



ACADEMIC SENATE
Approved Minutes
December 12, 2016
3:00 pm – 5:00 pm

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| 1. Call to order | The meeting was called to order by Senate President Michael Wyly at 3:30 pm. |
| 2. Roll Call | <p><u>Present</u> Michael Wyly (President), LaNae Jaimez (Vice President), Erin Duane, Janene Whitesell, Sabina Bolz, Ken Williams, Joel Powell, Andrew Wesley, Marvic Macalino, Lue Cobene, Scott Parish, Cristina Young, and Narissa Orosco-Woolworth.</p> <p><u>Guest</u> No guest present at the meeting.</p> <p><u>Absent</u> Celia Esposito-Noy (Superintendent-President), Vice President Virginia Gulleff, Rusty Mayes, Terri Pearson-Bloom, and Nick Cittadino.</p> |
| 3. Agenda approval | President Wyly postponed the approval of minutes until January 2017 meeting and informed the Senators that Superintendent/President Celia Esposito-Noy and Vice President Virginia Guleff will not be able to attend the meeting. Senator Williams motioned to approve modified agenda; the motion was seconded by Senator Duane. The agenda was approved unanimously. |
| 4. Approval of Minutes | No minutes to approve. |
| 5. Comments from the Public | No comments from the public. |
| 6. AS President Update <i>6.1 Hiring Update</i> | President Wyly announced Sheila Kaushal as the new Administrative Assistant for Academic Senate. She will start on January 4 th . He's in the process of requesting this position to be a full time instead of part time. The priority is to bring our website up to date with agendas, minutes, and resource files. |
| <i>6.2 Transition Planning in</i> | President Wyly stated that Superintendent-President Celia Esposito-Nemoy has expressed interest in hiring an interim consultant until a |

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| <i>Academic Affairs of Spring 2017</i> | permanent employee is hired. At this time, the search for the right person to fill in the gap has been challenging due to the availability of suitable candidates. She is working with Vice President Guleff and Academic Deans to draft a plan to bridge the gap. Vice President Guleff's last day is December 21 st . |
| 6.3 Handbook Updates | President Wyly stated that he has been actively involved in creating a proposed new draft of the Curriculum Handbook. A new draft will be provided to the senate by the next meeting for review. Vice President Guleff has identified gaps such as, catalog deadline and new curriculum changes. Senator Duane will be helping with the lay out. Senator Pearson-Bloom will be working on the Hiring Handbook and a draft should be available for review by the next meeting. Peer review will be included in this part of the hand book to capture the process and promote consistency. Assessment Handbook will be initiated next semester due to the committee's focus on CurricuNET META. |
| 6.4 Pathway Planning VSUSD and SCC | President Wyly was not able to attend and present with Shirley Lewis at Basic Skill Committee's meeting last week due to illness. The goal of this corroboration is to identify faculty from SCC and VSUSD that can work together and initiate conversations on how to develop academic career pathways. Senator Powell will be working on this process due of his experience and familiarity with VSUSD. |
| 6.5 AS Priorities For AY 2016-2017 | President Wyly forecasted the appearance of AS Priorities for AY 2017-17 on the agenda next meeting for review, recognize what's been completed and identify specific goals. Adjunct polls will be sent out as soon as possible. |
| 6.6 Accreditation | President Wyly announced that ACCJC Accreditation site visit is scheduled from October 2 nd thru October 5 th 2017. |
| 7. Superintendent Report | Superintendent-President Celia Esposito-Noy was not able to attend the meeting. |
| 8. VP of Academic Affairs Report | Vice President Virginia Guleff was not able to attend the meeting. |
| 9. Action Items <i>9.1 Resolution 12.12.16</i> | President Wyly has been transparent and vigilant about putting this resolution together. He has shared this resolution and updates with Superintendent-President Celia Esposito-Noy, who has been appreciative and supportive. A meeting between Superintendent-President, AS President, and Sherriff's Department will be scheduled in |

the near future. President Wyly thanked Senator Young and Senator Wesley for their hard work and contributions. President Wyly and the Senators read and reviewed the resolution (please see attached document).

There are no changes on the following whereas clauses: 1st, 4th, 6th, 7th, 8th, 9th, 10th, 11th, and 12th.

Recommendations/Action Items

- a. 2nd – It's recommended to strike the 1 clause due to redundancy.
- b. 3rd – It's suggested to insert a hyperlink to Equity Planning.
- c. 5th – Senator Andrew Wesley motioned to strike the line, "including elected and appointed official of 2017 executive branch from the 5th whereas." It was seconded by Senator Young. A vote on the amendment resulted in six Senators in favor and five Senators oppose. The motion to strike the line mentioned above carries by one vote. After much discussion, Senator Cittadino requested the 5th whereas amendment be reversed. President Wyly explained that 2/3 of the vote needs to be achieved in order to process. There were only four Senators in favor of reversal in quorum of eleven Senators, therefore, the motion fails.

Senator Bolz motioned to amend another line on the same whereas, which will eliminate the mention of executive branch of the United States and the year. Senator Whitesell seconded the motion. There were nine Senators in favor of the amendment, therefore, the motion carries. The line now reads, "the affirmation values have been challenged by planned actions by some elected and appointed official of the United States, which in turn..."

Senator Jaimez motioned to approve the recommended amendment on Resolution 12.12.16. It was seconded by Senator Duane. The motion was approved unanimously. President Wyly to read the resolves when presenting Resolution 12.12.16 to the Board of Trustee.

He announced Quinten Voyce, a teacher at Rodriguez High School, as the new member of the Board of Trustee. He replaced Rebecca Brown, who is now the new Superintendent of Solano County. Rosemary Thurston is the new President of Board of Trustee.

10. Information/ Discussion Items

10.1 SARs/Early Effectiveness

The Senators need clarification on how SARs are processed and steps involved in the program. However, since Vice President Gregory Brown is absent, questions were not addressed. President Wyly recommended to invite Vice President Gregory Brown and Jocelyn Morton to the meeting during the beginning of Spring semester.

*10.2 Peer Review
Process Update and Input*

President Wyly explained that while the previous Peer Review process is utilized for tenured track faculty, the plan is for new process to include adjunct faculty. President Wyly suggested the following: (a) to have an item under Consent Agenda specific to Peer Review appointee (b) capture Peer Review process and include it in Hiring Handbook and (c) solicit feedback from faculties who have been part of the process.

**11.0 Sub Committee
Reports**

President Wyly will forward reports from Accreditation, Program Review, and Curriculum committees to the Senators.

*11.1 Program Review
Update*

Amy Obegi provided update regarding Program Review committee. She thanked the Senate for approving the new template. Last Friday, the replacement for her position was closed and the hiring process has started in order to have a replacement ready for Spring term. Last Wednesday, representatives from GovernNET showed how their Program Review module reflects of CurricuNET META. The benefit of using this software is that curriculum, assessment, and program review are located on the same place.

12. Announcements

President Wyly thanked Tracy Vest for assisting Academic Senate in the interim. She will now return to work in Human Resources department at full capacity.

13. Adjourn

Senator Williams motioned to adjourn the meeting. It was seconded by Senator Wesley. The meeting adjourned at 5:10 pm.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED

January 12, 2017 (optional flex-day), 9 AM – 12 PM and 1:30 PM – 4:30 PM

January 30, 2017

February 6, 2017

February 27, 2017

March 6, 2017

March 20, 2017

April 3, 2017

April 17, 2017

May 1, 2017

May 15, 2017