



## ACADEMIC SENATE

Approved Minutes

February 6, 2017

Board Room

3:00 pm – 5:00 pm

<b>1. Call to order</b>	The meeting was called to order by President Michael Wyly at 3:06 pm.
<b>2. Roll Call</b>	<p><b>Academic Senate:</b> Michael Wyly (President), LaNae Jaimez (Vice President), Erin Duane, Nick Cittadino, Marivic Macalino, Ken Williams, Joel Powell, Sabine Bolz, Scott Parrish, Andrew Wesley, Narissa Orosco-Woolworth, Rusty Mayes, Ricky Marshal, and Cristina Young.</p> <p><b>Guests:</b> David Williams, Peter Cammish, Maire Morinec, Joshua Scott, Curtiss Brown, Ruth Fuller, and Melissa Reeve.</p> <p><b>Absent:</b> Celia Esposito-Noy (Superintendent-President), Terri Pearson-Bloom, Lue Cobene, Janene Whitesell, and Joel Powell.</p>
<b>3. Agenda approval</b>	President Wyly added Nursing hiring faculty to item 9.1 . The motion to approve agenda as amended was made by Senator Jaimez. It was seconded by Senator Duane. Senator Cittadino motioned to approve the agenda and Senator Duane seconded. The agenda was approved unanimously.
<b>4. Approval of Minutes</b>	Senator Duane motioned to approve minutes of January 30, 2017. It was seconded by Senator Wesley. The motion was carried unanimously.
<b>5. Comments from the Public</b>	There were no comments from the public.
<b>6. AS President Update</b>	President Wyly stated that our peer review survey was sent to Superintendent-President. The Deans forwarded the survey to their faculty with February 24 <sup>th</sup> deadline. The results will be shared on the next meeting.
<i>6.1 Peer Review Self-Assessment Survey Update</i>	
<i>6.2 Resolution 12.12.16 Update</i>	President Wyly forwarded a copy of Resolution 12.12.16 to Student Services with a request that it be included in their agenda. Corrine Kirkbride’s postcard project will start on February 7 <sup>th</sup> and President Wyly encouraged everyone to participate. Senator LaNae shared that Veronica Neil will tentatively be our workshop leader for March 14 <sup>th</sup> -15 <sup>th</sup> and CSEA and Local 39 will also be participating.

6.3 Spring 2017 Plenary Update	President Wyly advised the Senators to bring forth or start thinking about any concerns/actions they would like him to address at the 2017 Plenary.
6.4 Election Calendar Reminder	President Wyly issued a reminder regarding election results for AY 2017-2018. The deadline is March 15, 2017. <b>Follow Up:</b> The Senate will be directing At-Large elections by the next meeting.
6.5 College of Governance Update	President Wyly stated that the College will take steps to homogenize how information such as, grades, assessment, census data, etc., are disseminated to staff. The goal is to create a centralized procedure. Superintendent-President Esposito-Noy and David Williams will be working on International Baccalaureate program documents and be included on the next College Governance agenda. <b>Follow Up:</b> SCC IRB policies and procedures are still being reviewed and it will be brought forward to College Governance for potential action by next meeting.
6.6 Coaches vs. Cancer	Senator LaNae championed Coaches vs. Cancer event this Friday. Information about this fundraising was sent to staff via email, and it will be featured in this week's Hot Topic.
6.7 Senate Bylaws and Constitution Update	President Wyly stated that the Senate Bylaws and Constitution will be discussed in the next meeting.
6.8 Faculty Hiring	This item will be discussed at the next meeting.
7. Superintendent Report	Superintendent-President Celia Esposito-Noy was not able to attend this meeting.
8. VP of Academic Affairs Report	David Williams shared information discussed during his meeting with Admissions and Records. He stated that outdated documents are still being used (i.e. list of outdated courses could be found online, board policy on auditing needs to be updated, no specified class limit found on what student could audit, AP list, credit by exam, etc. David Williams requested the Senate's help on these issues. <b>Follow Up:</b> President Wyly to review documents mentioned above with David Williams.
9. Consent Agenda – Action Item 9.1 Full Time English and ASL Positions and Nursing Hiring Faculty.	President Wyly informed Senators that hiring committees will be formed for these positions. Neil Glines has forwarded his list to President Wyly. <b>Follow Up:</b> President Wyly to remind HR of this process.

**10. Action Items,  
Including Items  
Removed From Consent**

*10.1 Review of BP  
2005*

President Wyly brought BP 2005 for action regarding a change of language on items under “rely primarily” and “mutual agreement.” Please see attached document, FLC Academic Senate Minutes 11-22-16. The Senate proposed language will be discussed at College Governance meeting. The document will be provided to Superintendent-President Esposito-Noy for approval. Senator Duane motioned to approve the change. It was seconded by Senator Young. The motion was carried unanimously.

**Follow Up:** President Wyly to change policy language and send document(s) to Senators and Committee chairs.

*10.2 Discussion Of  
Result Senate Poll Of  
Adjunct Faculty*

President Wyly stated that forty part-time faculty have responded to survey. He will work with Adjunct representatives to promote Senate goals, including outgoing outreach to Adjunct leadership. The Senate will renew its effort to solicit further information from Adjunct faculty at the next opportunity, including Fall Flex.

**11. Information  
Discussion**

*11.1 Pathway Update*

Dean Morinec provided an update regarding her meeting with the Basic Skills committee. The committee has similar goal including guiding students to transfer or acquiring a degree. Dean Morinec encouraged everyone to visit Bakersfield Pathway project. The school has re-branded this program as, “Renegade Roadmap.” She reported that SCC has been doing similar actions as Bakersfield. She asked the Senate to review grant, certificates, and transfer degree.

Josh Scott stated that Pathway program have great impact on student. What they had found was that students were taking English and Math classes due skill deficit but not aspirations.

**Follow Up:** Senate to review grant document, certificate, and transfer degree. This will be presented back to the Senate for a potential action by the next meeting.

*11.2 Institutional Set  
Standards and ACCJC  
Scorecard.*

Peter Cammish presented documents from the Chancellor’s office to the Senate: Institutional Standards and Student Success Scorecard Data (please see attached documents). Peter recommended standards be created for all the items marked in blue (Institution Set Standards: successful student course completion, headcount for degrees, certificates, and total awards, transfer to four year, CTE employment rate, and licensure pass rate). Also, he will provide the Senate an updated report once it is available.

**Follow Up:** President Wyly and Senators to review items marked in blue on Institutional Standards document.

*11.3 Curriculum  
Handbook Update*

This item was moved to the next meeting for discussion.

*11.4 Curriculum and Assessment Update*

This item was moved to the next meeting for discussion.

*11.5 Senate To Lobby SCC Library Funding*

Senator Duane and Ruth Fuller were tasked to gather information that would demonstrate/prove SCC library falls under Prop 51's, "critical health and safety needs," criteria. Please see attached document, Library Safety Issue. Ruth Fuller stated that the issues highlighted on the document are in lined with the district's priorities. President Wyly clarified that the application submitted to the Governor was last completed in 2009. A letter will be drafted by President Wyly and a potential action next meeting.

**Follow Up:** President Wyly to compose a letter highlighting key issues on the document mentioned above and share this information with Superintendent-President Esposito-Noy and Board of Trustees. It will then be forwarded to the Governor's office.

**12. Reports**

*12.1 Curriculum Committee Update*

Curtiss Brown informed Senate his last committee meeting was cancelled due to lack of quorum.

*12.2 Basic Skills Committee Update*

Josh Scott shared the committee's meeting schedule for the remainder of the year. Please see attached document, Basic Skill Update. Also, he invited Senators to attend Basic Skill meeting(s) that interest them. Josh shared that English increased access to English 001 for students and effectively eliminating disproportionate \_\_\_ for equity, while maintaining success rates. Furthermore, African America students had a 37% chance of passing English 1 in two years than 370, but had a 67% passing rate in their first semester in 1/310D.

**13. Other Committees**

*13.1 Accreditation Self-Study Update*

Melissa Reeve expressed her gratitude to faculty staff who had responded to their information requests within a 24-hour time frame. Her committee has been processing 60%-70% of information per section each week. This week they will review Resources section and Standard II will be reviewed early March.

**14. Upcoming Items and/or Action Reminder**

- 14.1 SARs/Early Alert Effectiveness Vice President Gregory Brown.
- 14.2 Assessment – Amy Obegi (2<sup>nd</sup> meeting of the month)
- 14.3 Program Review – Ferdinanda Florence (2<sup>nd</sup> meeting of the month). Distance Ed – TBD (2<sup>nd</sup> meeting of the month).
- 14.4 Curriculum Handbook Update and Review First Read – Michael Wyly (15 minutes).

**15. Announcement**

14.5 Curriculum and Assessment Update Including Effects On 2017-2018 Catalog - Curtiss Brown, Amy Obegi, David Williams, and Michael Wyly (10 minutes).

**16. Adjournment**

President Wyly announced that the second meeting in March will be held at Vacaville Aeronautics department. The meeting will start an hour early to tour the facility.

Senator Williams moved to adjourn the meeting and Senator Bolz seconded. The meeting adjourned at 5:06 pm.

**ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED**

February 27, 2017

March 6, 2017

March 20, 2017

April 3, 2017

April 17, 2017

May 1, 2017

May 15, 2017

**Documents Reviewed At This Meeting:**

1. FLC Academic Senate Minutes 11-22-16.
2. Institutional Standards.
3. Student Success Scorecard Data.
4. Library Safety Issues.

5. Basic Skill Committee Update.