



ACADEMIC SENATE

Approved Minutes

May 15, 2017

Honeychurch Board Room

3:00 pm – 5:00 pm

<p>1. Call to order</p>	<p>President Wyly called the meeting to order at 3:05 pm.</p>
<p>2. Roll Call</p>	<p>Academic Senate: Michael Wyly (President), LaNae Jaimez (Vice President), Erin Duane, Nick Cittadino, Terri Pearson-Bloom, Marivic Macalino, Lue Cobene, Janene Whitesell, Ken Williams, Sabine Bolz, Andrew Wesley, Narisa Orosco Woolworth, and Cristina Young.</p> <p>Guests: Celia Esposito-Noy (Superintendent-President), David Williams (VP Academic Affairs), Melissa Reeve, Erica Beam, Amy Obegi, Duane Hunt, Greg Brown (VP of Student Services), Peter Cammish, Rachel Purdie, Saki Cabrera, and Margherita Molnar.</p> <p>Absent: Joel Powell, Scott Parrish, Rusty Mayes, and Ricky Marshall.</p>
<p>3. Agenda approval</p>	<p>Senator Wesley motioned to approve the agenda of May 15, 2017. It was seconded by Senator Bolz. The motion to approve the agenda passed unanimously.</p>
<p>4. Approval of Minutes</p>	<p>Senator Whitesell motioned to approve the minutes of May 8, 2017. It was seconded by Senator Pearson-Bloom. The motion to approve the minutes passed unanimously.</p>
<p>5. Comments from the Public</p>	<p>There were no comments from the public.</p>
<p>6. AS President Update</p>	
<p>6.1 New Distance Education Coordinator</p>	<p>President Wyly announced Erica Beam as the new Distance Education Coordinator. Also, Maria Bautista was hired as the new designer for ADT in Social Justice.</p>
<p>6.2 Update For BP/AP 2005</p>	<p>President Wyly stated that BP/AP 2005 (please see attached document) will be presented for action at the College Governance meeting on May 24th. The new language on the document captured the intent of Academic Senate’s actions: (a) definition of Academic Senate and faculty, (b) Ten plus one, (c) definition of how to consult collegially, (d) recognition of the roles of the Senate, and (e) propose changes on item.</p>
<p>6.3 College Governance Report</p>	<p>President Wyly stated that he presented the Hiring Manual for information at College Governance meeting. He forecasted that other manuals, such as</p>

	Assessment and Program Review, will also be presented for information in the near future. He discussed faculty concerns regarding hiring practices and over loading adjunct faculty.
6.4 Update Regarding General Education Learning Outcomes (GELO)/ Institutional Learning Outcomes (ILO)	President Wyly announced that GELO/ILO had passed College Governance and will be scheduled for action during the next Board of Trustee meeting.
6.5 Update Regarding ASCCC Leadership Institute	Erica Beam will be joining President Wyly at the ASCCC Leadership Institute Conference in Sacramento in June 2017.
6.6 Update on Summer 2017	President Wyly has been working with the Administrators to prioritize tasks that he will be completing this summer. He will provide update to the Senators via email.
6.7 Update Regarding Communication with Faculty Regarding Accreditation Status Per Senate Request on 5.08.17	President Wyly acknowledged Melissa Reeve's action in providing faculty Accreditation materials in a timely manner. The Senators requested documents to be shared in specific format during the AS special meeting on May 8 th .
6.8 AB 705	AB 705 was a proposed legislation, which will compel all 113 Community Colleges for a more aggressive and collapsed Basic Skills. President Wyly believed that the bill was prescriptive and will overlap with Academic Senate purview, which was outlined on Ten plus one. In spirit of the bill, President Wyly will facilitate a presentation during 2017 Curriculum Institute and Josh Scott will be presenting data to the field to broaden the dialogue. Also, he encouraged the Basic Skills committee, in working with Academic Senate, to identify the necessary steps and to determine how this data will affect SCC in a meaningful change. President Wyly asked the Senate to keep this topic in mind when establishing priority list for 2017-18.
7. Superintendent- President Report	Superintended/President Celia Esposito-Noy shared an update regarding OCR resolutions and how to ensure that SCC will be fully ADA compliant. She commended the faculty, Melissa Reeve, Saki Cabrera, and David Williams for diligently working on Accreditation documents. S/P Esposito-Noy addressed that there were still challenges on the self-study section of Accreditation and discussed the importance of being transparent about this and providing action plans will help SCC be in better position during Accreditation. Senator Wesley asked S/P Esposito-Noy if SCC be offering an AA for incarcerated students. She confirmed that ACCJC will not require sub

change report. This will allow SCC to offer an AA degree or certificate to incarcerated students.

8. VP of Academic Affairs Report

David Williams, VP of Academic Affairs, did not have an update at this meeting.

9. Consent Agenda – Action Item

9.1 Taskforce Assignment for University Studies and Interdisciplinary Studies – Michael Wyly

President Wyly presented the task force member for University Studies and Interdisciplinary Studies. Vice President Jaimez motioned to approve the list below. It was seconded by Senator Wesley. The motion passed unanimously.

School of Social Science & Behavioral Science	School of Health Science	School of Math & Science	School of Liberal Arts	School of Applied Technology
Amy Obegi	Ingeborg Bourdon	Randy Robertson	Evangeline East	LaVonne Slaton**
Sabine Bolz	Ginger Cain	Danielle Widemann	Marc Pandone	
Saki Cabrera*	Nick Cittadino	Jim DeKloe	Chris McBride	
Lauren Taylor-Hill	Curtiss Brown	Kheck Sengmany*	Laura Pirot	
Mike Goodwin**		Kevin Anderson**	Josh Scott*	
			Terri Yumae*	
*Alternate	**Added during the meeting			

10. Action Items, Including Items Removed from Consent

10.1 Tenure Tea Update Funding Request - Nick Cittadino, Erin Duane, and Janene Whitesell

Tenure Tea celebration will be sponsored by the office of the Superintendent President. A personalized mug will be given to tenure faculties made by SCC Art department. Senator Andrew motioned to approve a \$300 check to pay for the mugs. It was seconded by Senator Orosco Woolworth. The motion was approved unanimously.

10.2 Accreditation Documents – Melissa Reeve

Melissa Reeve provided an update on Accreditation documents. The sections that needed to be updated were the following: (a) Financial Aid, (b) Technology, (c) Institutional Integrity, and (d) Student Services. With the help of Vice President Gregory Brown, the Student Services section was transformed tremendously. Senator Pearson-Bloom motioned to direct Academic Senate President Michael Wyly’s signature on Accreditation documents. It was seconded by Senator Wesley. The motion was approved unanimously.

10.3 Recommendations of Peer Review Taskforce

President Wyly recommended to form a task force who will be in charge of review assessment results and create a peer review manual. Senator Whitesell motioned to approve in creating a Peer Review taskforce. It was

10.4 High School Articulation Agreement/Procedure	seconded by Senator Pearson-Bloom. The motion was approved unanimously.
10.5 Assessment Handbook	Vice President David Williams, President Wyly, Curtiss Brown and Senator Wesley presented high school articulation agreement/procedures: (a) Proposed High School Articulation Process and (b) Credit-By-Exam Process. Senator Wesley motioned to approved the documents and start the process recommended by the taskforce. Senator Jaimez was opposed and Senator Whitesell abstained. The motion passed by majority of the vote.
10.5 Assessment Handbook	Assessment Committee chairperson Amy Obegi presented a draft of the Assessment Handbook to the senators (please see attached document). She stated that the final draft will include a screen shot of Curriculum META, appendices, and supplemental applications. Senator Wesley motioned to approve to handbook with a recommendation to re-vet the handbook next semester if major amendments were added. It was seconded by Senator Jaimez. The motion was approved unanimously.
10.6 University Studies and Interdisciplinary Studies, Discussion of Committee Change and Timeline	University Studies and Interdisciplinary Studies evaluations were discussed during the May 1 st meeting of Academic Senate. President Wyly proposed to create this taskforce to empower them with decision they recommend during Fall 2017 semester. Senator Pearson-Bloom motioned to create a taskforce for evaluate University Studies and Interdisciplinary Studies. It was seconded by Senator Wesley. The motion was approved unanimously.
11. Information/Discussion Items	
11.1 2017 IEPI Indicator Portal – Michael Wyly	President Wyly stated that IEP numbers were based on score card data and aspirational data. In spring 2017, Academic Senate made recommendations. President Wyly proposed to change the recommendation if necessary and not create a moving target as last year’s threshold had not been achieved.
11.2 Distance Education: Common Start Module– Erica Beam	Distance Education Committee chair Erica Beam presented Start Module to the senators for feedback. Orientations and trainings will be provided. President Wyly recommended adding withdrawal policy, student resources, and samples of best practices. Senators would like to integrate SLO and how to create syllabus.
11.3 Academic Senate Priorities for 2016-17 AY and 2017-18 Priorities – Michael	President Wyly stated that the following items will be on the list of Academic Senate’s priorities next academic year: (a) central focus on Academic Senate, strong workforce, incarcerated students, Curricunet META training, etc.
11.4 Academic Senate Meeting Calendar	President Wyly shared Academic Senate’s meeting schedule and Fall Flex (please see attached document).

2017-18 Including Fall
Flex – Michael Wyly

12. Reports

12.1 Accreditation Self-
Study Update – Melissa
Reeve

Melissa Reeve provided Accreditation update on item 10.2

13. Other Committees

There were no committee presentations at this meeting.

**14. Upcoming Items
and/or Action
Reminder**

There were no items on this section.

15. Adjournment

Senator Williams motioned to adjourn the meeting. It was seconded
Senator Orosco Woolworth. The meeting was adjourned at 5:10 pm

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED:
May 15, 2017

Documents reviewed on during this meeting:

1. BP/AP 2005.
2. Assessment Handbook
3. College Governance Indicators
4. Credit-By-Exam Process Flow
5. Program Review Committee Taskforce General Degrees
6. Proposed High School Articulation Process
7. Academic Senate List of Accomplishments 2016-17 AY
8. Assessment Committee Goals for 2016-17
9. Academic Senate Meeting Schedule for 2017-18