



## ACADEMIC SENATE

### Approved Minutes

April 9, 2018

Honeychurch Board Room

3:00 pm – 5:00 pm

<b>1. Call to order</b>	President Wyly called the meeting to order at 3:05pm.
<b>2. Roll Call</b>	<p><b>Academic Senate:</b> Michael Wyly (President), Erin Duane (Vice President/Secretary/Treasurer), Nick Cittadino, Rusty Mayes, Cristina Young, Lue Cobene, Scott Parrish, Andrew Wesley, Anne Niffenegger, Margherita Molnar, Lauren Taylor-Hill, and Derek Lan.</p> <p><b>Guests:</b> David Williams (Vice President of Academic Affairs), Ferdinanda Florence, Josh Scott, Amy Obegi, Dean Kristin Connor, and Dean Dwayne Hunt.</p> <p><b>Absent:</b> Celia Esposito-Noy (Superintendent-President), Terri Pearson-Bloom, Janene Whitesell, LaVonne Slaton, Rachel Purdie, Erica Beam, and Jim DeKloe.</p>
<b>3. Agenda Approval</b>	Senator Wesley motioned to approve the agenda of April 9, 2018 as presented. It was seconded by Senator Cittadino. It was approved unanimously.
<b>4. Approval of Minutes</b>	Senator Wesley motioned to approve the minutes of March 19, 2018 as presented. It was seconded by Senator Molnar. The motion passed unanimously.
<b>5. Comments from the Public</b>	Basic Skills Coordinator Josh Scott voiced his concerns regarding the lack of support in hiring an additional DSP (Disability Service Program) counselor despite a resolution drafted by the senate in 2015 in support of this effort and available funding. Dean of Counseling, Kristin Connor, stated that Candice Rose was working as a part-time DSP Counselor and part-time Administrator. Human Resources had posted a job requisition for DSP/LD Counselor position. If not successful, the department will reach out to contract this service. This topic will be included on the next senate meeting for further discussion.
<b>6. AS President Update</b> 6.1 Area B Meeting and Legislature Report	This topic was discussed during item 11.1.

6.2 2018 Election Update:  
At-Large Senator and  
Adjunct Senator  
Send out reminder to the  
dean, AS office

President Wyly encouraged senators whose term will be ending this Spring semester to either run for re-election or solicit candidates from their respective discipline. Also, an election will be held for Adjunct Senator and to ratify the Senate Constitution in the near future.

2016-2018 Term	2018-2020 Term	Department
Nicholas Cittadino	Rebecca LaCount	Counseling
Rusty Mayes		School of CTE & Business
Cristina Young	Randy Robertson	School of Mathematics & Science
Terri Pearson-Bloom		School of Health Sciences
Lue Cobene		School of Liberal Arts
Derek Lan		School of Social & Behavioral Sciences
Scott Parrish	TBD Election	At-Large Senator
Andrew Wesley	TBD Election	Adjunct Faculty Representative

6.3 Guided Pathway  
Meeting on April 2, 2018

President Wyly and VP Williams attended the Guided Pathway in Marina Del Rey, California. They obtained helpful information and best practices from Sierra College, who had been in the Guided Pathway system for years.

6.4 Equity and Diversity  
regionals

President Wyly attended Equity and Diversity Action Committee Regional meetings in Woodland and San Diego, California. He shared that the Chancellor's Office will have additional requirements pertaining to diversity hiring and retention. He had convened with VP Williams, S/P Esposito-Noy, Sal Abbate, and Senator Jaimez (future Academic Senate President) to strategize how SCC will meet these requirements and to acquire best practices. Also, a new legislation was written in support of DACA and incarcerated students, which will help limit the capacity of federal employees' access community colleges.

**7. Superintendent-  
President Report**

VP Williams provided an update on behalf of S/P Esposito-Noy. He confirmed new faculty contract changes and teaching challenges experienced at CSP. He commended Senator Young and Senator Lan for their contributions in reviewing/drafting SCC Emeritus policies and procedures for faculty.

**8. VP of Academic Affairs  
Report**

Senator Cittadino inquired about GE Reciprocity policy. VP Williams informed the senate that he will be reviewing how different colleges address GE reciprocity and will share the information once available.

**9. Consent Agenda –  
Action Item**

9.1 Interview Panel for  
School Coordinator for  
Health Science: Ginger Cain,  
Jeff Cardinal, and Terri  
Pearson-Bloom

Vice President Duane motioned to approve the interview panel for the School Coordinator for Health Science. It was seconded by Senator Cittadino. The motion passed unanimously.

**10. Action Items, Including Items Removed From Consent**

10.1 Resolutions In Support of #NeverAgain Campaign

10.2 10.2 BP 4003 Emeritus Recommendation

10.3 ASCCC Resolutions for 2018 Spring Plenary

President Wyy presented the #NeverAgain Resolution (see attached document). During this meeting, it was clarified that faculty could not instigate class cancellation without financial repercussion. Senator Cittadino motioned to approve this document as presented. It was seconded by Senator Young. The motion passed unanimously.

President Wyly presented BP 4003 Emeritus policy and procedures. This was drafted/reviewed by Senator Young and Senator Lan. The version presented to this meeting reflected edits from President Wyly and S/P Esposito-Noy. The senate recommended deleting the word “tenured” from the policy (1<sup>st</sup> line) and procedures (section I and section II, 1a). Also, to modify section III of the procedures to reflect similar benefits on the policy. Vice President Duane motioned to approve the Emeritus policy as amended. It was seconded by Senator Parrish. The motion passed unanimously. Vice President Duane motioned to approve the Emeritus procedures as amended. It was seconded by Senator Young. The motion passed unanimously.

President Wyly presented the resolutions for 2018 Spring Plenary (see attached document). Listed below were the senates’ positions for each resolution. Senator Young motioned to approve the senate’s positions on the resolutions listed below, which will direct President Wyly’s vote during the 2018 Spring Plenary in San Mateo.

Description	SCC Senate Position
<i>1.0 ACADEMIC SENATE</i>	
1.01 S18 Adopt the 2018-2023 ASCCC Strategic Plan	Yes
1.02 S18 Resolution Honoring Rich Hansen	Yes
<i>3.0 DIVERSITY AND EQUITY</i>	
3.01 S18 Adopt the Paper A Re-examination of Faculty Hiring Processes and Procedures	Yes
<i>4.0 ARTICULATION AND TRANSFER</i>	
4.01 S18 Develop a Paper on Effective Transfer Practices	Yes
<i>6.0 STATE AND LEGISLATIVE ISSUES</i>	
6.01 S18 Oppose Proposed Consolidation of Categorical Program Funding	Yes
6.02 S18 Opposition to the Proposed California Online Community College District	Yes
<i>7.0 CONSULTATION WITH THE CHANCELLOR’S OFFICE</i>	
7.01 S18 Support Equity-Minded Funding That Relies on Locally Identified Goals	Yes
7.02 S18 Wrap-Around Services and Online Student Success	Yes
7.03 S18 Including Noncredit in All Student Success Statewide Initiatives	Yes
7.04 S18 Identifying Appropriate Assessment Measures	Need more info
7.05 S18 Legal Interpretation of AB 705 (Irwin, 2017)	Yes
7.06 S18 Support Students’ Rights to Enroll in English as a Second Language (ESL) Coursework	Yes
7.07 S18 Maintain Language Placement Tests as a Multiple Measure Option for English as a Second Language (ESL)	Yes
<i>9.0 CURRICULUM</i>	
*9.01 S18 Adopt the Paper Effective Practices for Educational Program Development	Yes
9.02 S18 Pathways to Meet General Education Requirements of Quantitative Reasoning	Yes
9.03 S18 Effective Practices in Online Communication Courses	No
9.04 S18 Effective Practices in Online Lab Science Courses	No- Need more info
<i>10.0 DISCIPLINES LIST</i>	
10.01 S18 Revise the Disciplines List Revision Process	Yes

10.02 S18 Endorse Proposed Revisions to Apprenticeship Minimum Qualifications 13	Yes
<i>11.0 TECHNOLOGY</i>	
11.01 S18 Adopt the Paper Ensuring Effective Online Education Programs: A Faculty Perspective	Yes
<i>13.0 GENERAL CONCERNS</i>	
13.01 S18 Expanding Competency-Based Instruction through an Online Consortium	Yes
*13.02 S18 Guided Pathways Handbook and Training Manual	Yes
*13.03 S18 Research on Guided Pathways Outcomes in California	
<i>17.0 LOCAL SENATES</i>	
17.01 S18 Noncredit Instruction in Guided Pathways Efforts	Yes
17.02 S18 Increase Participatory Governance on Colleges' Satellite Campuses	Yes
<i>19.0 PROFESSIONAL STANDARDS</i>	
19.01 S18 Faculty Involvement in Responding to Litigation or Student Complaints 18	Yes
19.02 S18 Defining Collegiality in the Workplace	No- Need more info

10.4 SLOs and PLOs Approval Work Flow on META

Assessment Coordinator Amy Obegi attended the previous senate meeting to discuss the rationale behind SLOs and PLOs approval work flow. For SLO and PLO changes only, she recommended two division faculty and Assessment Coordinator to approve the course/program. Senator Young motioned to approve the approval process recommended by Amy Obegi. It was seconded by Senator Cittadino. The motion passed unanimously.

**11. Information/Discussion Items**

11.1 Review of Proposed Resolutions for 2018 Spring Plenary

President Wyly, Vice President Duane, Senator Niffenegger, and DE Coordinator Erica Beam will be attending the 2018 Spring Plenary in San Mateo. The resolutions discussed on item 10.3 will be finalized by Saturday, April 14, 2018.

11.2 Guided Pathway Plan Submitted on March 30, 2018

The Guided Pathway Plan was submitted to the Chancellor's office on March 30, 2018. VP Williams informed the senate that the plan consisted of fourteen metrics and each one was addressed to be manageable. President Wyly stated that this plan could be modified and will be presented to the workgroup to assign timeline for completion.

**12. Reports**

12.1 Curriculum Committee

Chair Jim DeKloe was not able to attend this meeting.

12.2 Basic Skills Committee

Basic Skills Coordinator Joshua Scott invited senators to attend their next meeting, which will focus on imbedded tutors and discuss how Distance Education Committee and Basic Skills Committee overlap. His position as Coordinator will end this semester.

12.3 Professional Development/Flex Cal

Interim Co-Chair Michelle Smith was not able to attend this meeting but provided this update: *"The PDFC committee has started planning for fall. The theme for the upcoming academic year is "universal design", learning that is accessibility to a wide range of people. DSP has invited Gaeir Dietrich from California Community Colleges High Tech Center to*

*Speak on accessible instructional materials. Information on the date and time of her talk will be provided as details become available.”*

**13. Other Committees**

13.1 Guided Pathways Updates

This topic was discussed under item 11.2.

**14. Upcoming Items and/or Action Reminder**

- 14.1 Curriculum – Jim DeKloe (1<sup>st</sup> meeting of the month – 5 minutes)
- 14.2 Basic Skills – Joshua Scott (1<sup>st</sup> meeting of the month – 5 minutes)
- 14.3 Faculty Development/Flex Cal – Michelle Smith (1<sup>st</sup> meeting of the month- 5 minutes)
- 14.4 Assessment Committee – Amy Obegi (2nd meeting of the month - 5 minutes)
- 14.5 Academic Program Review – Ferdinanda Florence (2nd meeting of the month - 5 minutes)
- 14.6 Distance Education – Erica Beam (2nd meeting of the month - 5 minutes)
- 14.7 AP 6000 Series
- 14.8 Strong Workforce
- 14.9 Curriculum Committee Handbook – Lisa Abbott and Jim DeKloe
- 14.10 2019-20 Academic Calendar – Joe Conrad
- 14.11 Study Abroad

**15. Adjournment**

Senator Cittadino motioned to adjourn the meeting. It was seconded by Senator Niffenegger. The meeting was adjourned at 5:04pm.

**ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED:**

April 9, 2018

April 23, 2018

May 7, 2018

May 14, 2018

Documents Reviewed at the Meeting

1. #NeverAgain Resolutions
2. ASCCC Resolutions for 2018 Spring Plenary