

ACADEMIC SENATE

Adopted Minutes

December 8, 2014

ASSC 1421

3:00 pm – 5:00 pm

1. Call to Order	President Michael Wyly called the meeting to order at 3:07 pm.
2. Roll Call	<p>Michael Wyly, President Mark Berrett; Sabine Bolz; Curtiss Brown <i>ex-officio</i>; Thomas Bundenthal; Nick Cittadino; Lue Cobene; Dale Crandall-Bear <i>ex-officio</i>; Joe Conrad; Erin Duane; Les Hubbard; LaNae Jaimez; Amy Obegi; Terri Pearson-Bloom; Ana Petero; Andrew Wesley; Ken Williams Connie Adams, Admin Assistant Absent/Excused: Susanna Gunther <i>ex-officio</i>; Narisa Orosco-Woolworth; Guests: Jowel Laguerre, Shawn Carney, Kay Hartley, Karen McCord, Melissa Reeve</p> <p>President Wyly welcomed Ana Petero as the new Senate Rep for Liberal Arts.</p>
3. Approval of Agenda	<p>President Wyly announced he received confirmation today from the Academic Senate for California Community Colleges (ASCCC) President that he and an ASCCC representative have accepted the invitation to present a 10 + 1 workshop to the Senate and its subcommittees at the January 8th Academic Senate meeting. President Wyly proposed adding an additional action item to the agenda to provide lunch for the January 8th meeting. In order to add an item to the agenda a two-thirds approval vote is needed. Moved by Senator Williams and seconded by Senator Cittadino to add as an action item to the December 8th agenda "Senate budget approval to buy lunch for attendees at the Academic Senate January 8th meeting". Motion carried unanimously. (Item 9.6)</p> <p>President Wyly announced that S/P Laguerre is involved in VPAA interviews and IVPAA Diane White is off campus, therefore Item 7 and 8 reports will not be given today. Moved by VP Jaimez and seconded by Senator Obegi to approve the December 8, 2014 agenda as amended. Motion carried unanimously.</p>
4. Approval of Minutes	<p>Moved by Senator Conrad and seconded by Senator Cittadino to group and approve the October 20, November 3, November 17, and December 1, 2014 minutes. Discussion: a few Senators reported they were unable to open and review the October 20 minutes. Senator Conrad amended the motion to group and approve the November 3, November 17, and December 1, 2014 minutes. Motion carried unanimously. The October 20 minutes will be resent and placed on the next agenda.</p>
5. Comments from the Public	No comments
6. President's Report	<p>President Wyly announced that topics planned for his report will be included in item 10 and asked Senators if they had any questions or concerns to address. Senator Cobene inquired into the status of the one-unit increase that was proposed for English 1 and English 4 in 2012. President Wyly provided the proposal history initiated during the English Curriculum Review process in fall 2012 when the English Department recommended a unit increase in English 1 and 4 based on multiple criteria, including C-ID compliance. A proposal was presented to the Curriculum Committee in spring 2013, approved by the Committee in late March 2013, and forwarded to the Interim Vice President of Academic Affairs (IVPAA). After initial review, the IVPAA sent interrogatories (20-plus questions) regarding the unit increase. Faculty worked to answer some of the questions but felt many of the questions were clearly outside of their purview and many criteria were clearly outside of the Curriculum approval process. Multiple attempts were made to communicate with the IVPAA and a presentation was made to the Academic Senate in fall 2013 stating that no forward progress had been made. The Academic Senate unanimously passed a formal resolution to ask the S/P Laguerre to take some kind of action to resolve the issue. The resolution was presented to the Board of</p>

Trustees. The English 002 unit increase had already been approved and there was concern about English 001 and 004 C-ID compliance. Then Academic Senate President Susanna Gunther and S/P Laguerre worked to get some traction on the issue and IVPAA White was directed to work with the Dean of Liberal Arts and faculty to find a way forward. Liberal Arts Dean Bruce Kinghorn, incoming Interim Dean Neil Glines, IVPAA White, Michael Wyly, Melissa Reeve, and Josh Scott met and it was decided that administration would do the research, rather than faculty. Requests were emailed to IVPAA White in February, March, June, August, and November, 2014 asking for data, resulting in responses with new meeting dates proposed each time, the latest exchange suggesting the end of October. IVPAA White finally attempted to meet with key faculty in November when President Wyly and Professor Reeve were at the ASCCC Plenary in Irvine. Consequently no action has taken place. President Wyly voiced concern to S/P Laguerre about potential problems if not forwarded to the Chancellor's Office and he requested resolution prior to the spring 2015. President Wyly requested input from the Senate on how to proceed. Because this hasn't been a priority of the Academic Affairs office, any method to proceed must be the result of Academic Senate leadership at this point. President Wyly already made plans to agendaize it for next Wednesday's 10+1 meeting. Options to consider were: refer to the original resolution at next week's 10+1 meeting; the Curriculum Committee has the authority to forward the proposed modifications to the Board of Trustees without the IVPAA signature; for the future, look into the Curriculum Review process and consider attaching some timelines to convey a clear set of expectations as to when administration would respond to curriculum changes that clearly fall under the Academic Senate 10+1 purview.

Senator Cobene asked about potential risk if English 001 and 004 are not C-ID compliant. President Wyly explained that, as of June 30, 2015, any program associated with a course that is not C-ID compliant, can be decertified. Senator Conrad confirmed it would be the program, not the course, that could be decertified and he added that it should be made clear that the bottom line is the College needs to have an active English Transfer Degree after June 30 to be able to continue to have an English degree at all. English 001 and 004 do not have to be part of the English ADT and only English 002 needs to be four units for C-ID compliance. The College can continue to have an English degree by adjusting the current transfer degree. English faculty could submit course content changes to match C-ID, rather than unit changes, to English 001 and 004, if concerned about having those courses as part of the transfer degree, and with the understanding that the prior proposal is not being abandoned. Someone has to make hard choices on how to proceed. If no one does anything, the English transfer degree can be lost. Although English 1 and 4 are not currently part of the English degree, President Wyly questioned what would happen if English 001 is a prerequisite and no longer transferable. Senator Conrad replied that C-ID has nothing to do with transfer, only as being utilized as part of a transfer degree and current articulation won't change. However, the course won't have a C-ID number which gives students the advantage of having a more seamless acceptance at other schools even when the College doesn't have an articulation agreement with other schools. The C-IDs make transfer easier for students but it should not affect existing transfer agreements.

President Wyly shared his concern that, after Curriculum Committee approval, the imposition for additional criteria without further response from Academic Affairs or elsewhere could develop a de-facto second curriculum review outside of the Curriculum Committee. A more appropriate response might have been for the IVPAA to turn it back to the Committee. Faculty made earnest efforts for conversation. President Wyly summarized what he was hearing from this discussion: 1) the issue, including the history, should be brought up at 10+1; 2) without reconciliation or movement the only other course of action for the Academic Senate would be to place on the January 8th meeting agenda with the intent to find a way forward if possible. Senator Conrad, as Curriculum Chair at the time, would have preferred administration would have flatly said "no" and send back for revision over the current stalled status. Title 5 is pretty clear that the Board of Trustees makes curriculum changes in the process set up by the school. At Solano College the Curriculum Committee advises the Board. Since the IVPAA held up placing the unit increase on the Board agenda despite Committee approval, either the Office of Academic Affairs or the Curriculum Committee should have taken their case to the Board. Being stalled almost two years sets a bad precedent that slows everything down. Senator Berrett stated there has been a history of vice presidents not approving courses past that office with many courses never seen again. Senator Conrad agreed it may be time to resubmit the proposals for English 001 and 004. It is the unit increase, not the content holding them up. The course of action will be to place the resolution on the 10+1 agenda to see what actions are available, inform the English Department of the recommendations and revisit this issue in January.

<p>7. Superintendent- President's Report</p>	<p>No report</p> <p>No report</p>
<p>8. Interim Vice President's Report</p>	<p>President Wyly welcomed Shawn Carney and Kay Hartley. Professor Carney, AB86 Faculty Representative, distributed the Background Review and Objective Updates and announced he felt the Committee was headed in the right direction with the AB86 Report/Plan that is due in a couple weeks. He introduced Kay Hartley, AB 86 Program Manager and President of the Fairfield-Suisun Adult School, as the go to person for everything. Ms. Hartley acknowledged that her responsibility as Program Manager does cover a little of everything and she was thankful for all team members, including faculty, who have dedicated every</p>
<p>9. Action Items:</p> <p>9.1 AB86 Report & Planning – Shawn Carney & Kay Hartley</p>	<p>Tuesday afternoon to this report and planning and who are learning about one another through the process. The Solano County consortium is comparatively small in the State, giving everyone the advantage of working together and building relationships. Tomorrow Principal Hartley and Professor Carney will update administrators of the various affiliates including Solano College, Vallejo, Fairfield-Suisun, and Vacaville school districts. She noted that Professor Carney has done a superb job of encapsulating the information in the report. In terms of the deadline, she felt good about the tremendous progress made since October. A whole array of other working partner agencies that serve adults are to also be involved and is a big order that needs to be initiated. The planning and reporting has been a really interesting process. Once received by the State, a working group will assimilate the reports from all 72 consortia with the intent to submit to the Governor's Office in time to inform the budget decisions. Ms. Hartley reiterated the critical need for K-Adult programs to have a funding vehicle in order to continue beyond June 2015.</p>
	<p>Professor Carney briefly reviewed the Objectives discussed in his last report to the Senate and he pointed out two components to Objective 6 regarding collaboration and strategies. Collaboration is designed to be County-wide and involve all participating members and staff necessary to develop the program. Although unknown what that will look like, in part due to different delivery standards, the hope is to have continued funding and planning. Planned strategy examples to put in place include partnering Basic Skills and CTE, adult schools and curriculum articulation, and staff to put plans into place. For students to meet Objective 4 requirements, plans are to create teams of faculty from the College and adult school to collaborate on classes that integrate both schools, especially from the CTE perspective, such as partnering math with drafting. Math experience could be applied to mechatronics, nursing, and other courses. These ideas will depend on available budget funds and expenditures. Exactly what will be done with the AB86 plans once forwarded to the review panel and what will or won't be funded is unknown. President Wyly thanked Ms. Hartley and Professor Carney for their extensive planning and report work and he noted the College process has been one of the most faculty inclusive in the State. An approval vote by the Senate will allow President Wyly to sign off on any iterations in order for the report to be submitted by the December 19th deadline. The document is available for viewing at https://www.dropbox.com/sh/wyyr6okxctv6hoy/AACRaLo8cw9r6JUugtq_WkSfa?dl=0</p>
	<p>Comments/Questions: Senator Bolz asked what adult education will look like in spring 2015. Ms. Hartley replied it will be similar to now but what it will be after June is unknown. There have been efforts to lobby the Department of Finance, the Governor's Office and the legislature to present an idea of funding status after June, most recently from adult education for maintenance of effort to be funded for one more year at the currently funded 2011-2012 level with an additional amount of money to fine tune the plan. The consortium has done a remarkable job but everyone knows it is like scratching the surface and more development needs to continue in order to come to fruition. The hope is to continue into fall 2015 with increased funding for combined adult education. President Wyly added that no one knows if there will be a State directive or individual local decisions. Ms. Hartley noted, in talking with other groups, proposals have a lot of commonality with variations for larger metro areas. The State review should reflect that.</p>
	<p>Senator Cittadino asked how many students are served in the County. Ms. Hartley gave the following numbers per district: 3500-3750 in Fairfield-Suisun; 3000 in Vallejo; 500 in Vacaville. She noted there were 6500 students in 2008-09 when she was the Adult School Principal in Vallejo prior to the recession. AB86 is for basic education, high school diploma and equivalency, CTE, ESL, and training for adults with disabilities. President Wyly stated the legislation came out of the Student Success Taskforce and its various initiatives with the idea to make things more efficient, to eliminate duplication of services, and to help students transition into the workforce or to community colleges. Moved by Senator Obegi and seconded by</p>

<p>9.2 SEP Revision</p> <p>9.3 SLO/Assessment Committee Rubric</p> <p>9.4 Childcare Resolution</p> <p>9.5 Annette Dambrosio Resolution</p> <p>9.6 Senate Lunch Budget Approval</p> <p>10. Discussion/ Information Items:</p> <p>10.1: Umoja Program Update – Karen McCord</p>	<p>Senator Williams to approve the AB86 Planning Report. Motion carried unanimously. President Wyly extended his gratitude to Professor Carney, Ms. Hartley, and everyone who worked on AB86.</p> <p>More supporting data with respect to foster youth and veterans has been added to the SEP (Student Equity Plan) since the last Senate review. Moved by Senator Conrad and seconded by VP Jaimez to approve the SEP Revision. Motion carried unanimously.</p> <p>Moved by Senator Cittadino and seconded by Senator Wesley to approve the SLO/Assessment Committee Rubric. Motion carried unanimously.</p> <p>Senator Obegi explained the changes made to the last iteration: a quote from Title 9 was added per President Wyly’s suggestion; Childcare Director Christie Speck and Dean Leslie Minor reviewed and adjusted the “Resolve” statement. Per Senator Conrad’s previous request a budget document was emailed and also distributed at the meeting along with the revised resolution. Moved by Senator Obegi and seconded by Senator Duane to approve the Childcare Resolution. Motion carried unanimously.</p> <p>VP Jaimez read the resolution. Moved by VP Jaimez and seconded by Senator Cittadino to approve the Resolution Honoring Annette Dambrosio. Motion carried unanimously. Accreditation Coordinator Dambrosio will be presented with a framed Resolution.</p> <p>President Wyly will bring both approved resolutions to the attention of S/P Laguerre and the Board of Trustees.</p> <p>It was moved by Senator Cittadino and seconded by Senator Bolz to approve lunch expenditure up to \$250 for the January 8th Academic Senate meeting. Motion carried unanimously.</p> <p>Umoja Coordinator, Karen McCord, thanked the Senate for the opportunity to share information about the Umoja Program and noted that a lot of people on campus don’t know about it or what it does. She shared some of the accomplishments of the last few years during a power point presentation and suggested Senators could perhaps support the Program as it expands and refer students who might benefit from it. Umoja originally served 25 students at the College six years ago and prior to the Program there was a Learning Community with a variety of classes brought together as a learning community started by Dr. Tolliver and Dr. McCord. Later a State-wide movement began that was also called Umoja, the Swahili word for “unity”. Dr. McCord now serves on the State Umoja Board.</p> <p>When Dr. McCord became the Coordinator a few years ago, Umoja expanded beyond learning communities and resources and last year received a \$25,000 AT&T grant to serve African-American males most specifically, and other students as well, through a mentoring program that offered many other opportunities for students like box seats at sports games. The grant funding can be used to help students in many ways including transportation costs to get to school. A Non-Violence grant was received from Kaiser that provides semi-annual Peace Summits and expanded opportunities for students to work within the community, including teaching conflict resolution and alternatives to violence weekly at Juvenile Hall which has expanded into the Vallejo school system. The Program is moving towards having a one-stop shop to assist students with issues affecting their lives and to help them to be educated, alive, and free from things that can impact student success. Umoja offers a supportive environment, culturally relevant pedagogy, traditional and non-traditional teaching, and the power of love. Umoja requires a lot of work that cannot be done without love.</p> <p>Statistics show out of 100 African American males in kindergarten, 40 will graduate from high school, 3 will be college ready and 2 will graduate from college. The numbers are very low and we need to applaud students who make it because the journey for them to get here is very challenging. Dr. McCord shared facts about the effects and impact of the Program and spoke of tragedies and other life challenges facing many students. The African American dropout rate is the highest of any group in Solano County. Umoja offers services to any interested student. One of the volunteer math tutors is a retired Stanford professor who has a 100% pass rate with students he tutors. Cultural enrichment, social enrichment, a supportive environment, tutoring, intrusive counseling, embedded tutors, instructional assistants, guest lectures, and ethnic studies are available. Umoja focus is on academic success and support and is open to collaborating</p>
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with individuals on campus who are interested. A social service assistant is available as well as three social service interns and two social workers to help students with housing and other life issues.

Dr. McCord gave an overview of courses linked through Umoja and noted success rates from English and counseling classes. Math statistics will be available when finals are completed. Some students do not have access to computers or the internet at home and should be addressed for student success. Umoja has outgrown its space and has to find additional space where available. Mentoring and interns have proved to be very successful services for students. Summer bridge resulted in higher success of the students who attended and it will be expanded next summer. Support is provided for cohort classes where students work as a group in the Umoja village. The goals are to: increase success rates in all Umoja and Umoja supported courses to 100%; increase counseling; continue to get private funding. Everyone is important and valuable. Dr. McCord emphasized the importance to fully institutionalize the program with adequate funding to maintain and increase services to students. Currently 250 to 300 students are being served per semester and Dr. McCord has to spend much of her time soliciting funds. Mental health, transportation, physical health, and housing are some of the major identified challenges. Office use has increased significantly from 484 visits in fall 2012 to 3344 visits in fall 2014 from students seeking assistance.

Guest speakers are brought in to motivate students. The Umoja Program has higher success rates than overall College success rates and received the 2014 Chancellor's Office Award for Student Success Programs based on data from Dr. McCord's summer 2014 report. Students listen to music before taking exams to improve success and classes start with a positive thought for the day followed by three to five minutes of reflection so everyone begins their day in a good, safe, and peaceful place. There are many different activities and service projects. Umoja fits into Equity funds and SSSP, using practices campus-wide that can be applied across curriculum and not only to African Americans. There are nine people working in this very busy and rewarding program and they hope to increase the number of students being served. Past Umoja students are attending many different universities and entering the workforce at higher levels.

President Wyly thanked Dr. McCord for the presentation and extended congratulations to her as recipient of the Chancellor's Office award. He suggested that when discussing Dare to Declare and the Completion Agenda there are a lot of great ideas from this model program that could be considered campus-wide. Questions can be emailed to Dr. McCord and copied to the Senate. A copy of the power point will be made available upon request.

President Wyly emailed recommendations for changes to the faculty hiring prioritization list discussed at the December 1st Senate meeting. He read his December 6th follow-up email to S/P Laguerre regarding additional input received from Professor Melissa Reeve. President Wyly was surprised that Nursing, not on the original proposal, was moved up and asked Senators to inform him of any further concerns to be forwarded to S/P Laguerre. There were a couple of changes to the list distributed at the December 1st meeting: English was put back with ESL, Math/Nursing was split and Nursing was elevated. The last five or so positions remained unchanged.

Senator Cittadino thought the intent was to recommend hiring a full-time one-year temporary counselor using SSSP funds. He pointed out the need for even more counselors with many new programs. Although in agreement that a long-term viable solution is needed, the Dean of Counseling wasn't promoting a full-time position but President Wyly could put forward the idea and add it to the 10+1 agenda. VP Jaimez agreed that would be a good idea since Senator Cittadino's suggestion is different that the plan for adjunct funding. President Wyly noted other schools in the State, especially larger ones, are answering this concern differently by hiring advisors rather than counselors, which is a subject of concern of the State Transfer & Articulation Committee he currently serves on. The Committee is developing a resolution to create dialogue with various administrators across the State as well as some kind of SSSP consensus. It would behoove the Senate to somehow decide what to do. Some of the models in the State would not be good for Solano College. Following Senate consensus, President Wyly will write something to forward to S/P Laguerre regarding full-time counseling. President Wyly concluded the discussion noting no indication of the number of faculty to be hired has been given.

President Wyly presented an update of the Academic Senate goals. He will forward an updated spreadsheet to the Senate. President Wyly's goal in this report is to: 1) allow us to recognize the numerous

10.2: Faculty Hiring Priorities: report out final decisions on faculty hiring – Michael Wyly

**10.3 AS Goals /
Academic
Leadership for
College –
Michael Wyly**

goals the Senate was able to actualize; 2) note where we're at with current goals; 3) set the stage for January Senate goals and tasks decisions.

The Academic Senate 2014-2015 goals identified at the beginning of fall term and updates:

1. *Planning for ADT /C-ID compliance.* Overall the Curriculum Committee in cooperation with the Academic Senate has done a tremendous job of prioritizing and working with faculty to accomplish the ADT/C-ID goals. Former Curriculum Chair Joe Conrad set the stage really well and current Curriculum Chair Curtiss Brown has done a very good job steering the Committee successfully forward.
2. *Co/pre requisite approval.* Approved by the Senate; on the SGC agenda this Wednesday; will be on the Board of Trustees agenda shortly thereafter.
3. *Faculty Development Committee.* The Flex Cal Committee was repurposed with a taskforce to put together processes and procedures for vetting requests for funds to support faculty development activities; President Wyly contacted VP Liguoso to connect processes with a budget; since no response has been received, President Wyly will be aggressive to secure a meeting no later than next Wednesday; an email update will be sent.
4. *Student Equity Committee.* The Senate followed the recommendation of Shirley Lewis, Chief Student Services Officer, to support combining related committees; the plan should go forward but hasn't developed traction; there is a need for administration to take ownership and manifest the change, hopefully by spring.
5. *High School Outreach and High School Advisory taskforces.* Both groups are attached to administrative partners and will meet once before end of term; President Wyly met with S/P Laguerre, Shemila Johnson, and Jose Ballesteros to reaffirm administration will take leadership of these advisory groups and include faculty partners to set a calendar of clear goals for spring semester; this goal was completed in one sense but it opens up a wide platform moving into spring semester.
6. *SSSP, including Common Assessment and AB 86.* A lot of good work was accomplished for AB86 and is something to be really proud of; President Wyly was especially thankful to Melissa Reeve who accompanied him to a number of meetings over the summer that they were not initially invited to.
7. *Common Assessment Planning Initiative and Student Services Initiative.* These initiatives will obviously be ongoing but there are plans for a presentation by Susanna Gunther as early as January.
8. *Accreditation Mid-term Report in preparation for the self-study.* The report was a success; a taskforce is scheduled to meet early next week with S/P Laguerre to put together recommendations for a steering committee as discussed by the Senate; a spring calendar and an overall calendar will be developed to provide opportunities for identified co-chairs to have the necessary training and development support to proceed with the self-study; there should be more specifics to share in January.
9. *Committee Appointments and Brown Act update.* This is an ongoing process; the Academic Senate charged President Wyly to put together a handbook that he is hopeful to manifest in the spring.
10. *Peer review.* Identified taskforce; SCFA President informed the Board of Trustees of the official impasse process; the Senate will continue to work internally as much as possible with the Faculty Association; exactly what will happen and when is unknown at present.
11. *Emergency and Part-time Hiring Policy.* Senate approved; will be forwarded to SGC and the Board of Trustees soon.
12. *Branding/Image Campaign.* Uncertain if this is a goal the Senate will want to keep; President Wyly suggested it has entered other conversations to where the branding campaign itself isn't the goal as much as how to work with the branding campaign but it will be left on the goal list for spring semester to, at minimum, inform some of the Senate's subsequent decisions on January 8th.
13. *Block Scheduling/Compressed Calendar.* There has been no administrative interest in having this conversation and no traction yet to move forward. If the Academic Senate wants to move forward, this can be pursued more aggressively. President Wyly suggested it might be more politically astute to work with administrative partners and let it grow on its own. Most importantly, the incoming Vice President of Academic Affairs is needed before engaging in those conversations.

Additional goals presented:

- a. *Prison project.* It took a lot of Curriculum Committee, Distance Education Committee, and Academic Senate time and it was a model process. In the beginning faculty were not included in dialogues. Dale Crandall-Bear, Curtiss Brown, and Michael Wyly sat in on meetings to which we weren't initially invited. This project is clearly a role for the Academic Senate and its subcommittees. An aggressive

	<p>calendar was set and all of the apperati are in place for approval of DE correspondence courses. President Wyly congratulated everyone for the way it unfolded as a strong model of shared governance and one he hopes the College will note for other projects in the future.</p> <p>b. <i>Shared Learning</i> is alive again. President Wyly met recently with Roger Clague, Dale Crandall-Bear, Curtiss Brown, and Diane White. They very much want this to move forward. We have impressed upon CIO Roger Clague and administration that it has curriculum components that rest squarely under 10+1 and it is necessary to invoke those processes in January if they want to move forward. It was agreed in that conversation that any pilot would not be actualized until fall term at earliest; the unknown factor was the recognition of whether or not the curriculum process is used, we will have the equipment. If we don't purpose it for classes, they'll repurpose for other things. President Wyly stressed to administration the need to invest in faculty before spending a lot of money for other things. In 10+1 S/P Laguerre made it pretty clear that he understood the need to invest in faculty simultaneously, if not before, spending a lot of money elsewhere. President Wyly will continue to harbor some reservations about exactly what this project is in regard to fiscal implications, although that is outside AS purview.</p> <p>c. <i>Academic Senate Program Review</i>. Both committee composition and changes to process brought forward by the PR Committee; sent to Shared Governance and the Board of Trustees.</p> <p>d. <i>Budget, Plenary, and Institutional involvement</i>. Not only do we have promises for Academic Senate involvement through the course of the year but we also have a Solano College team who will be presenting for the First Year Experience at Academic Academy in March 2015. SSSP funds have been identified to help with that and the Accreditation Institute is also to be fully attended by the Accreditation Steering Committee when positions are fully decided. There will be a team of faculty and administration for each standard.</p> <p>e. <i>Hiring priorities for AY15-16</i>; this was completed but it should remain to inform goals for spring to formulate procedures. As new people become involved, things can easily fall apart. President Wyly suggested in spring the Academic Senate can work with the administration to put together the actual process plan to follow annually. S/P Laguerre agreed we need to do this.</p> <p>f. <i>Dare to Declare Campaign</i>. Per S/P Laguerre's request, he and President Wyly gave a joint presentation last Wednesday to the Board of Trustees. The substance of the report and power point was shared with the Senate via email. It currently lacks specifics and President Wyly suggested the Senate discuss this on January 8th to decide on some very clear goals to assert faculty leadership in this realm and to empower faculty to guide students to success in courses and programs.</p> <p>That concludes list of goals for the semester. About 50% were met and the remaining goals can inform the direction we want to move forward on in the spring. Between now and January 8th Senators should forward anything else they want included. It will benefit the Senate to be proactive.</p>
10.4 Completion Report – Dare to Declare	Emailed to the Academic Senate and addressed in Item 10.3.
10.5 Accreditation Steering Committee	President Wyly will meet with S/P Laguerre to put together a steering committee as identified by the Academic Senate and he will share the results of that conversation by email.
10.6 Program Discontinuance	Senator Wesley and Senator Hubbard have joined Senator Berrett on the Program Discontinuance Taskforce and will plan their first meeting in January.
10.7 Shared Learning/Technology Plan	In addition to the update in Item 10.3, President Wyly added that DE Coordinator Dale Crandall-Bear took a good lead followed by an email soliciting faculty who would like to be involved and who could benefit from this pilot program. President Wyly will share more details as they emerge. The conversation will be similar to the Correspondence Courses process, building the plan if faculty want to be involved.
11. Reports 11.1 Sub-committees Curriculum	<p>11.1.1 Basic Skills – Melissa Reeve – no report</p> <p>11.1.2 Curriculum – Curtiss Brown</p> <p>Chair Brown reported the Political Science ADT (Associate Degree for Transfer) is up for approval on tomorrow's Curriculum Committee agenda. If approved it will be sent to the State Chancellor's Office as</p>

the 15th ADT submitted by Solano College. The Music ADT is the only one outstanding, it has not been done and the ramifications are unknown for not being able to complete the 16 ADTs required of the College. It could affect the opportunity to offer music degrees but the Chancellor's Office should allow students a window of time to complete their major. The majority of colleges in California have completed their ADTs but an ADT for Music, a high unit degree presents a recognized conundrum State-wide, may be given a little more leeway. VP Jaimez confirmed that was noted at Fall Plenary. President Wyly reported the Spanish ADT is essentially ready to submit.

President Wyly read part of an email received from one of the Music faculty members who expressed concern about delayed approval of courses required for a Music ADT. Chair Brown replied that the information presented in the email wasn't quite accurate about reasons for the delays and, although the instructor was asked to get a narrative to the Committee in order to complete the rest of the ADT, it wasn't received in time for the Committee to move forward.

Chair Brown reported that courses needing C-ID approval shrunk significantly to approximately 23 now needed, primarily in Music and Political Science.

- 11.1.3 Distance Ed – Dale Crandall-Bear – no report
- 11.1.4 Flex Cal (Faculty Development) – Chuck Spillner – no report
- 11.1.5 Program Review – Amy Obegi – no report

- 11.2 Other Committees – No reports
 - 11.2.1 Accreditation – Annette Dambrosio
 - 11.2.2 Assessment – Gene Thomas
 - 11.2.3 Equity – Shirley Lewis
 - 11.2.4 10+1 Committee – LaNae Jaimez

12. Action Reminders

Program Review needs a student representative and could use another representative from Health Sciences.

13. Announcements

The next regular Senate meeting will be held on January 8, 9:00 am – 12:00 pm; a joint meeting with Ed Admin will be held on January 8, 1:30 – 4:30 pm.

President Wyly wished everyone a great holiday and asked people to check emails intermittently and forward input on information he sends out. He also asked to be informed if anyone feels he is not accomplishing the Academic Senate goals.

14. Adjournment

It was moved by Senator Williams and seconded by Senator Obegi to adjourn. Motion carried unanimously. The meeting adjourned at 5:12 pm.

