



## ACADEMIC SENATE

### Approved Minutes

October 16, 2017

Honeychurch Board

Room 3:00 pm – 5:00 pm

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<b>1. Call to order</b>	President Wyly called the meeting to order at 3:01 pm.
<b>2. Roll Call</b>	<p><b>Academic Senate:</b> Michael Wyly (President), LaNae Jaimez (Vice President), Nick Cittadino, Cristina Young, Terri Pearson-Bloom, Lue Cobene, Scott Parish, Andrew Wesley, Janene Whitesell, Margherita Molnar, Saki Cabrera, and Rachel Purdie.</p> <p><b>Guests:</b> Celia Esposito-Noy (Superintendent-President), Ferdinanda Florence, Erica Beam, Maria Isip-Bautista, Dean Maire Morinec, Dean Dwayne Hunt, and Amy Obegi.</p> <p><b>Absent:</b> David Williams (Vice President of Academic Affairs), Erin Duane, Rusty Mayes, Joel Powell, LaVonne Slaton, Anne Niffenegger, Jim DeKloe, and Josh Scott.</p>
<b>3. Agenda approval</b>	Senator Wesley motioned to approve the agenda of October 16, 2017. It was seconded by Senator Cittadino. The agenda was approved unanimously.
<b>4. Approval of Minutes</b>	President Wyly stated that the minutes of October 2, 2017 was not included on the email sent on October 15, 2017. It will be included the following Academic Senate meeting.
<b>5. Comments from the Public</b>	There were no comments from the public.
<b>6. AS President Update</b> 6.1 SCC Assigned Evacuation Site for Atlas Fire	President Wyly voiced his appreciation to all SCC faculty, staff, and students who volunteered last week. SCC volunteers who were mentioned were Richa Slade, Karen Cook, Deb Berrett, Mark Berrett, S/P Celia Esposito-Noy, Monica Brown, Eric Dresser, Tracy Vest, Sandy Lamba, Greg Brown, Michael Wyly, and Allison Albert. Richa Slade provided essential leadership. SCC facilities department was phenomenal in addressing evacuation needs. The evacuation site was a success due to collaborative effort between different departments such as the Sherriff's Office, Student Services, Human Resources, and many more.

6.2 FSA Update	Due to the Atlas fire, the scheduled meeting with Erin Farmer and AS executive group regarding FSA language update was rescheduled the following week.
6.3 SSEIP Update	President Wyly stated that SSEIP will be included on the Board of Trustee meeting on October 18, 2017. This item will be on the AS agenda on October 30, 2017 for action.
6.4 Fall Plenary Meeting on November 1-3, 2017	This item will be reviewed during section 11.1. President Wyly stated that these resolutions will be scheduled for action at the 2017 Fall Plenary conference in November. He encouraged the senators to review them thoroughly, as it will be presented on October 30, 2017 for action.
6.5 Area B Meeting	The State Academic Senate Area B meeting was on October 20, 2017. This meeting was relocated to Skyline College due to several fires occurring in Sonoma county. President Wyly was not able to attend this meeting instead opted to volunteer at SCC to provide assistance to evacuees.
6.6 Flex Day	The Academic Senate office was opened during the October 10, 2017 Flex Day.
6.7 AB705	President Wyly stated that Governor Brown signed AB705. As a result, Ed Code will change to reflect the approval of this legislation. President Wyly will provide updates regarding how this will effect SCC, research what other colleges will be doing, and inquire what direction the Chancellor's office will be pursuing.
<b>7. Superintendent- President Report</b>	<p>S/P Celia Esposito-Noy commended everyone who participated in the helping evacuees at SCC. On October 10, 2017, SCC helped more than 110 evacuees onsite. S/P Esposito-Noy commended Richa Slade for her help/effort in organizing the SCC evacuation center. Also, Salvation Army, Kaiser Permanente, Sherriff's Office, and other local business participated and/or made donations.</p> <p>S/P Esposito-Noy stated that SCC had to follow a protocol before campus closure could occur. This was completed on Wednesday afternoon and all three SCC campuses were closed for business from October 19<sup>th</sup>-21<sup>st</sup>, 2017. Also, she explained that deans were able to schedule max hours; therefore, make-up classes will not be necessary. Senator Wesley inquired if adjunct faculty will receive their regular pay with the closure. S/P Esposito-Noy will inquire with payroll to find out more information and a communication will be provided to faculty and staff as soon as possible.</p> <p>Senator Purdie asked more information regarding AB 19. S/P Esposito-Noy stated that AB 19 was signed by Governor Brown. This will allow reduced or fully waived tuition fee to new full-time students.</p>

	<p>This will effect participating colleges only and those colleges will not automatically receive additional funding. There will be conditions before students could qualify. S/P Esposito-Noy will have more information to communicate by November 2017.</p> <p>There will be a meeting on November 20, 2017 to revise SCC's master plan. It was last modified in 2014-15. Pam Walker and Julie Bruno will be facilitating this meeting.</p>
<b>8. VP of Academic Affairs Report</b>	VP David Williams was not able to attend this meeting.
<b>9. Consent Agenda – Action Item</b>	There were no items on this section.
<b>10. Action Items, Including Items Removed From Consent</b>	There were no items on this section.
<b>11. Information/Discussion Items</b>	
11.1 Introduction and Discussion of Proposed Resolution for the ASCCC Fall Plenary Session – Michael Wyly	President Wyly encouraged the senators to review the different resolutions that will be presented at the Fall Plenary next month (see attached document). This items will be on the next AS agenda for action.
11.2 Faculty Hiring Timeline – Michael Wyly	President Wyly will convene with VP David Williams to verify if this process had started. This process will establish a prioritization list for 2018-19 academic year. If a position was not selected the previous year, it will need to be resubmitted.
11.3 ASCCC Equity and Diversity Regional Conference at SCC	President Wyly stated that the registration link for this event was sent to the senators via email few weeks ago. The AS office was willing to provide assistance with registration. There will be two breakout sessions. Continental breakfast and lunch will be provided. Vice President Jaimez will include this item on their next Professional Development committee meeting for Flex hour consideration.
11.4 Information on Social Justice ADT – Maria Isip-Bautista	Maria Isip-Bautista presented ADT for Social Justice to the senators (see two attached documents). She provided the following information: (a) Tech Review committee had approved the program and it will be reviewed at Curriculum meeting for content, (b) this ADT was presented to all schools and Liberal Arts will be championing Social Justice Studies, (c ) CID and TM for this program will be processed, and (d) the possibility of offering this degree to incarcerated students.

## **12. Reports**

### **12.1 Distance Education**

Distance Education Coordinator Erica Beam did not provide an update since their last committee meeting was cancelled.

### **12.2 Assessment Committee**

Amy Obegi, Assessment Coordinator, stated that the completion goal for SLO updates were scheduled at the end of the semester. She will be available to provide assistance to faculty if needed. She also stated that group meetings and Flex days were the most effective way to provide help with faculty. The next committee newsletter would include instructions on how to process/approve small changes to prevent these items from stagnating in the queue. A free dinner will be provided to the first school that completed their SLO update. The PLOs page on META was being updated and training will be provided during spring 2018. Lastly, the Assessment committee will discuss what the process would look like if one PLO and one ILO were assessed per year at their next group meeting.

### **12.3 Program Review Committee**

Program Review Coordinator Ferdinanda Florence stated that the PR yearly update forms will be due on October 30, 2017. She inquired if this deadline could be extended. The senators recommended the deadline be moved until end of 2017 fall semester. Regarding IS and US degrees, the school of Math and Science missed the deadline. Other IS and US degrees were included in Curriculum agenda for deletions. President Wyly will research who will create the ADT for Elementary degree.

Note: The voice recorder's memory was full. The last 5 minutes of the meeting was not recorded.

## **13. Other Committees**

There were no items on this section.

## **14. Upcoming Items and/or Action Reminder**

12.1 Curriculum – Jim DeKloe (1<sup>st</sup> meeting of the month – 5 minutes).  
12.2 Basic Skills – Joshua Scott (1<sup>st</sup> meeting of the month – 5 minutes).  
12.3 Faculty Development/Flex Cal – LaNae Jaimez (1<sup>st</sup> meeting of the month- 5 minutes).

## **15. Adjournment**

Senator Cittadino motioned to adjourn the meeting. It was seconded by Senator Molnar. The meeting adjourned at 5:06pm.

### **Documents Reviewed at this Meeting:**

1. Fall Plenary Resolutions
2. Social Justice Studies
3. Program Outline for Social Justice

**ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED:**

August 10, 2017  
August 21, 2017  
September 11, 2017  
September 18, 2017  
October 2, 2017 (Accreditation Site Visit)  
October 16, 2017  
October 30, 2017 (Tentative Special Meeting)  
November 6, 2017  
November 13, 2017  
November 27, 2017 (Tentative Special Meeting)  
December 4, 2017  
December 11, 2017  
January 11, 2018  
January 22, 2018  
February 5, 2018  
February 26, 2018  
March 5, 2018  
March 19, 2018  
April 9, 2018  
April 23, 2018  
May 7, 2018  
May 14, 2018