



ACADEMIC SENATE

Approved Minutes

August 10, 2017

Honeychurch Board Room

9:00 am – 12:00 pm

1. Call to order	President Wyly called the meeting to order at 9:05 pm.
2. Roll Call	<p>Academic Senate: Michael Wyly (President), LaNae Jaimez (Vice President), Erin Duane, Nick Cittadino, Rusty Mayes, Cristina Young, Terri Pearson-Bloom, Lue Cobene, Joel Powell, Scott Parish, Andrew Wesley, Janene Whitesell, Margherita Molnar, Saki Cabrera, and Rachel Purdie.</p> <p>Guests: Celia Esposito-Noy (Superintendent-President), David Williams (Vice President of Academic Affairs), Jim DeKloe, Ferdinanda Florence, Erica Beam, Ken Williams, Marivic Macalino, Shirley Lewis, Thomas Bundenthal, Wolfgang Struntz, and Stephanie Sherman.</p> <p>Absent: Ricky Marshall, Maire Morinec, and Amy Obegi.</p>
3. Agenda approval	Senator Andrew motioned to approve the agenda of August 10, 2017. It was seconded by Senator Pearson-Bloom. The agenda was approved unanimously.
4. Approval of Minutes	There were no items on this section
5. Comments from the Public	There were no comments from the public.
6. AS President Update	
6.1 Peer Review Handbook.	President Wyly stated that the Peer Review handbook was still being updated and more update will be provided in September 2017.
6.2 Faculty Handbook.	The Faculty handbook was an extensive document. The goal for this revision was to reduce content for easier document navigation.
6.3 Curriculum Update.	President Wyly encouraged the Senators to announce Curriculum Committees membership vacancies to their different school meetings and solicit volunteers.
6.4 Accreditation Update.	President Wyly announced to the Senators that he had signed the Accreditation documents per their direction last Spring semester.

6.5 Solicitation for Fall Plenary

Fall 2017 Plenary will be held in Southern California from November 1st-3rd. President Wyly urged Senators to review their schedules and volunteer for this great educational opportunity.

6.6 Senate Budget Update.

Academic Senate budget for 2017-18 academic year was approved.

6.7 Committee Appointments Update

President Wyly will send out an email to determine vacancies in difference committees.

6.8 Updates Regarding BP 2005 and College Governance Counsel.

President Wyly will provide more information about this topic during the second half of the meeting.

6.9 Offsite Meeting Location for Fall 2017 and Spring 2018.

Last academic year, Academic Senate offsite meetings were held at the Horticulture and Aeronautics facilities. President Wyly proposed AutoTech in Vallejo and BioTech in Vacaville as this year's meeting venues.

**7. Superintendent-
President Report**

S/P Esposito-Noy stated that a marketing firm had been hired to strategically promote Solano Community College, which resulted in an increase in enrollment. The Research and Planning department had been tasked to seek information regarding causes of a decrease in freshman enrollment this semester. She announced Yulian Ligioso had resigned and a consultant had been hired to be the VP of Finance. Human Resources will re-open the recruitment process for VP of HR this semester. Also, there will be two meetings before the site visit in October to address any questions from faculty and staff. S/P Esposito-Noy announced that SCC library funding was included in the May revise. A library infrastructure planning summit will be scheduled in the near future.

**8. VP of Academic Affairs
Report**

David Williams stated that, "Guided Pathway," will be a common phrase this academic year as SCC had decided to continue this process due to its remarkable results. He announced that he will support improved measures that will help integrate high school students with SCC. Also, he had been working with deans to ensure budget transparency in each school/discipline.

**9. Consent Agenda –
Action Item**

There were no action items on this section.

**10. Action Items, Including
Items Removed From
Consent**

There were no items on this section.

11. Information/Discussion Items

11.1 Training for The Academic Senate and Subcommittee Chairs: California Education Code, Title 5, Brown Act, and Local Certification for Curriculum

President Wyly provided training regarding California Education Code, Title 5, Brown Act, and Local Certification for Curriculum. Please see attached power point presentation.

11.2 Accreditation: Site Visit Planning

The agenda for Academic Senate meeting on October 2nd will be determined after S/P Esposito-Noy concludes her meeting with the visiting site team in the middle of September.

11.3 Pathways Planning

President Wyly stated that a meeting was held after learning that SCC Pathway application was denied. The result of this meeting was an understanding that this will be monumental tasks and faculty roles will be altered. David Williams explained that during the Curriculum Institute meeting last summer, colleges from different states, such as Florida, had seen dramatic improvements in the number of their graduating students.

11.4 Proposed Board Policy and Administrative Procedure 6030: Advanced Placement

David Williams provided PB/AP 6030 to the Senators for information (see attached document). This was created in adherence with the new law that the state had recently approved. This will be included in the next agenda for action.

11.5 Program Development and Support for Incarcerated Students in Solano County

S/P Esposito-Noy expressed her full support regarding program development for incarcerated students in Solano county. She will be working with Shirley Lewis to gather information and share this information to faculty. Senator Wesley had been teaching incarcerated students for many years. The list of feedback discussed during this meeting were: (a) students lack of ability to use the library database since internet access was not permitted, (b) a proposal to include this topic during the next Flex program, (c) to provide incentive to faculty who showed interest in teaching in prison, (d) to consider adding hands on activities (e) faculty had received incorrect information regarding what materials they are allowed to use while teaching, and (g) its pertinent to realize that it will require a specific type of faculty/personality to teach in prison; therefore, it's important to be respectful of faculty staff who will be teaching in prison and equally to those who do not want to participate.

11.6 Review and Update of Academic Priorities for AY 2017-18

President Wyly encouraged the Senators to review this document. This item will be place under action item next meeting.

11.7 CurricuNET
META Training Reminder: 1
pm – 4pm at Library
Information Commons

Vice President Jaimez reminded everyone of the afternoon META training this afternoon in the library at 1pm.

12. Reports

Committee reports will resume the next regular meeting of the semester.

13. Other Committees

There were no items on this section.

**14. Upcoming Items
and/or Action
Reminder**

14.1 AP 6000 Series.
14.2 Strong Workforce.
14.3 Constitution and ByLaws.

15. Adjournment

Senator Pearson-Bloom motioned to adjourn the meeting. It was seconded by Senator Wesley. The meeting adjourned at 12:12 pm.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED:

August 10, 2017
August 21, 2017
September 11, 2017
September 18, 2017
October 2, 2017 (Accreditation Site Visit)
October 16, 2017
October 30, 2017 (Tentative Special Meeting)
November 6, 2017
November 13, 2017
November 27, 2017 (Tentative Special Meeting)
December 4, 2017
December 11, 2017
January 11, 2018
January 22, 2018
February 5, 2018
February 26, 2018
March 5, 2018
March 19, 2018
April 9, 2018
April 23, 2018
May 7, 2018
May 14, 2018

Attached Documents:

1. Academic Senate Orientation.
2. Academic Affairs Schools and Discipline 2017-18.

3. AP 6030 Advanced Placement.
4. BP 6030 Advanced Placement.
5. Resolution Equity and Sanctuary Campus 12.12.16
6. Resolution for Partnership with Solano Prison 10.19.15
7. Strategic Vision.