

DRAFT

Committee Goals for Academic Year 2015-2016

Committee Name:

Committee Roles and Responsibilities:

ACCJC Standard(s) Addressed:

___ Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity

___ Standard II: Student Learning Programs and Support Services

___ Standard III: Resources (Human, Physical, Technology, Financial)

___ Standard IV: Leadership and Governance

Committee Members:

Identify the initiatives this Committee will undertake in the Fall 2015 semester.

Committee chairs are responsible for completing reports after dialog with committee members.

Assessment of committee progress is integral to Solano's continuous improvement process.

	Initiative / Goal	Description for this Initiative / Goal
1		
2		
3		
4		
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Committee Mid-Year Report for Academic Year 2015-2016

Committee Name:

Committee Roles and Responsibilities:

Committee Members:

Identify the initiatives this Committee has undertaken in the Fall 2015 semester. Describe the Committee's Fall 2015 accomplishments and identify additional initiatives for Spring 2016 if applicable. Indicate for each initiative whether it has been completed or is in progress.

Committee chairs are responsible for completing reports after dialog with committee members. Assessment of committee progress is integral to Solano's continuous improvement process.

	Initiatives Undertaken	Completed? Yes/No	In Progress? Yes/No	Accomplishments for this Initiative
1				
2				
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Committee End-of-Year Report for Academic Year 2015-2016

Committee Name:

Committee Responsibilities:

Committee Members:

Update the initiatives and accomplishments undertaken in the academic year 2015-2016. Make recommendations for the upcoming academic year where, or referrals to other committees, as applicable. Complete the self-assessment narrative.

Committee chairs are responsible for completing reports after dialog with committee members. Assessment of committee progress is integral to Solano's continuous improvement process.

	Initiatives Undertaken	Completed? Yes/No	Continue? Yes/No	Status for this Initiative
1				
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Self-Assessment

- To what degree has the committee met its roles and responsibilities?
- How can the committee improve its effectiveness in meeting these roles and responsibilities?
- How effective was the committee in completing its initiatives?
- How might the committee improve its effectiveness in regard to completing initiatives?
- How effective was the committee in impacting student success?
- How might the committee improve its effectiveness in regard to impacting student success?
- What resources are needed to assist the committee in meeting its initiatives?

Recommendations

- Provide recommendations for changing the description or composition of the committee to achieve its initiatives addressed for next year.
- What topics should be addressed by the committee next year?
- Are there additional roles or responsibilities this committee should be addressing?
- What issues, initiatives, or work has the committee identified that other committees, service areas, and/or disciplines or Schools should address next year?