



# ACADEMIC SENATE

## Adopted Minutes

October 19, 2015

3:00 pm – 5:00 pm

<b>1. Call to Order</b>	Academic Senate President Michael Wyly called the meeting to order.																																				
<b>2. Roll Call</b>	<p><u>Members:</u></p> <table border="0"> <tr> <td>Michael Wyly, President, LA</td> <td>P</td> <td>Lue Cobene, LA</td> <td>p</td> </tr> <tr> <td>Amy Obegi, SBS</td> <td>P</td> <td>Marivic Macalino, HS</td> <td>p</td> </tr> <tr> <td>Andrew Wesley, LA</td> <td>P</td> <td>Mark Berrett, ATB</td> <td>p</td> </tr> <tr> <td>Erin Duane, Secretary/Treasurer, *LIB</td> <td>P</td> <td>Narisa Orosco-Woolworth, ‡ COUN</td> <td>p</td> </tr> <tr> <td>Janene Whitesell, LA</td> <td>P</td> <td>Nedra Park, Admin. Assist.</td> <td>P</td> </tr> <tr> <td>Jeff Kissinger, ATB</td> <td>A</td> <td>Nicholas Cittadino, COUN</td> <td>p</td> </tr> <tr> <td>Joseph Conrad, M &amp; S</td> <td>P</td> <td>Sabine Bolz, SBS</td> <td>p</td> </tr> <tr> <td>Ken Williams, M &amp; S</td> <td>P</td> <td>Teri Pearson-Bloom, HS</td> <td>p</td> </tr> <tr> <td>LaNae Jaimez, Vice President, SBS</td> <td>P</td> <td>Thomas Bundenthal, *SBS</td> <td>A</td> </tr> </table> <p style="text-align: center;">A= Absent      P=Present</p> <p>*Senators At-Large  ‡ Adjunct Faculty Representatives      LA: Liberal Arts  ATB: Applied Technology &amp; Business      LIB: Library  COUN: Counseling      SBS: Social &amp; Behavioral Sciences  HS: Health Sciences      M&amp;S: Math &amp; Science</p> <p><u>Ex-Officio &amp; Committee Chair Members:</u>  Joshua Scott</p> <p><u>Guests:</u>  Stan Arterberry, Interim President      Leslie Minor, VP of Academic Affairs  Rischa Slade, Director of Student Life      Zach Freedman, ASSC Representative  Candace Roe, Counseling      Greg Brown, VP of Student Services  Keydron Guinn, Dean of Social Sciences &amp; Behavior Science</p>	Michael Wyly, President, LA	P	Lue Cobene, LA	p	Amy Obegi, SBS	P	Marivic Macalino, HS	p	Andrew Wesley, LA	P	Mark Berrett, ATB	p	Erin Duane, Secretary/Treasurer, *LIB	P	Narisa Orosco-Woolworth, ‡ COUN	p	Janene Whitesell, LA	P	Nedra Park, Admin. Assist.	P	Jeff Kissinger, ATB	A	Nicholas Cittadino, COUN	p	Joseph Conrad, M & S	P	Sabine Bolz, SBS	p	Ken Williams, M & S	P	Teri Pearson-Bloom, HS	p	LaNae Jaimez, Vice President, SBS	P	Thomas Bundenthal, *SBS	A
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<b>3. Approval of Agenda</b>	Senator Erin Duane made a motioned to approve the Agenda of 10/19/15 as amended and it was seconded by Senator Amy Obegi																																				
<b>4. Approval of Minutes</b>	Postponed																																				
<b>5. Comments from the Public</b>	none																																				
<b>6. AS President's Report</b> <b>6.1 Meeting site change for 11/16/15 meeting</b>	The meeting site for 11/16/15 meeting will be the Fishbowl in the 1400 building. If you have suggestions for an alternate meeting site please contact President Michael Wyly. President Wyly proposed holding at least one meeting per semester at each center or a different program, such as aeronautics.																																				
<b>6.2 Volunteers for</b>	There have been no responses to date for volunteers to help facilitate guests on the campus for the Northern Region Curriculum meeting. President Wyly will ask VP AA Minor to release faculty to do this.																																				

<b>Northern Curriculum Meeting</b>	Senators requested a list of times volunteers are needed. President Wyly responded that whatever time Senators can spare on this day would be fine, just let him know. He will send out an email with more details.
<b>6.3 Peer Review Update</b>	Committee members Janene Whitesell, Michael Wyly from the Senate and Erin Duane and Melissa Reeve, Faculty Association representatives, Peter Cammish, Maire Morinec, and Shirley Lewis, management representatives are working on an agenda and plan to meet weekly.
<b>6.4 Area B</b>	The State Academic Senate executive board divides the state into areas A through D. Our area, Area B, includes the Bay Area, north to Mendocino and south to San Jose and eastward to Solano county. In addition to the area members there is a north and south member at large and other elected officers. The Area B meeting is held every semester before the plenary meetings. The primary purpose of the Area B meeting is to discuss any resolutions, new resolutions or additions to a resolution, nothing is voted upon. However, resolutions may also be proposed at the plenary meeting. Currently Area B representative is Delores Davidson, who has served in this capacity for five years and is very competent.
<b>6.5 2015 Fall Plenary</b>	President Wyly and VP AS Jaimez will be the two representatives from the senate attending this meeting. President Wyly will be acting as the voting delegate from our senate. As the resolutions issues are identified in the Area B meeting, the senate will need to direct President Wyly on how to vote in preparation for the Fall Plenary meeting.
<b>6.6 2016 Spring Plenary</b>	The Spring Plenary, April 21-23, is very unique this year, as it is being held in Sacramento instead of San Francisco and will be in conjunction with the League, FAC, the State Student Organization and other organizations. VP AS Jaimez added that this is a very inspiring and informative meeting. Registration for the event and hotels will fill quickly, so please review the conference information on the website and contact President Wyly as soon as possible if you wish to go.
<b>6.7 Articulation Hiring Process</b>	President Wyly reported that he still has concerns about the process used to hire the Articulation Officer and the concerns are no reflection on the individual who was hired. There is a possibility of a grievance on behalf of the counseling faculty with emphasis on blanket representation of adjunct faculty.
<b>7. Interim President's Report Stan Arterberry</b>	Friday, October 23, Interim Superintendent President Arterberry will facilitate a conversation on morale. Interim Superintendent President Arterberry added that everyone is responsible for morale. Due to the recent shooting events in the news, the college is looking at Emergency Preparedness. Some training may be offered during Flex Cal. Senator Bolz has encountered problems in the past. A student was arrested during finals and the incident was not handled well. Senator Bolz suggested the inclusion of students to participate. Interim Superintendent President Arterberry said the student population is 12,000 and at least one gun is estimated to be on campus. Interim Superintendent-President Arterberry agreed that student input would be valuable. President Wyly suggested we discuss this topic when we have more information and direction from Interim Superintendent-President Arterberry.
<b>8. Vice President for Academic Affairs Report Leslie Minor, VP of Academic Affairs Student Survey</b>	Peter Cammish is working on a student survey that will be sent to students via email. As an incentive to encourage students to participate, a drawing for an I-pad will be held. Senator Wesley requested paper copies of the survey to distribute to incarcerated students, so they are represented in the survey.
<b>9. Committee Reports</b>	Deferred
9.1.1 Basic Skills Josh Scott, Chairman	Deferred
9.1.2 Curriculum Curtiss Brown, Chairman	
9.1.3 Distance Education	Deferred

Dale Crandall-Bear, Chairman	
9.1.4 Professional Development Michael Wyly, AS President	Although absent today, Chairman Charles Spillner sent a detailed email describing the process for faculty to apply for funds for reimbursement of conference expenses. President Wyly encouraged senators to act as a resource for constituents and explain the process to faculty if necessary. Also, should not all the funds be distributed, the remaining funds will be distributed equitably to those who were granted partial funding for their request. The process will be assessed for effectiveness this spring.
9.1.5 Program Review	Chairwoman Amy Obegi reported the committee has 11 goals planned. In order to ensure quorum, they are considering the composition to: the chair, 1 each, Student Services Faculty (library or counseling), 1 each faculty representative from each school, and may have one at large member if a school has two people who want to participate. Last page is status update on various programs, seven programs are waiting for VP feedback. Senator Obegi stated that completed reviews will be posted on the website as examples for other programs. Senator Bolz asked if there was any way that existing drafts could be shared to aide other faculty. Senator Obegi has asked specific programs if they are willing to share with specific faculty; it is a case by case sharing.
9.1.6 Assessment Gene Thomas, Chair	The committee met on October 8th, discussed courses to be used to assess the GELOs. They actively sought to choose courses with good student populations and all schools represented among the courses. The attached Assessment Committee report includes a list of the courses being considered at this point in time. The committee will be consulting with the CurricUNET representatives on November 12 <sup>th</sup> to discuss using their software for assessments as the current database was designed to be temporary. Senator Terri Pearson-Bloom asked if the committee members and who they represent, who was absent and present at the meeting could be added to their report. Chairman Thomas agreed to do this in the future. Next month Chairman Thomas plans to have a preliminary report on the course assessments used for the GELO's.
9.2 Other Committees	None
<b>10. Action Reminders</b>	None
<b>10.1 SSP Plan &amp; Proposed Budget Greg Brown, VP of Student Services Jocelyn Mouton, Dean</b>	VPSS Greg Brown reported that there is still no budget information from the state and all colleges are making budgets without actual figures. Information is incomplete for example specific positions are still being worked out with the Finance Department. The subcommittees are still need to identify and develop priorities to give feedback. The budget plan is due to the CO October 30th. President Wyly stated that the senate must direct if he should sign it and there isn't even enough time to bring it back to senate. Senator Cobene inquired what has caused the delay from the CO, and how fast can the budget be completed once the funding amount is released. VP SS Brown answered that the CO is working on how to apply a new formula to allocate the funds and he would rather delay and have a good plan than rush to submit something. President Wyly noted that the document will not accommodate a provisional consent and while incomplete, more detail will be added to the document, not substantially changing the main proposals. <b>Senator Pearson-Bloom moved to authorize President Wyly to sign the SSSP proposed budget before Oct 20, Senator Cittadino seconded the motion. The motion passed with one abstention by Senator Bolz. President Wyly will send out a digital copy once he signs the plan.</b>
<b>10.2 DSP/LD Resolution Candace Roe</b>	A copy of the resolution was provided last meeting and sent out digitally. The focus of the resolution was that students with IEPs accessed LD programs and students could be assessed. Services have been cancelled since 2009, with devastating results for students and teachers. The entire program needs to be restored. LD testing is a class, with a nominal fee. Adaptive PE was cancelled because the aide and lifeguard positions were not funded, posing a safety risk. The senators reviewed the resolution and proposed some changes to the language content. <b>Senator Pearson-Bloom moved that the counseling faculty bring the resolution back with the changes for action and Senator Obegi seconded the motion. A friendly amendment was added that Senator Cittadino, will work with the DSP faculty to make the changes.</b>
<b>10.3 California State Prison Support Andrew Wesley</b>	Senator Wesley presented a resolution that he and Dean Shirley Lewis created to support incarcerated individuals. The resolution supports the development and expansion the SCC educational program to provide college courses to inmates of the California Department of Corrections and Rehabilitation.

<p><b>10.4 Area B Meeting Resolutions</b></p>	<p>President Wyly noted the resolution did not include the need for faculty to teach at the prisons and should include CMF and prison camps to encompass the future expansion plans.</p> <p>President Wyly noted nothing in the resolution supports encouraging faculty to teach in the prisons which is a major need. Senator Pearson-Bloom suggested a second resolve be added to the resolution to include faculty involvement. <b>She motioned that the resolution be approved as amended and Senator Jaimez seconded the motion. The motioned passed unanimously and President Wyly will present it to the board this Wednesday.</b></p> <p>In preparation for the 2015 Fall Plenary meeting the resolutions were emailed to all senators. President Wyly will entertain any motions regarding this material. He will need direction from the Senate to vote on the various resolutions at the upcoming meeting. These resolutions direct the State Executive Board how to act and will appear in state wide committees and how they respond and affects us. As an example there are four different resolutions on the baccalaureate program which affects the pending Biotech degree. Please contact President Wyly by this Friday regarding your opinions on the resolutions.</p>
<p><b>11. Information &amp; Discussion</b>  <b>11.1 Bachelors of Science Biomanufacturing Upper division Course Work &amp; Curricular Approval Process</b>  <b>Michael Wyly, AS President</b></p>	<p>President Wyly distributed pages 3 and 4 of the Bachelor’s Degree Task Force, containing resolutions from the ASCCC in preparation to discuss the resolutions at future meeting. The entire 17 page document fill follow digitally. It is an effort to define what upper division course work will look for.</p>
<p><b>11.2 Lack of Club Advisors</b>  <b>Rischa Slade, Director of Student Life</b>  <b>Zach Freeman, ASSC Representative</b></p>	<p>ASC representative, Zach Freeman stated that it is reassuring that people are willing to listen. He brought a handout on the role of the club advisor for senators to share with any interested faculty.</p> <p>He noted that future students may be deterred from creating clubs. Dean Lewis and Director of Student Life, Rischa Slade have taken on the role for seven clubs, but there are just too many in need. Director Slade clarified that staff can be advisors, but student employees can’t serve this function. She sent out an email requesting advisors during the summer. President Wyly summarized that there are two issues, the first being the immediate need for advisors and secondly, how to do a better job of communicating to faculty. He offered to be the advisor for the PTK club and requested a list of clubs with the meeting times. Senator Berrett suggested that the clubs publish the amount of time needed from faculty. President Wyly offered to provide students faculty expectations.</p>
<p><b>11.3 Discontinuance Policy Discussion</b></p>	<p>Deferred</p>
<p><b>11.4 Internal Review Board Task Force</b>  <b>LaNae Jaimez, VP AS</b></p>	<p>The office of Academic Affairs is creating and Institutional Review Board task force to review research on human subjects conducted on campus. VP AS Jaimez has volunteered and asked from another senate volunteer, if not she will ask the general faculty. She served on a committee for this in the past and although the committee died, she has the material from that committee. Senator Barrett recalled a BoT policy was made some years ago and would be a good starting point for the task force.</p>
<p><b>11.5 Persistence rates BSC Report</b></p>	<p>Basic Skills Chairman, Joshua Scott updated his previous report. He looked at the number of students who persisted to transfer level within a 2 year path and the number. The numbers reveal we are not succeeding. In English 305 three (7%) out of 41 students made it the English 1 and math persistent rate is 9%.</p> <p>Currently the college is using Accuplacer for predicting success in math &amp; English. Studies have shown that use of the student’s high school GPA in English and math, is more accurate, Accuplacer 17% vs HS GPA 88%.</p> <p>President Wyly noted that the senate has talked about common assessment and it should be here, statewide, by Fall 2017. Common assessment will change our assessment methods. Currently 12 schools are piloting common assessment and expecting updates at the Fall Plenary. Chairman Scott acknowledged that we don’t have the right measure yet and persistence rates are a problem. Hiring coordinators, reinstating LD support are important factors which would improve persistence rates. Senator Mark Berrett noted that only 6% of SCC students transfer and wondered if there was an outside force stipulating that the data only include transfer students; there are other paths for students that seem to be excluded from</p>

	<p>consideration. Chairman Scott concluded that the system is failing, not the students. Senator Cittadino asked that this discussion be continued. President Wyly asked the senators to send questions to AS office by October 26<sup>th</sup> and will be shared and forwarded to Chairman Scott to address in a future senate discussion.</p>
<p><b>11.6 Flex Cal Definition</b></p>	<p>Deferred</p>
<p><b>11.7 Faculty Hiring Update</b>  <b>Leslie Minor, VP of Academic Affairs</b>  <b>Michael Wyly, President of Academic Senate</b></p>	<p>Deferred</p>
<p><b>11.8 Course Deletion Task Force</b>  <b>Chairwoman,</b>  <b>Erin Duane</b></p>	<p>The task force members, Erin Duane, Joshua Scott and Debra Berrett met and created an outline for course deletion. Essentially, if a course is not offered within a specified number of years, it should be deleted or someone from the program can petition and present why the course should remain. The task force is still working out details and will present to the Curriculum Committee.</p>
<p><b>12. Action Reminders Committee Composition</b>  <b>12.1 Reporting Composition &amp; Membership of committees</b></p>	<p>Deferred</p>
<p><b>13. Announcements</b></p>	<p>None</p>
<p><b>14. Adjournment</b></p>	<p>Senator Cittadino motioned to adjourn the meeting and Senator Narisa Orosco-Woolworth seconded the motion. The meeting adjourned.</p> <p>Attachments:  Course Deletion – Task Force Recommendations  Basic Skills Report to the AS (Email)  Bachelor’s Degree Task Force pages 3 &amp; 4  Providing Equal Access  Role of Club Advisor &amp; Club Advisors  SSSP Budget Plan  Program Review Committee Goals  Resolution in Support of a Partnership between the CDCR and SCC  Assessment Committee Report</p>