from an Adjunct breakout session she attended.
6.2 Guided Pathways Planning; Save the Date November 20 th 12p-5p.	Funds had been allotted to Guided Pathway. Once finalized, an agenda will be provided to meeting attendees. Senator Cittadino recommended the book, “Redesigning Americas Community College,” by Thomas Bailey. VP Williams confirmed the possibility of pre/post meeting reading for this meeting.
6.3 Academic Senate Offsite Meeting in March 2018	President Wyly informed senators that one of the scheduled AS meetings in March 2018 will be held at Vallejo Auto Tech Center.
6.4 Academic Senate Recommendations to SSEIP Plan	President Wyly presented a letter (see attached document), which outlined the recommendations gathered at the previous AS meeting. This will be forwarded to SSEIP committee for considerations. He encouraged senators to review it and to provide additional input by noon on Wednesday, November 8 th . He also presented, “SSEIP Inmate Education Program,” drafted by Senator Wesley and Dean Shirley Lewis.
7. Superintendent- President Report	S/P Esposito-Noy stated that while Guided Pathways will be funded for the next five years, the plan’s flexibility was not yet determined. Since everything was being called Pathways, which had become part of the challenge, SCC had to determine what its footprint will look like. This will be essential when drafting the college’s educational master, which will then guide the college facility plan.
8. VP of Academic Affairs Report	VP David Williams affirmed the importance of the upcoming Guided Pathway meeting. He reiterated that SCC will not be competing with other colleges for funds since funding will be available. The important part of this process will be the self-assessment, which will be due in January 2018.
9. Consent Agenda – Action Item	There were no items on this section.
10. Action Items, Including Items Removed from Consent	
10.1 Procedural Language to Address the District’s Desire to Develop a Procedure	President Wyly stated the 5 th version of this FSA document (see attached document) captured the location where it will be saved. He recommended the Hiring manual. Senator Young motioned to approve the 5 th version of the FSA procedure as written. It was seconded by

for Faculty Who Possess FSAs in Multiple Disciplines where the District is Unable to Provide Sufficient Load Per Faculty Contract

Vice President Jaimez. Senator Pearson-Bloom voted against the motion. The motion passed with majority of the vote. This approval will be communicated to S/P Esposito-Noy and Faculty Association.

10.2 Proposed Language to Include in AP 6105: Program Discontinuance for Title 5 and ACCJC Catalog Compliance

President Wyly shared a draft of AP 6105 II. B. 1a (see attached document), which outlined the Curriculum Committee's ability to remove programs from curriculum inventory and school catalogue once they were approved inactive. Senator Pearson-Bloom motioned to approved AP 1605 II. B. 1a as written. It was seconded by Senator Wesley. The motion passed unanimously. President Wyly will present the approved document to S/P Esposito-Noy and College Governance.

10.3 Proposed Task Force to Address Equity Gaps in Mathematics and Their Relation to Student Completion: BSI, Curriculum, Mathematics

President Wyly combined items 10.3 and 11.1. President Wyly believed that discussing AB 705 and addressing its impact on SCC will best served the students. As a result, he had reached out to the Math department, Josh Scott, Joe Conrad, Randy Robertson, and Barbara Villatoro to start a conversation and form a taskforce. He also recommended that Curriculum Chairperson Jim DeKloe be included in this taskforce. Senators recommended to include a counselor, Dean Hunt, and a representative who's knowledgeable of incarcerated students in the taskforce. President Wyly explained that after the first meeting, the taskforce will make recommendations on who would be the team's additional members. Dean Peter Cammish will provide the taskforce with data. Senators provided input on what the charge of this taskforce: (a) To review and analyze completion and equity data in Mathematics, including pass and persistence rates and equity gaps in student success, (b) To understand the impact of student success in Mathematics on the completion rates of the college as a whole, including identified gaps in equity, (c) To research what other CA community colleges are doing to in Mathematics to address similar problems, (d) To work with discipline faculty to design curriculum-based solutions, including conforming to newly adopted Education Code (per AB 705), including non-STEM and STEM programs, (e) To work with discipline faculty and administration to increase student-support for marginalized student cohorts, (f) To work with discipline faculty and administration to identify and support requested/required professional development, and (g) To develop a calendar and steps to be taken with the goal of implementing change as soon as possible and not later than AY 2018-2019. Dean Morinec expressed her concerns regarding this conversation since there was a lack of the Math department's attendance in the meeting. President Wyly countered that they were invited to this meeting. Senator Wesley

motioned to approve this taskforce. It was seconded by Senator Cittadino. The motion passed unanimously.

11. Information/Discussion Items

11.1 AB 705 Discussion of Next Steps for SCC, Including Proposed Task Force to Address Equity Gaps in Mathematics and Their Relation to Student Completion

See item 10.3 for information.

11.2 Results of the Proposed Resolutions for the ASCCC Fall Plenary Session

The amended resolutions at 2017 Fall Plenary will be distributed to senators once they become available online. President Wyly encouraged senators to participate in statewide taskforce.

11.3 Update: Hiring Prioritization Process, Initial Planning

VP David Williams stated that this item will be on the management meeting agenda for Wednesday, November 8th.

12. Reports

12.1 Distance Education

DE Coordinator Erica Beam was not able to attend this meeting.

12.2 Curriculum

Chairperson Jim DeKloe announced that the voting members of Curriculum Committee had approved deletions of six IS/US programs, approved newly redesigned ASL programs and courses, and passed ADT for Social Justice Studies. President Wyly commended David Williams, Jim DeKloe and Ferdinanda Florence for their contributions/efforts in the program deletion process.

12.3 Basic Skills

Basic Skills Coordinator Josh Scott stated that they discussed the prison program at their previous BSI meeting. He recommended including this topic at the next Flex Day. Also, he discussed the lack of staffing at the Academic Success and Tutoring Services. The BSI committee's recommendation was to create a full time coordinator position for ASTC. President Wyly informed senators that ASTC was mentioned when envisioning the new library. George Olgin will be attending the November 13th meeting of the Academic Senate.

12.4 Faculty Development/Flex Cal

PD Coordinator and VP of Academic Senate LaNae Jaimez presented the revised rubric for professional development. This change will address an issue when a faculty submitted multiple conferences applications in

one academic school year with high costs. This will be on the agenda at the next AS meeting for action.

13. Other Committees

There were no items on this section.

**14. Upcoming Items
and/or Action
Reminder**

14.1 Assessment Committee – Amy Obegi (2nd meeting of the month - 5 minutes).

14.2 Distance Education – Erica Beam (2nd meeting of the month - 5 minutes)

14.3 Academic Program Review – Ferdinanda Florence (2nd meeting of the month - 5 minutes).

15. Adjournment

Senator Cittadino motioned to adjourn the meeting. It was seconded by Senator Pearson-Bloom. The meeting adjourned at 4:55pm.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED:

November 6, 2017

November 13, 2017

November 27, 2017 (Tentative Special Meeting)

December 4, 2017

December 11, 2017

January 11, 2018

January 22, 2018

February 5, 2018

February 26, 2018

March 5, 2018

March 19, 2018

April 9, 2018

April 23, 2018

May 7, 2018

May 14, 2018

Documents Discussed at this Meeting:

1. SSEIP Approval Letter from the Senate
2. SSEIP Inmate Education Program
3. Hiring Procedures V5
4. Procedure 6105
5. Revised PD Rubric