



ACADEMIC SENATE Emergency Meeting

Adopted Minutes

Dec 14, 2015

3:30 pm – 5:00 pm

1. Call to Order	Academic Senate President Michael Wyly called the meeting to order at 3:39 pm.																																				
2. Roll Call	<p><u>Members:</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Michael Wyly, President</td> <td style="width: 5%; text-align: center; border: 1px solid black;">P</td> <td style="width: 40%;"></td> <td style="width: 5%; text-align: center; border: 1px solid black;">p</td> </tr> <tr> <td>Amy Obegi</td> <td style="text-align: center; border: 1px solid black;">P</td> <td>Marivic Macalino</td> <td style="text-align: center; border: 1px solid black;">P</td> </tr> <tr> <td>Andrew Wesley</td> <td style="text-align: center; border: 1px solid black;">P</td> <td>Mark Berrett</td> <td style="text-align: center; border: 1px solid black;">p</td> </tr> <tr> <td>Erin Duane, Secretary/Treasurer</td> <td style="text-align: center; border: 1px solid black;">P</td> <td>Narisa Orosco-Woolworth</td> <td style="text-align: center; border: 1px solid black;">A</td> </tr> <tr> <td>Janene Whitesell</td> <td style="text-align: center; border: 1px solid black;">P</td> <td>Nedra Park, Admin. Assist.</td> <td style="text-align: center; border: 1px solid black;">p</td> </tr> <tr> <td>Jeff Kissinger</td> <td style="text-align: center; border: 1px solid black;">A</td> <td>Nicholas Cittadino</td> <td style="text-align: center; border: 1px solid black;">p</td> </tr> <tr> <td>Joseph Conrad</td> <td style="text-align: center; border: 1px solid black;">P</td> <td>Sabine Bolz</td> <td style="text-align: center; border: 1px solid black;">P</td> </tr> <tr> <td>Ken Williams</td> <td style="text-align: center; border: 1px solid black;">P</td> <td>Teri Pearson-Bloom</td> <td style="text-align: center; border: 1px solid black;">P</td> </tr> <tr> <td>LaNae Jaimez, Vice President</td> <td style="text-align: center; border: 1px solid black;">P</td> <td>Thomas Bundenthal</td> <td style="text-align: center; border: 1px solid black;">P</td> </tr> </table> <p style="text-align: center;">A= Absent P=Present</p> <p><u>Ex-Officio & Committee Chair Members:</u> Joshua Scott</p> <p><u>Guests:</u> Greg Brown, VP of Student Services</p>	Michael Wyly, President	P		p	Amy Obegi	P	Marivic Macalino	P	Andrew Wesley	P	Mark Berrett	p	Erin Duane, Secretary/Treasurer	P	Narisa Orosco-Woolworth	A	Janene Whitesell	P	Nedra Park, Admin. Assist.	p	Jeff Kissinger	A	Nicholas Cittadino	p	Joseph Conrad	P	Sabine Bolz	P	Ken Williams	P	Teri Pearson-Bloom	P	LaNae Jaimez, Vice President	P	Thomas Bundenthal	P
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3. Approval of Agenda	Neither Interim President Stan Arterberry nor VP AA Minor can't attend today's meeting. Therefore Items 7 and 8 will be removed from the agenda. Item 4 will also be removed to allow senators more time to review the minutes. Senator Joe Conrad asked that item 9 be placed before item 6 since this meeting was called to address the Student Equity Plan. Senator Erin Duane motioned to approve the minutes as amended and Senator Pearson Bloom seconded the motion. The motion passed unanimously.																																				
4. Approval of Minutes	Removed from agenda																																				
5. Comments from the Public	None																																				
6. Action Item <i>6.1 Student Equity Plan, Gregg Brown, Vice President of Student Services</i>	VP SS Gregg Brown thanked the senate for holding this emergency meeting. The primary focus of the Student Equity Committee was to fill in service gaps. Previously 3 programs were slated for funding: Foster youth, FYE and UMOJA. These programs have gone through the strategic proposal process. The committee went back to review strategic proposals to identify proposals that could be supported with equity funds. Disabled students had access problems to the institution. There is a larger disabled population in the community than are represented on campus, indicating a meaningful gap. Additionally this population had less success in Basic Skills and CTE programs, degree completion and transfers to higher education institutions. African-American students had gaps in course completion, basic skills and transfers. Foster Youth had the same gaps as African-American students with the addition of degree and																																				

Academic and professional matters means the following policy development and implementation matters: (1) curriculum, including establishing prerequisites and placing courses within disciplines; (2) degree and certificate requirements; (3) grading policies; (4) educational program development; (5) standards or policies regarding student preparation and success; (6) district and college governance structures, as related to faculty roles; (7) faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) policies for faculty professional development activities; (9) processes for program review; (10) processes for institutional planning and budget development; and (11) other academic and professional matters as are mutually agreed upon between the governing board and the academic senate. [Title 5, §53200]

CTE completion gaps. Two other populations whites and males (may be the same population) are identified as having lower percentages in access to the college, but more research is needed. Institutional support for leadership and development of learning communities is needed and Equity funds may be used. Other areas need support, for example professional development for faculty to enhance their ability to help disabled students. Academic and social support resources are needed, could be mental health, and provide resources for students to find help. Primary services such as transportation and childcare are also barriers in identified populations. Enrollment management, how we stack courses, deliver locations and times are also identified gaps.

The committee is recommending to fully fund those programs that already submitted strategic proposals. Foster Youth, FYE, Puente and UMOJA programs were allocated funds. The library is slated \$40,000 for text book reserves. The text books are particularly needed by Basic Skill students, Inmate Education students and on other campus sites. Some populations cross over, like white and males and inmate students. A strategic proposal for outreach was reinstated at the \$10,000 level. VP Gregg Brown included Funds for a counselor for disabled students in the budget. There are still things to develop, a process for applying for SE fund, SE professional development funds (could possibly use the same process the AS has developed to access professional development funds) and access to funds for existing programs that did not submit a strategic proposal. Existing programs can apply for additional enhancements as well. Additionally, some resources won't be expended because of late start of the budget and can be used toward other needs related to equity. Senator Conrad noted that many senators were unhappy with the previous plan and asked the senators how they how they feel about the budget plan now. The senators were very pleased to see the proposals especially in light of the AS resolution to support disabled students. Senator Pearson-Bloom added that strategic proposals are being funded and they are a lot of work to create; she especially appreciated the budget support for these proposals. VP AS Jaimez was pleased that the committee created an equitable process for programs to receive equity funds. The plan will be available online. **Senator Conrad thanked VP Gregg Brown for developing a good plan and motioned to direct President Wyly to sign the budget plan and VP AS Jaimez second the motion. The motion passed unanimously. VP Brown presented the document and President Wyly signed it.**

7. AS President's Report

Michael Wyly, AS President

7.1.2

Recommendations for Action Spring 2016

President Wyly felt that the recommendations were covered in the December 7, 2015 meeting on the senate goals.

7.1.2 Collection

Agency Discussion

President Wyly composed a letter regarding the Fiscal Advisory Committee's decision to hire a collection agency and shared the letter with the senate. President Wyly wanted to know if it is appropriate for him to send this letter as the Senate President and or should it be as a faculty member. Senator Pearson-Bloom also sits on this committee and voted in favor of hiring the collection agency. Fiscal Services recommended that we hire a firm because Fiscal Services doesn't have the capacity or time to deal with debt collection. She deferred to the expertise of the Finance Office and noted the agreement was that students need to learn financial responsibility and this is "how the real world works." All the uncollected money could make a difference at the college. Basic Skills Chairman, Josh Scott also serves on the committee. His concern was that no research had been done and there were many unanswered questions. Furthermore, his request to return to the subject when more information and answers could be provided was ignored by FAC. It also led him to question if this advisory role was meaningful. Senator Pearson-Bloom suggested that we should invite VP of Finance, Yulian Ligioso to speak on this matter. It was Senator Pearson-Bloom's understanding that this would be 6 month trial of the collection agency. President Wyly noted it is going to the board this Wednesday. It will be moving ahead before we can invite VP of Finance Ligioso. Senator Whitesell asked what the average student debt is. This question was asked at the meeting and was one of many specific questions that was unable to be answered. They were asked what other colleges are doing about unpaid student debt. This question was asked at the

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meeting and was not answered. She also wondered will the amount of money we can gain, be offset by bad publicity, and loss of students. The collection company will be using our letterhead. Dean Maire Morinec also voiced concerns over the repercussions of bad publicity from placing holds on student's accounts and the impact to students. There should be a way the district could write the letter to the students. President Wyly suggested we work with other resources. Director of Student Life, Rischa Slade asked when people sign a contract to pay, the expectation is that they pay it back, it is a matter of personal responsibility. Senator Cittadino noted a student only gets one semester before they can't continue, so the average debt might be about \$600 and added that the college should meet with students and work something out. Basic Skills Chairman, Josh Scott clarified that serious unanswered questions were ignored; the committee's task is to provide meaningful advice which is difficult to do without data. President Wyly asked if the senate was comfortable with him delivering his letter. Senator Duane felt President Wyly should pursue this matter. Senator Pearson-Bloom and Senator Berrett pointed out that if the senate members don't agree with a committee's decision, then will the senate consistently go to the board to oppose it. Senator Thomas Bundenthal urged President Wyly to proceed as Senate President. Senator Berrett noted that the lack of data makes it difficult to argue the point. President Wyly made the executive decision to proceed with his letter as a faculty member. Regardless of the outcome at the BoT, we will invite VP Ligioso to speak on the matter. Senator Cittadino suggested that our questions should be submitted to the VP Ligioso ahead of time.

**8. Interim
President's Report
Stan Arterberry,
Interim
Superintendent-
President**

Removed from agenda

**9. Vice President for
Academic Affairs
Report
Leslie Minor, VP of
Academic Affairs**

Removed from agenda

**10. Information &
Discussion Items
10.1 Student Survey**

The district will not speak on the survey content as it is now a Faculty Association unfair practice claim. However the senate can discuss it and make recommendations. Additionally the survey closes today. This will be on the agenda in January. The senate needs to address the process; conflict between faculty and administration could have been avoided by following established processes.

11. Action Reminders

Self-explanatory, see agenda

12. Announcements

Self-explanatory, see agenda

13. Adjournment

President Wyly thanked the senate for their work and participations in this semester. Senator Cobene moved to adjourn the meeting and the motion was seconded by Senator Wesley.

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