



ACADEMIC SENATE

Adopted Minutes

October 20, 2014

ASSC 1421

3:00 pm – 5:00 pm

1. Call to Order	President Michael Wyly called the meeting to order at 3:03 PM.
2. Roll Call	<p>Michael Wyly, President; Mark Berrett; Curtiss Brown <i>ex-officio</i>; Thomas Bundenthal; Nick Cittadino; Lue Cobene; Dale Crandall-Bear <i>ex-officio</i>; Joe Conrad; Erin Duane; LaNae Jaimez; Amy Obegi; Narisa Orosco-Woolworth; Terri Pearson-Bloom; Andrew Wesley; Ken Williams;</p> <p>Connie Adams, Admin Assistant</p> <p>Absent/Excused: Sabine Bolz; Catherine Cyr; Susanna Gunther <i>ex-officio</i>; Les Hubbard;</p> <p>Guests: Jowel Laguerre, Diane White, Rick Bullis, Shawn Carney, Annette Dambrosio, Leslie Minor, Erin Moore</p>
3. Approval of Agenda	Moved by Senator Duane and seconded by Senator Conrad to accept the agenda as presented. Motion carried unanimously.
4. Approval of Minutes	Moved by Senator Duane and seconded by Senator Bundenthal to defer the September 29th minutes for time to review. Motion carried unanimously.
5. Comments from the Public	None
6. President's Report <i>Plenary & Institutes Funding Requests</i>	Two weeks ago President Wyly shared the email request he sent to administration requesting approval for faculty teams to attend ASCCC Fall and Spring Plenary, Accreditation Institute, Academic Academy, and Leadership Institute. President Wyly met with IVP Diane White to discuss his ideas for streamlining costs, including potential use of available 3SP funds. They will work together to develop a joint proposal to send a team of faculty and administration to Accreditation Institute. Approval was given to send Senate 4-person teams to the other conferences. President Wyly, VP Jaimez, and BSI Coordinator Melissa Reeve will attend Fall Plenary. There is a vacancy for one more Senator.
<i>Prison Project</i>	President Wyly met with Curriculum Committee (CC) members and multiple times with CC Chair Curtiss Brown, Dean Leslie Minor, and DE Coordinator Dale Crandall-Bear to discuss concerns voiced by CC members, Senators, and other faculty. The Prison Project was also discussed at the last 10 + 1 meeting and is today's Agenda Item 10.3 to share ideas to address concerns while maintaining positive traction.
<i>Faculty Hiring</i>	President Wyly requested placement of faculty hiring concerns on the October 22 10 + 1 agenda. He will share an update by the November 3 rd Senate meeting.
<i>Accreditation Update</i>	President Wyly read from the email he sent to Senators regarding his signing of the Mid-term Report and the initial concerns he shared in his report to the Board of Trustees this past Wednesday. An update will be given under Agenda Item 10.2.
7. Superintendent- President's Report <i>Faculty Hiring</i>	S/P Laguerre noted that the Educational Administrators and Academic Senate usually work hand in hand on faculty hiring, which should normally begin in August and be finalized in November. Time is of the essence. If the groups have not met jointly to discuss faculty hiring, it is incumbent they do so soon. President Wyly requested a joint conversation early in the semester but was told by the Academic Affairs Office that it would have to wait until November. S/P Laguerre would like to see the process followed and work, adding that it is always good to work through planning whether or not there are current position openings. If there are any new positions to be hired, they should be advertised in November

	<p>and December. There are some key retirements as soon as December to consider as well as plans made for next year. Faculty hiring will be discussed at Wednesday's 10 + 1 meeting as well. S/P Laguerre encouraged having these conversations and added there are two areas of great need. Last year the deans worked with faculty to fill out request forms but the information was not received by the Senate until the joint meeting. It is appropriate for the VPAA office to forward requests in a timely manner.</p>
<p><i>Accreditation</i></p>	<p>At the next 10 + 1 meeting and after, S/P Laguerre plans to review what happened with the Mid-term Report approval process and, most importantly, look at role of the Board of Trustees. He asked that no one jump to conclusions. When all the facts are clear they can be shared and reviewed. S/P Laguerre will appreciate everyone's willingness to do that. What we went through over the past couple weeks was not healthy for anyone in the College community and it shouldn't be repeated. He is committed to working with the Senate, the Faculty Association, and everyone else to ensure that doesn't happen again.</p>
<p><i>Prison Project – Correspondence Courses</i></p>	<p>S/P Laguerre appreciates the leadership that Dean Leslie Minor is providing and he is also very glad we're having the discussions about the Prison Project. Even though the initial plan was to begin in January, it may be too aggressive and might be best to start in February or March with eight-week courses. S/P Laguerre encouraged everyone to always keep in mind that educators must have as much empathy as possible for the less fortunate among us. It is important to support the potential for life improvement for the incarcerated and to help them move forward in society when they are released. S/P Laguerre asked everyone to keep in mind during discussions that community colleges are the last hope for a lot of people and to also remember the personal experience Earl Taylor reported when he spoke at Fall Flex Cal. The prison wants to expand opportunities for inmates and we need to take care of people in our community rather than giving away those opportunities to other colleges that are already working with them. An open door for Solano College at the California Medical Facility gives us the lead opportunity and the students can have a better experience with local support. S/P Laguerre expressed appreciation for the leadership provided by the Academic Senate and the methodical way that President Wyly has been working on issues. Although not always in agreement, President Wyly and S/P Laguerre have been able to dialogue and really look at what is needed to move forward.</p>
<p><i>Progressive Ideas</i></p>	<p>S/P Laguerre has begun his sixth year at the College. The job has been challenging and there are many things we've been looking at for a long time that could solidify enrollment. He encouraged everyone to look at progressive ways to develop the College regardless of who the ideas come from. S/P Laguerre hopes before time comes for him to leave, we really take advantage of innovative opportunities to build this Institution. The College is 70 years old but there are times when some of the things we don't do represent a much younger Institution. We need to reflect the maturity that is found in some practices we do well. S/P Laguerre hopes progressive ideas and actions will continue. He acknowledged having a solid foundation is important and anyone can contact him to discuss their concerns and ideas. He asked Senators to give Dean Minor as much support as possible for the difficult Prison Project task</p>
<p>8. Interim Vice President's Report</p>	<p>No report.</p>
<p>9. Action Items: 9.1 DE Course Shell Review – proposed revision</p>	<p>Moved by Senator Pearson-Bloom and seconded by Senator Duane to approve the DE Course Shell Review revision as proposed. Discussion: DE Coordinator Crandall-Bear clarified courses for Fall 2015 would be reviewed under this new system and courses for Spring 2015 are the last to be reviewed under the old system. Motion carried unanimously.</p>
<p>10. Information/ Discussion Items 10.1 AB 86 Update – Shawn Carney</p>	<p>President Wyly noted faculty have been apprised of AB 86 before this meeting and he introduced Associate Professor Shawn Carney to present this update.</p> <p>Professor Carney distributed three sets of documents labeled Purpose, Table 3.1, and Table 5.1 and presented his report. The Senate Office forwarded a link to give access to the seven objectives, six of which have been met. Access will continue to be available over the course of the next two months as the report is updated. The overall purpose of AB 86 is to create a planning consortium of every county in the State. The goal is to bridge the gap between adult education and community colleges and to bring</p>

in Basic Skills so people attending adult education for GED, a high school diploma, or to prepare for a work environment will receive the ability to transfer or enter the workforce. It has been an interesting feat to get through all the information. The goal of the AB 86 Consortium is to get through all seven planning objectives by December 31st and to have a report prepared with narratives and tables to present to the State. Written plans are not set in stone and costs are estimated. Be aware that every county is submitting a planning exercise and each has their own opinions so when the legislative assembly reads through all of these plans they will decide how to fund adult education. About a year ago the State decided to hold all entities accountable for spending and misspending and they decided to mandate plans in order to decide how and where money should be spent. The planning Consortium includes seven adult education instructors and fifteen to twenty faculty from Solano College. The group meets every Tuesday from 3:00 – 5:00 pm with 80-90% attendance at every meeting. Professor Carney also meets with the Manager of the Solano County Consortium and Leslie Fey of Solano College to discuss what took place at each previous meeting and what to do moving forward. This group seems to be working quite well with each other, things are getting done, deadlines have been met, and overall it has been a good experience working with the various faculty members and adult education instructors.

The printed summaries show the status of each objective. The version due to the State in December is essentially the finished report. The final deadline is the end of March but that time period will be to work out minor details rather than substantive content changes. The opportunity today is to obtain information and discuss AB 86 which will be an action item on the December 8th agenda. The goal is to re-update the Senate next month. The objectives show exactly what has been met so far. Kay Hartley, principal of the Fairfield-Suisun Adult School and Project Manager, writes all the narratives. Solano has a more extensive report and is one of the few counties that has faculty and adult instructors involved in the process. A lot of community colleges have outside companies dealing with this but Solano County has a rich source of voices being heard. Recent updates are on the third page of the Purpose handout showing who is involved, who has been talked to, and who will be talked to, etc. AB 86 planning with College faculty has only been taking place the last month. Professor Melissa Reeve and President Michael Wyly met before that and they were the influential people to ensure faculty participation. Overall this has been a great experience and everything is coming into play. Objectives 1 and 2 were answered by adult education. Table 3.1 and Table 5.1 were the big ones worked on this past month. Table 4, available via download, was prepared for October 31st submission by adult education. A list of Consortium members will be forwarded to the Senate

*AB 86
Comments &
Questions*

Senator Williams, a Consortium member, said a lot of work has been done and the Horticulture Department has had three visits from the adult school. Senator Cittadino asked what is being looked at in terms of students attending College classes. Professor Melissa Reeve reported that she, Senator Cobene and adult school reps, had an opportunity recently to attend a State-wide assembly of all county level consortia. The answer is that we really don't know and there is a kind of separation between what is happening in local and State planning. The State is thinking futuristically about the very big picture. The local level is asking what success looks like in five years and what the funding model and the future should be. It is very workforce driven with questions of how adult education can be retooled to train the State workforce. Participants are encouraged to think about a grass roots effort in transforming adult education via the current two system model or whether to fuse them. Some of the questions, such as financial, couldn't be answered by faculty, but it was interesting to participate in that kind of conversation. The fiscal reality is that California adult education funding is only written in the budget through Spring 2015. People who spoke at the assembly gave the message that we're working on a tight timeline and to go ahead and ask for another year but adult school people don't know if they'll have a job in another year. Everyone's hard work will be submitted to a legislative panel that will make recommendations to the Governor and no one has any idea what will be in the January budget or the revise. So far, the positive outcome of creating these reports is that we already have a better understanding of each other's students, their potential to move from one setting to the other, interest in programs, and discussions about counseling, transportation, and other support that are needed to help expand opportunities for adult school students.

President Wyly said the accelerated timeline is partly due to being a legislative mandate and the funded component suggests there will be some action at the end. Solano is different from other counties that have more to grapple with due to a tremendous overlap of adult education. ASCCC developed a

resolution arguing for faculty involvement at this level but there are probably no groups as robust as what we have. President Wyly asked everyone to use the links provided to review portions of the plans that are discipline specific for their areas. He also suggested that Professor Carney encourage AB 86 faculty reps are consulting their colleagues to ensure everyone is on the same page so the Academic Senate will be able to approve the plans. Professor Reeve said the main thing is for people to know the planning is happening and we're fortunate to have broad faculty involvement compared to other colleges. When the budget comes out, if it is evident the adult school population needs to be absorbed by community colleges, we need to have the knowledge base to begin the transition. She was intrigued to see, along with this work, the coincided talk of equalized funding for noncredit instruction.

Senator Cittadino suggested a need for additional resources and a building that would house a Basic Skills program for what would be a large student population. Professor Carney, a CTE instructor, pointed out the four big areas this plan focuses on are English, ESL, Math, and CTE. When President Wyly made the initial appointments to the AB 86 Committee he wanted someone within the school to represent CTE. Per agreement of the Senate, President Wyly will agendaize AB 86 on December 8 as an action item. He hopes to have post Plenary updates and he will solicit consensus in his next President's report on whether or not an additional meeting agenda item is needed prior to December 8th. No State response has been received to date on the preliminary report that was submitted in late July before faculty were involved. A list of Consortium members will be forwarded to the Senate.

**10.2
Accreditation
Report Update**

President Wyly gave a brief update in his report regarding the status of the Accreditation Report and also emailed information to the Academic Senate on October 14th, stating he would sign the newest iteration of the report seeing no substantive changes and later address issues which are not directly relevant to approval of Report content. He asked the Senate to address the issues of Board micro-management and the culture of personality and to deliberate taking a position on this issue through a vote of confidence in the Accreditation Coordinator. President Wyly offered to set up an emergency meeting on October 17th if requested by the Senate, or place the issue on today's agenda. A meeting was not requested. President Wyly acknowledged Coordinator Dambrosio to join the conversation.

Coordinator Dambrosio expressed her concern that this matter should not be ignored because the facts need to be aired and addressed. After the October 8th meeting of the Board of Trustees, when they said they would approve the Report, an adhoc subcommittee of the Board was directed to meet. Coordinator Dambrosio conceded because the Report had to be completed. However, that meeting was cancelled and rescheduled for Friday evening (Oct 10). The adhoc committee passed a motion for Coordinator Dambrosio to accept their revised version of the Midterm Report and Dambrosio protested as her concern was that substantive changes had been made and that the Governing Board should not serve as an editorial board. After the meeting with the adhoc Committee, she saw her signatory had been removed from the Report. Dambrosio continued her work to edit the Midterm Report and worked with the assistance of two staff members from early Saturday, Oct. 11 until 3:30 am Wednesday to compile the flash drive evidence and to print the Midterm Report. It was very exhausting to work through the weekend to have the Report and evidence completed in time. The good news is the Report was hand delivered to the Commission on time.

Coordinator Dambrosio asked to have on record that she never tried to obstruct the completion of Report, even when her signature was removed. As a College, we need to do something so micromanagement doesn't continue, which was the reason we went on show cause before. She is continuing to work on moving Accreditation efforts forward, to include a pilot project with Finance VP Ligioso's group that has been ongoing since last Spring. She is meeting with VP Ligioso soon to transition the Pilot group to move into the formal Self Study structure as soon as we have agreed as a College on our Self Study template. New ACCJC Standards will be used and Coordinator Dambrosio will work with the Academic Senate and key leaders to ensure agreement on structure and to assist to figure out the Self Study Steering Committee composition. One thing that has hampered the Report writing process for the past two years is not having easy access to an electronic structure for all to use. She set up two structures, for example, that no one used and the Shared Drive cannot be accessed from off campus. The College needs training in the use of whatever electronic structure we use to build the Self Study and to provide training for taking minutes, establish regular meeting dates and times for the Steering Committee, etc. We also need to ensure that we can readily identify how many SLOs are in our

database. Fixing the database and other issues may present challenges but all challenges should be solvable if we address them now and find solutions without delay. There is much work to do to properly set a structure in place for initiating the Self Study.

President Wyly plans to petition to send a full 8-member team to Accreditation Institute this year. Team members would bring back information for their assigned standards. He was insistent that the Academic Senate will appoint faculty to an Accreditation committee and he has argued to have joint faculty and administrative chairs for each Standard. Those 8 people could comprise the Steering Committee or a good portion of it.

Coordinator Dambrosio noted there were 18 people working on the Accreditation Task Force for the Midterm Report. Colleges that are efficient and effective have reports ready a couple months before they are due. Senator Conrad agreed with her and added, if the Board had received the report two months in advance, the last minute issues wouldn't have happened. Coordinator Dambrosio said that the Reports she has coordinated have always been due in October—there have not been other options-- and she suggested the possibility of having the next Report done by the end of May or June, which was her intention for the Midterm Report (but people did not meet the deadline this time). Regarding the Report not being ready, Senator Conrad commended Coordinator Dambrosio for completing a herculean task with a time structure that was reasonable and most people didn't meet, at least partly due to the summer break. Going forward, maybe reports can be completed and presented to the Board by September 15, a month in advance of the ACCJC due date. Again, Dambrosio repeated that deadlines were not adhered to by many of the individual writers, nor was evidence submitted.

President Wyly pointed out two issues, the first obviously being deadlines. The reality is that a lot of documents came in very late and the writer can only include what she/he has. It may be best to rely on the leadership of the Academic Senate to ensure everyone follows deadlines and he suggested if faculty decide deadlines, they will more likely be met. The second issue he pointed out is the College history of burning out Accreditation writers, each past writer conveying "never again", and that spirit needs to change. Coordinator Dambrosio noted there were also late administrative reports. By September 15 this year, she still didn't have three-fourths of the report, even though she set May/June deadlines.

President Wyly added there were some Board issues and the Board needs self-reflection regarding their process, including the setting up of an adhoc subcommittee after they approved the Report. President Wyly asked Senators if they had additional concerns. Senator Cobene said there has never been acknowledgement that faculty have been mistreated and he asked what might be done. President Wyly pointed out we that going forward to develop a plan for the self-study, there needs to be honesty about what did and didn't work. Senator Cobene said faculty should be commended for putting together SLOs.

President Wyly thanked Coordinator Dambrosio for her hard work, including the huge amount of work completed with the team for those five days through 3:30 AM last Wednesday. He asked for direction from the Senate. Senator Cobene recommended keeping the item on agendas to note the Senate is listening. President Wyly would appreciate feedback from the Academic Senate and constituencies by Wednesday, Oct 29th, to allow time for compiling additional concerns or suggestions before the November 3rd meeting. This Accreditation item will also be discussed at the next 10 + 1 meeting.

**10.3 Prison
Project – Curtiss
Brown**

President Wyly reported meetings have been held with Curriculum Analyst Erin Moore, Dean Leslie Minor, Curriculum Committee Chair Curtiss Brown, and DE Coordinator Dale Crandall-Bear to address concerns raised in Senate, Curriculum, and meetings in the schools, to see if a plan could be developed to move forward. Chair Brown reported the group met last week and were tasked by S/P Laguerre to develop a spring curriculum timeline and what would be considered instructor initiated contact. Ms. Moore had developed two options and the 8-10 week course option is being considered for spring. The final date for course proposals would have to be in: CurricUNET by January 15th; Curriculum Technical Review by January 20th; Curriculum Committee by January 27th; before the Board of Trustees on February 4th, only if the Board approves adding the items at that meeting, rather than the usual second meeting of the month. President Wyly shared with the Board that potential request and he anticipates they will likely honor that request. CC Chair Brown noted, if the process is completed per the timeline,

ten-week courses could conceivably begin on February 24th and eight-week courses could begin on March 10th. Ms. Moore announced the courses would have to be submitted to the Chancellor's Office as well but, if just adding an instructional modality without substantial changes, they should move through in a few days.

Title 5 and ACCJC interpret DE/Correspondence courses differently. Taking best practices the group put together an instructor initiated contact plan: weekly assignments using a notebook; visits to students in the prison; regular and timely feedback regarding course work; audio/visual one-way lectures instruction; new material introduced each week; course specific syllabus; number of contacts should be the same as it would be in face-to-face classes. Ms. Moore pointed out it would depend on the course; if already set up as an eight week course, contact would be once per week; if a course is normally full-time, contact would need to be twice per week.

Discussion continued regarding instructor initiated contact, the need to have a DE and Correspondence policy in place, and faculty interest. Dean Minor reported that Music Appreciation, Child Development, and Orientation to College Success have been submitted. Other faculty have shown interest but have not yet committed. President Wyly acknowledged there have been a number of valid concerns about this method, more specifically rooted in the accelerated time frame that doesn't allow appropriate time for vetting. He shared an idea the group presented was to essentially ensure this is strictly a pilot program involving no more than four courses. The Curriculum Committee could vet the modality and make recommendations for changes before proceeding beyond the pilot stage, which would help alleviate Curriculum Committee concerns. The pilot could be used as a way to create a more robust approval process moving forward. Senator Conrad saw no reason that couldn't be done and DE Coordinator Crandall-Bear added that is essentially what DE did to begin the Canvas transition. Senator Berrett said that building a correspondence course is much more work and to say we're going to try it for a year is not something good to tell the public. He argued that a sunset clause should not be used because people will only hear it is good for one year. Following more discussion, DE Coordinator Crandall-Bear explained the intention is to follow the same process as for online courses. The Curriculum Committee approves course modifications, DE reviews the packet for each section of that course to ensure each iteration. Correspondence fall under DE but they are two separate modalities. Just as hybrid is separate from online, courses can be approved for one modality and not the other. The DE Committee is now vetting the Correspondence Course Form which will also be brought to the Senate for review and approval.

The Prison Education Director isn't looking for face-to-face instruction at this time. Once the College establishes a relationship through correspondence courses, some onsite classes may be an option later. The question of expected student numbers can be discussed at the 10 + 1 meeting. President Wyly concluded the discussion and said this item will likely return on the next Senate agenda with some indication of Curriculum Committee recommendations. In the interim, questions and concerns should be directed to Dean Minor or President Wyly and the Curriculum Chair and/or reps can be consulted for curricular questions. CC Chair Brown will give DE Coordinator Crandall-Bear updated information to take to the next DE meeting. If the committees and Senate can work together to establish a clear vision, concerns can be eliminated. VP Jaimez noted the many people working really hard on this should be acknowledged and appreciated.

10.4 Part-time and Emergency Hiring Policy Update

President Wyly and VP Jaimez met with IVP White last Friday and brought forward content that was approved by the Academic Senate to initiate completion of the revision to procedures. They also brought a copy of Policy 4005 to work with the same subcategories. The documents will be forwarded to Laurie Gorman to put in draft form for the Senate to vet. President Wyly will check on the status by mid-week and he is hopeful the revised procedural language will be placed on the next agenda for action.

11. Reports

11.1 Subcommittees

- 11.1.1 Basic Skills – Melissa Reeve no report
- 11.1.2 Curriculum – Curtiss Brown no report
- 11.1.3 Distance Ed – Dale Crandall-Bear no report
- 11.1.4 Flex Cal – Chuck Spillner no report

<p><i>Assessment</i></p>	<p>11.1.5 Program Review – Amy Obegi no report</p> <p>11.2 Other Committees</p> <p>11.2.1 Accreditation – Annette Dambrosio (see Item 10.2)</p> <p>11.2.2 Assessment – Gene Thomas</p> <p>President Wyly was concerned the Senate might be duplicating Assessment Committee tasks and asked Professor Rick Bullis to provide a brief Assessment Committee report, in Gene Thomas’ absence.</p> <p>Professor Bullis explained the Committee is also concerned about duplication. The Committee approved a quality rubric, created by SLO Coordinator Gene Thomas, to assess the assessment for the purpose of creating higher quality assessments. A new idea is to create a single document that has links to SLOs, PLOs, and ILOs to especially help adjunct faculty in the process. President Wyly noted the Academic Senate assigned a taskforce to minimize the amount of forms related to SLOs, PLOs, and Program Review and he suggested the Senate assign someone directly tied to the Assessment Committee to the taskforce so both groups can work on the same project together. VP Jaimez suggested the Senate taskforce could create something first and then Assessment could work on theirs because we are consolidating and they are delineating. Senator Obegi explained this idea came up in Assessment when looking at ILOs from other institutions to find what we want and possibly getting some guidance from the Senate as well. VP Jaimez and Senator Obegi, both on the Assessment Committee, could discuss this at the next meeting. Professor Bullis shared his opinion that there is no infrastructure built in to assess the assessments and Accreditation would probably be looking at these assessments the most. Key questions were how to ensure quality assessments and who is responsible to give input and tell the person of changes needed. VP Jaimez delivered the rubric to her division and found it probably needs to be vetted by more faculty.</p> <p>Senator Berrett suggested that it would mean a lot for Accreditation, if the rubric were approved by the Academic Senate. This item will be placed on the next agenda. The division level coordinator and maybe the dean would be the people to use the assessment. Evaluations are also an open contract article and there is language in the current contract about SLO inclusion. That language isn’t evaluative but more about how SLOs are used. The Academic Senate also has a group working on peer evaluations and has been very cautious about what the relationship is between SLOs and faculty evaluations. There is a wide range of opinions about that so who will use it and for what purpose is a good question. President Wyly suggested using these ending questions at the next meeting with a copy of the rubric to vet it in context.</p>
<p>12. Action Reminders</p>	<p>11.2.3 Equity – Shirley Lewis No report</p> <p>11.2.4 10+1 Committee – LaNae Jaimez No report</p> <p>Academic Senate needs a representative from Liberal Arts to complete the vacated position term through Spring 2015.</p> <p>Program Review needs a student representative and could use another representative from Health Sciences.</p> <p>President Wyly directed Senators to pick up ASCCC Rostrums (September 2014) from the back table and read the articles on Online Education and Community College Bachelor’s Degree. He noted the College is considering the possibility of developing Bachelor Degrees.</p>
<p>13. Announcements</p>	<p>The next regular Senate meeting will be held on November 3, 3:00 – 5:00 pm in ASSC 1421.</p>
<p>14. Adjournment</p>	<p>Moved by Senator Cittadino and seconded by Senator Obegi to adjourn the meeting. Meeting was adjourned at 5:06 PM.</p>

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