



**ACADEMIC SENATE**  
**Approved Minutes**  
**December 5, 2016**  
**3:00 pm – 5:00 pm**

<b>Call to order</b>	The meeting was called to order by Senate President Michael Wyly at 3:02 pm
<b>Roll Call</b>	<p><u>Present</u>  Michael Wyly, President; LaNae Jaimez, Vice President; Erin Duane, Secretary/Treasurer; Andrew Wesley; Ken Williams; Lue Cobene; Marivic Macalino; Nicolas Cittadino; Sabine Bolz; Narisa Orosco-Woolworth; Rusty Mayes</p> <p><u>Guests</u>  Celia Esposito-Noy, Superintendent-President  Virginia Guleff, VP of Academic Affairs</p> <p><u>Absent:</u>  Janene Whitesell; Kevin Spoelstra; Joel Powell, Scott Parrish; Cristina Young</p>
<b>Agenda approval</b>	Senator Duane motioned to approve the agenda; the motion was seconded by Senator Wesley. The agenda was approved unanimously.
<b>Approval of Minutes</b>	President Wyly advised that he expects to have the meeting minutes for November available prior to the next meeting for Senate review and approval.
<b>Comments from the Public</b>	There were no comments from the public.
<b>AS President Update</b> <i>6.1 College Governance Update</i>	<p>President Wyly advised per Brown Act on committees, we are not allowed to have substitutes, however in working with College Governance and looking carefully at the Brown Act, they are collectively in agreement that they can appoint “permanent alternates” to keep shared governance entities. This will include College Governance Council and the Fiscal Advisory Council. Will allow for quorum with a previously identified alternate.</p> <p>Senator Williams asked if the alternate would be required to attend committee meetings to keep abreast of the committee’s activities; President Wyly recommended that they do attend, but it cannot be a requirement.</p>

6.2 ASCCC Resolutions –  
FA16

Senator Cobene asked if replacements have full voting rights; Wyly advised only if they are formally replacing an appointed representative. He recommended that there be one alternate for the Academic Senate rather than multiples.

President Wyly asked that the Final list for Fall 2016 has been posted and requested that the Senators and Faculty review the resolutions. President Wyly wasn't to insure that the Senates goals for 2017 are in alignment with the resolutions. President Wyly will be attending the Basic Skills meeting on Friday (12/9) in part to discuss Basic Skills and resolutions, and to contextualize a conversation wherein the Basic Skills committee wants to affect directions happening at the state level. It is best to start framing those discussions now in anticipation of Spring or Fall Plenary.

President Wyly advised that Academic Affairs is currently in the interview process for a replacement administrative assistant; also looking to replace Amy Obegi as the Academic Program Review Coordinator; the position has been advertised and will close on Dec 9; continuing to discuss plans to replace the Distance Education Coordinator.

**Superintendent Report**

Superintendent-President Esposito-Noy thanked the Senate for putting together the list of rankings (25); currently working with VP/Deans on how far down the list they can include positions looking at a variety of funding sources. Positions might be modified to include other funding sources; we have sector navigators used to identify money dedicated to workforce development; may be able to yield 3-5 positions. Might be able to reallocate revenue streams, i.e., tapping CTE resources for safety, EMT, police, etc. for workforce development. Optimistic and confident that we can add 5 – hopefully more positions. S-P Esposito-Noy will discuss with Deans and request that positions be reviewed and updated if necessary so they are ready to post in early January.

Senator Bolz requested to have Psychology stricken from list as it was not requested by the department. President Wyly advised they will discuss it later in the meeting.

Working with Senator Jaimez on Spring convocation and flex activities; collect before end of this semester to publish them early enough for advance notice. This includes professional development workshops and brown bag sessions.

**VP of Academic Affairs  
Report**

VP Guleff announced that she has accepted a position at Butte College in Chico effective January 2017. Thanked the Senators and Faculty for their time and efforts in her tenure at Solano College.

She is working with President Wyly and Professor Curtiss Brown on updating the curriculum handbook and the process for determining what is an auditable class, locally certify substantial and non-substantial courses. Also working on the continued implementation at CurricuNET Meta. Likely that the SLO assessment piece will be up and running in January. Integrating the curriculum timelines – attended a summit, we need to continue to be vigilant regarding the curriculum inventory. Prospectus for changes to substantive; quality focus essay – have made strides on accreditation and self-evaluation.

## **Action Items**

### *9.1 Hiring Priorities*

Senate President Wyly and Academic Affairs VP Guleff led a discussion of the results of hiring priorities per special meeting of the Senate and Academic Affairs held on 11/28/2016. There were three lists that did not count toward the total; one person chose not to submit a list and two contained too many errors that they were not counted. No clear consensus until they got to the end of the process. President Wyly called for a motion to stick with the recommendations

Professor Josh Scott asked if there would be opportunities to add DSP support since it is item number 9 on the list. Wyly advised that specific positions and how to advocate for and/or fund them may be ones that can be filled through categorical funds (for example DSP) are funding avenues that the SP is actively looking at. The process will be brought back to the senate for review in the Spring.

Wyly advised that Psychology is listed as #25 although it was removed from the list by the dean, it was ranked relatively high by a number of Faculty over other positions, therefore it was given a numeric value, and because many did not rank it, the committee gave it an auto rank of 25.

Senator Cobene asked that these one offs be documented for future years when they engage in the process. Senator Pearson-Bloom asked that we allow for context by having the previous year's ranking available.

Senator Bolz made a motion to approve with a note with an asterisk that the Psychology position not be submitted. Senator Jaimez seconded.

### *9.2 Syllabus Review*

Senator Whitesell was not available to lead a discussion on syllabus templates, but provided an email to President Wyly requesting that the campus adopt the process of adding the ISBN number. Senator Wesley motioned to accept the syllabus template; it was seconded by Senator Duane and the motion was carried unanimously.

#### *9.2.1 Standard Additional Information*

Senator Jaimez requested the inclusion of standard additional information for faculty use (e.g. Syllabus template, Academic Calendar, SLO's, etc.) This will allow for a common resource for all of faculty, as well as new faculty.

*9.3 Program Review*

Professor Amy Obegi led a discussion on changes to program review; aligned with the rubric. The review will move from a five-year cycle to a six-year cycle. President Wyly advised that it will be easier to extract information from this process than some of the others used on campus. The college's mission was integrated into the process.

Ms. Obegi walked the senators through the template, explaining changes and rationale for those changes. One big change, there will be no "Perkins Funding" unless it is indicated in the core indicator report.

Senator Pearson-Bloom motioned to accept the changes to the Program Review template and handbook; Senator Cobene seconded. The motion passed unanimously.

*9.4 Assessment calendar*

Professor Obegi shared the assessment calendar with changes including the movement to a six-year cycle. Senator Pearson-Bloom motioned to approve the calendar; Senator Jaimez seconded; motion passed unanimously.

**Discussion Items**

*10.1 Resolution to support Academic Freedom*

President Wyly led a discussion on the resolution to support Academic Freedom through the Protection of Inclusion, Diversity and Equity for the students of Solano Community College for intervention and support to increase student success in a safe, inclusive and tolerant environment. The CCCCO issued a statement of values on 12/5/2016. This is in response to a lot of the negative rhetoric from the 2016 Presidential election; assuring students that private information will not be shared with the federal government. Senator Wesley wanted to insure that the College is not taking a political stand.

*10.2 Alignment between SSSP/Equity/BSI/Transformation Grant*

Professors Corrine Kirkbride and Josh Scott led a discussion on integration planning and the alignment between SSSP/Equity/BSI/Transformation Grants. Programs and initiatives are more linked to a funding stream. Professor Kirkbride presented a Prezi document highlighting the process.

BSI is being phased out in the next several years at the state level and being replaced by BSOT transformation grants (3-year funding provided by Proposition 98 funds). Mr. Scott advised that they are now able to hire Teaching Apprentices, allowing for mentoring.

Ms. Kirkbride is working with Pei Lin (Research & Planning) to develop criteria to automate math placement. The student will answer supplemental questions which would be uploaded into Banner that would allow them to take Math courses based on their high school GPA and the last Math course that they passed. Mr. Scott reminded the Senators that Accuplacer was used previously to place students in

<b>Reports</b> <i>11.1 Basic Skills</i>	<p>English courses; this allows for a more accurate and reliable assessment process than Accuplacer.</p> <p>Professor Josh Scott advised that the last meeting of the semester is 12/9, and pathways will be the major discussion point. In the Spring, will continue with the format of themed meetings, reach out to CTE and local high schools.</p> <p>President Wyly recommended that Mr. Scott return to the Senate in January to discuss Basic Skills further.</p>
<b>Action Reminders</b>	<p>There will be a presentation by Professor Melissa Reeve on the Accreditation Self-Study at the AS meeting on 12/12/2016.</p> <p>The results of the Adjunct Equity Poll will be shared at the AS meeting on 12/12/2016.</p> <p>Senators Pearson-Bloom and Whitesell will share the third update to the Faculty Hiring Process Manual for review and action at the AS meeting on 12/12/2016.</p>
<b>Announcements</b>	<p>The next Academic Senate meeting is scheduled for December 12 2016.</p>
<b>Adjourn</b>	<p>Senator Williams moved to adjourn and Senator Wesley seconded; the meeting adjourned at 5:08 pm.</p>

**Upcoming Senate Meeting Schedule:**

All meetings will be held from 3:00-5:00 pm in the board room unless noted otherwise

- December 12, 2016
- January 12, 2017 (optional flex-day), 9 AM – 12 PM and 1:30 PM – 4:30 PM
- January 30, 2017
- February 6, 2017
- February 27, 2017
- March 6, 2017
- March 20, 2017
- April 3, 2017
- April 17, 2017
- May 1, 2017
- May 15, 2017