



# ACADEMIC SENATE

## Adopted Minutes

February 2, 2015

Board Room

3:00 pm – 5:00 pm

<p><b>1. Call to Order</b></p>	<p>President Michael Wyly called the meeting to order at 3:05 pm.</p>
<p><b>2. Roll Call</b></p>	<p>Michael Wyly, President          Mark Berrett; Nick Cittadino; Lue Cobene; Dale Crandall-Bear <i>ex-officio</i>; Joe Conrad; Erin Duane; Susanna Gunther <i>ex-officio</i>; Les Hubbard; LaNae Jaimez; Julia Kiss; Amy Obegi; Narisa Orosco-Woolworth; Ana Petero; Andrew Wesley; Ken Williams, Connie Adams, Admin Assistant          Absent/Excused: Sabine Bolz; Curtiss Brown <i>ex-officio</i>; Thomas Bundenthal; Terri Pearson-Bloom;          Guests: Jowel Laguerre, Leslie Minor, Anne Bevilacqua, Robin Darcangelo, Melissa Reeve, Jack Schouten          Visitors: Karen McCord, Rischa Slade,</p>
<p><b>3. Approval of Agenda</b></p>	<p>President Wyly welcomed and introduced Anne Bevilacqua, Interim Dean of Social and Behavioral Sciences. She taught at Solano College for 23 years, served on the Academic Senate, retired, and recently returned to serve as Interim Dean for a few months.</p>
<p><b>4. Approval of Minutes</b></p>	<p>President Wyly noted requested changes to the order of agenda items: Item 7 will follow Item 5 to accommodate a login time for S/P Laguerre’s report via teleconference; Item 10.3 will precede Item 9 to accommodate Susanna Gunther’s schedule; Item 10.6 has been temporarily withdrawn by Professor Lancet.  <b>Moved by Senator Duane and seconded by Senator Obegi to approve the February 2, 2015 agenda as presented. Motion carried unanimously.</b></p>
<p><b>5. Comments from the Public</b></p>	<p><b>Moved by VP Jaimez and seconded by Senator Duane to table the December 8, 2014 and January 8, 2015 minutes. Motion carried unanimously.</b></p>
<p><b>6. AS President’s Report</b></p>	<p>No comments</p>
<p><i>Accreditation Steering Committee</i></p>	<p>President Wyly reported he has been in consultation with VP Minor and S/P Laguerre to establish an Accreditation Steering Committee that will involve two co-chairs (1 administrative appointee, 1 faculty member) per standard. This plan is moving forward and it appears that release time will be made available for four faculty leaders and the writer by splitting the previous 100% coordinator release time five ways. However, we can expect there will need to be a hiring process for these coordinators, a need to advertise, and most importantly, the need for people to apply. President Wyly suggested the Senate take this information to their colleagues and ask people to apply when this plan is confirmed. It will be essential to have a robust, faculty friendly and Senate oriented Steering Committee as the Senate has been asking for. President Wyly has identified a potential writer he hopes will apply. As of now President Wyly, VPAA Minor, Professor Melissa Reeve, CIO Roger Clague, and Tech Director Kimo Callahan will be attending the ASCCC Accreditation Institute in February. Meetings will be forthcoming. S/P Laguerre, VPAA Minor, and President Wyly will meet to iron out the details. President Wyly will update the Senate via email.</p>
<p><i>Study Abroad Committee Update</i></p>	<p>We currently have a standing Study Abroad subcommittee with no one on it. Faculty members worked to get the program going; Professor Ferdinanda Florence reported to the Senate that they tried but it didn’t work. President Wyly has reached out to several faculty members and Sabine Bolz, LaNae Jaimez, Lorna Marlow-Munoz and Isabel Anderson have agreed to renew the subcommittee. They will reach out, especially to Contra Costa and Santa Rosa consortiums to potentially expand to some of those micro programs that were looked at previously.</p>

<p><i>ASCCC Academic Academy</i></p>	<p>President Wyly, VP Jaimez, Melissa Reeve, and Corrine Kirkbride will attend the ASCCC Academic Academy in March. Professor Kirkbride and Professor Reeve will present on the Solano College First Year Experience Program as an established effective practice and as a State model for possible replication at other colleges.</p>
<p><i>ASCCC CTE Listening Event hosted by SCC Academic Senate on February 27<sup>th</sup></i></p>	<p>The State Academic Senate asked if we would host the State Academic Senate (ASCCC) CTE Listening Event on campus on February 27<sup>th</sup>. S/P Laguerre supported the idea and ASCCC will pay the costs for the event. Approximately 100 visitors from other community colleges on campus will be involved in breakout sessions that will allow the Senate to inform State decisions about CTE programs. A working agenda will be sent when it becomes available. President Wyly will be asking Senators to help where they can and where their schedules allow. More details should be available by mid-February. President Wyly shared with ASCCC President David Morse the desire to get SCC more connected with ASCCC and he sees this as a response to that effort.</p>
<p><i>Faculty Association of California Community Colleges (FACCC)</i></p>	<p>President Wyly reported the Faculty Association of California Community Colleges (FACCC) is the political arm of faculty in California. FACCC visits campuses, campaigns in Sacramento for faculty issues, and works with State and local senates and unions. They realized there is no presence at Solano College and reached out to connect. President Wyly has communicated with the Faculty Association to jointly figure out what kind of involvement the Senate and SCFA would want. President Wyly is in favor of connecting with FACCC but he said it is something the College needs to vet. There may be some faculty interested in becoming more involved with FACCC as a result. Sacramento City and Los Rios colleges have a strong presence talking about community college policy. President Wyly will forward information and more extensive discussion can take place later.</p>
<p><b>7. Superintendent / President Report</b></p>	<p>Due to time constraints, President Wyly will email the rest of his report within the week and he asked Senators to let him know of any questions, comments, or concerns.</p>
<p><i>Chinese Aviation Program</i></p>	<p>S/P Laguerre presented his report, including a powerpoint, via teleconference. He first gave an update on the proposed Chinese Aviation Program budget with complete information in terms of staffing and support for students. As reported at the January 8<sup>th</sup> Senate meeting, first year plans are for 96 students, 48 students in each of two sessions. At \$25,000 tuition per student the total revenue would be \$2,400,000. The estimated cost for program support, including a coordinator, faculty, and other staff totals \$1,110,000. Additional estimated non-personnel expenses, including equipment, start up, marketing, travel, and overhead, totals \$595,000. S/P Laguerre pointed out the \$30,000 cost of facilities may be increased for site preparation. Some of the \$300,000 designated for equipment and start-up could go to facilities as well. The estimated net profit would be \$695,000 after accounting for the full cost of the program.</p> <p>S/P Laguerre spoke with Aeronautics faculty about how the proposed program could offer options to enhance, rather than detract from, the current Aeronautics Program: 1) ask the Board of Trustees to assign 15% of income toward the program; 2) as equipment is procured it would be shared with the regular Program; 3) as staffing is set in place, positions such as lab tech, could be a resource shared with the regular Aeronautics Program.</p> <p>S/P Laguerre has spoken before about how the College cannot count on what Sacramento provides and new ways to enhance revenue are needed. He shared a few ideas in his January 28<sup>th</sup> S/P Direct. A policy would be needed for management of net income: how to use it to enhance the College budget and not be running on a structural deficit; what can be done from policy level to ensure everyone has an opportunity to voice what should happen to income realized from this program; if it is successful there will be many opportunities that could provide further income for the College. If the Board approves the program, a conversation about moving forward with shared governance will be initiated.</p> <p>In response to questions, S/P Laguerre provided additional information. Payments will be required at least three months in advance to ensure student commitment and the program will not run if enrollment numbers are too low. All indications are that the market in China for training here is good. After student numbers are confirmed the College would hire faculty on contract, rather than tenure track faculty, for this</p>

self-supporting program. The program would begin with a cohort of 48 students. S/P Laguerre just returned from another trip to China to discuss more details about this program as well as other partnerships. He emphasized that the plan is not for the general fund to support the program but for the program to support the general fund.

Although the Board of Trustees did not approve the program at the last meeting, the minutes reflect there were more questions they wanted answers to and the Chinese Aviation Program proposal is now back on the Board agenda. English courses could be taught to students who are not proficient in English before they start the program but that revenue would be separate from the intensive aviation program. People in China are extremely interested in learning English which is becoming more and more a second language for them. The attraction for Chinese students to study aviation here is to take Federal Aviation (FAA) tests. Because the tests are only administered in English, students will need to be proficient before they start the program. S/P Laguerre stated assessment could be from two current test options available for English as a foreign language or by giving students our own test to determine their proficiency. Some of the testing could take place in China which is part of the reason \$20,000 for travel expenses was included in the budget. Senator Conrad asked if students who complete the program will receive the existing Solano College Aeronautics degree or certificate or if it is totally different curriculum. Students who complete the course will receive a certificate of achievement which is included in the \$25,000 cost per student. Some of these students will also want the A.S. degree. Any ESL or general education courses would be separate costs for students at the international student rates. The plan is to have separate morning and afternoon student cohorts which would allow students the rest of the day for study or to take other classes. President Wyly noted the aviation program will be placed on the next agenda for more conversation.

*Andrew Young  
Foundation MOU*

S/P Laguerre shared some information about Andrew Young who served as mayor of Atlanta, a congressman, and as a U.N. Ambassador under President Jimmy Carter. He was prominently featured in the movie Selma for his civil rights involvement. When S/P Laguerre was a teen Mr. Young came to Haiti to talk about human rights and many people felt his presence in Haiti was part of the cause the government fell some years later. A few months ago S/P Laguerre was invited to a meeting with Mr. Young, the Mayor of Vallejo, and other school and community members. The Andrew Young Foundation wanted to bring something special to the city of Vallejo. During the meeting, S/P Laguerre thought to himself that none of the higher educational institutions in the area were invited to be part of the conversation as Mr. Young addressed poverty, civil rights, and equity, to elevate the community, the society, and the young people. When Mr. Young made a statement that we can't imagine the things that can happen when we don't care who gets the credit, S/P Laguerre then felt the College could participate in any way possible. After the meeting he sent an email stating this particular endeavor belonged more to the College as leader rather than following Vallejo or the Vallejo School District. Mr. Young agreed to the idea of locating the Andrew Young Foundation (AYF) at the Solano College Vallejo Center. The AYF brought a presentation to the Board of Trustees. If the Board approves the MOU and campus consensus is to move forward, faculty and staff who are interested in the Foundation will be involved in planning. The AYF will address issues of poverty and inclusion based on what Mr. Young did as Mayor of Atlanta to really ensure everyone is called on to represent all ethnicities. His philosophy is to not have equity for the sake of equity or diversity for the sake of diversity but to have an active program where all participate and bring their strengths. A main reason Atlanta was chosen to host the 1996 Olympics was based on that kind of ethnic inclusion and to reach out to the world and appeal to all ethnicities. They included everyone as part of the active program they had in Atlanta. Having the AYF at the College would bring the opportunity to pull that kind of thinking into the community. Kaiser and PG&E are sponsors and Chevron would partner as well to bring opportunities to not only Vallejo but the northern region of Solano, Contra Costa, and Napa counties for internships, job opportunities, lectures, travel and study abroad opportunities, community exposure, and global outreach to help young people be successful. The AYF fits into the College mission and master plan at no cost to the College. It will serve the community and enhance College exposure locally, regionally, and State-wide. Solano College would become the first community college in the nation to host AYF.

S/P Laguerre said the AYF solicits top employers in the region to help fund the Institute and there would be no cost to the College. Kaiser and PG&E currently support AYF and Chevron has been a supporter for decades. There are also three other undisclosed potential funders. S/P Laguerre felt the College Violence Intervention Program as well as Peace Studies activities wouldn't be negatively impacted but could be part of the AYF. Since the AYF seeks funding at the top corporate levels, rather than locally, the current College programs could potentially be greatly enhanced, rather than replaced, and S/P Laguerre noted Dr. McCord would be a key person to be involved. The idea would be for the College to supply space for the Institute for now. However, depending on success, a new building for AYF could potentially be an opportunity in the future.

<p><i>Image Campaign: College Logo and Name</i></p>	<p>S/P Laguerre noted the College logo has been in place a long time. The Image Campaign agency suggested the logo be enhanced. He presented on screen an image of the current logo and the proposed logo that he noted looked cleaner. Senator Williams asked if there were plans if the tree, as the prominent symbol in the logo, dies in the next few years. S/P Laguerre replied a larger conversation will be needed if the logo were to change significantly. The agency also suggested dropping “Community” from Solano Community College for simplicity and to be more in line with other colleges. There have been major discussions before about changing the name. The District could maintain the full name of Solano Community College District. Rischa Slade, Student Life Director, asked how much it would cost to change signage and everything. S/P Laguerre replied both names are currently used; costs will be reviewed and there would be time to use up printed materials before any potential changes would be made to not further confuse the public. Senator Conrad advised not changing the logo until a decision is made on the name change.</p>
<p><b>8. Vice President for Academic Affairs Report</b></p>	<p>No report</p>
<p><b>9. Action Items</b></p> <p>9.1 Administrative Hiring Process Resolution</p>	<p>President Wyly reported S/P Laguerre has been out of town and no reply has been received yet from the Board of Trustees. A copy of President Wyly’s email addressing the lack of process for the VP of Student Success position was sent to the Senate and President Wyly plans to have the conversation with S/P Laguerre at his one-on-one or 10+1 meeting this week. President Wyly suggested the following options for the resolution: table and keep as an action reminder for the next meeting; as an action item, recommendations can be forwarded to the Board as potential resolve; complete and pass a resolution. President Wyly advised it may be premature to deliver a resolution until the Board has had adequate time to respond. However, if the Senate directs him, he will convey to S/P Laguerre that a resolution is in the works and it will be given to the Board if a reply isn’t received showing Senate concerns are being seriously considered.</p> <p>Senator Berrett reported his constituents have read the agenda, asked for a copy of the resolution, and want to know if action will happen right away and what options the Board of Trustees can take. His colleagues are concerned that, if the Senate doesn’t act, lack of process will simply continue while at the same time we hear we’re out of money when new administration has been hired. The instructional materials budget has been cut in programs, students are concerned, and faculty want to know if the Academic Senate is going to act right away. Senator Berrett suggested a draft resolution be written that becomes public. VP Jaimez reported that the incomplete draft resolution was written, based on the seriousness and level of concern, to help support President Wyly in discussions with administration. In the letter President Wyly delivered to S/P Laguerre to share with the Board at their last meeting, he made it clear he was giving voice to Senate concerns. The Board is legally obligated to reply but without any actionable timeline to which they need to adhere but a response can be expected between now and the next meeting. Because there hasn’t been an opportunity to follow up with S/P Laguerre, President Wyly has not been informed of any dialogue that may have taken place. He said Senators can share his letter with their constituents and maybe circulate the resolution as well. If Senators feel obligated to take action, he asked what expectations and resolves they want included. He suggested using the letter to inform the resolve. VP Jaimez explained the unfinished draft resolution was a compilation of President Wyly’s letter and additional writing by Senator Bundenthal.</p> <p>In conversation with HR, President Wyly learned there is the possibility of a renewal of the current position for another six months. If the Senate is uncomfortable with that, he suggested asking for a different way to renew the position if it were to move forward. Senator Cittadino asked if the position was created to have someone to look over the SSSP budget which would normally be overseen by the VP of Student Services. No action to date has been seen for that position. President Wyly affirmed some of the position justification does involve SSSP money management and also grant money in Vallejo. At the last SGC meeting a job description for the VP of Student Services was vetted and posted. As of today President Wyly received a request from HR to appoint faculty to the hiring committee and he will solicit faculty by midweek. There is an intent to and effort to get someone in that student services position. The lingering caveat regards the June 30 end date for the VP of Student Success position. To ensure process is followed, the Senate needs to ensure faculty voice is heard. President Wyly recommended keeping this as an action item and, before the next Senate meeting, he will inform S/P Laguerre it will be carried forward to the next agenda if there is no satisfactory response from the Board of Trustees. He will inform the Senate of any updates via email. President Wyly also noted that these six-month positions are in a kind of grey area and he hopes to have</p>

	<p>enough people understanding the Senate is not wanting to get in the way of a position but need to insist local policy and process is followed for hiring. He can consult with ASCCC if needed. If the resolution is passed, it would be distributed to the campus community. It has been difficult to hear faculty can't be funded under the SSSP budget while administration can.</p>
<p>9.2 Graduation Resolution</p>	<p><b>Moved by Senator Conrad and seconded by Senator Cittadino to table the Graduation Resolution due to time constraints. Motion carried unanimously.</b></p>
<p>9.3 Proposed Changes to Program Review Handbook</p>	<p><b>Moved by Senator Cobene and seconded by VP Jaimez to approve the proposed changes to the Program Review Handbook. The motion carried unanimously.</b></p>
<p>9.4 Academic Senate Budget</p>	<p><b>Moved by Senator Hubbard and seconded by Senator Obegi to table the budget due to time constraints. Motion carried unanimous</b></p>
<p><b>10. Information / Discussion Items</b></p>	
<p>10.1 Grade Submission Update – Robin Darcangelo</p>	<p>At the first meeting of this academic year, the Academic Senate discussed some of the difficulties with a 72-hour submission deadline for grades. It was also difficult for instructors to know what to do and a lot of emails about the deadline were initiated the week grades were due. In January Barbara Fountain, Associate Dean of Admissions &amp; Records, and VPAA Leslie Minor were at the Senate meeting to share information and answer questions, followed by general consensus to work toward a four-day grade turnaround, clarified as four days from the last day of scheduled finals to submit grades. The Senate agreed to agendaize this item for further discussion with Robin Darcangelo, Associate Dean of Financial Aid, EOPS, &amp; Veterans, before moving forward for recommended action. If agreement is reached today, the Senate could give tacit permission to the four-day idea as vetted previously and can ratify at the next meeting. VP Minor, Dean Fountain, and Dean Darcangelo can reach out to faculty that it is an Academic Senate vetted choice to prepare for now and to agendaize at the beginning of fall term in time to reflect on how well it worked and if it served faculty and, if not, review the problems and how they could be solved. The maelstrom of emails and hurt feelings that happened on all sides with no one feeling heard can be avoided.</p> <p>Dean Darcangelo explained why it continues to be a challenge for financial aid: she runs seventeen State and Federal programs totaling approximately \$30,000,000 per year at the College. When grades aren't all submitted a Satisfactory Academic Progress (SAP), a very complex process, cannot be run. All grades need to be submitted in order to run the process. If 1700 grades are outstanding, she can't run the process and wait for 1700 other grades to sift in. Dean Darcangelo can determine from the completed SAP what students are eligible for financial aid the next semester. She has to print hundreds of appeals every week for ineligible students for various reasons and that prolongs the process as well. It can take six to eight weeks before getting to all of them.</p> <p>Another challenging issue has been that summer classes are ending further into August, which puts a strain on financial aid even more so, and a timely process can't be run for students who go to summer school. At least two weeks are needed waiting for Admission &amp; Records to complete their work. If run the latter part of August, more issues are created. It is a continual circle of trying to run the process efficiently. If students are waiting on their grades, they cannot receive financial aid. Dean Darcangelo acknowledged she appreciates the recent improvement but there remains a big challenge getting money to students. A lot of lower socio-economic base students don't have the funds otherwise. She would appreciate any recommendation or ideas on how to go forward with commitment to the proposal. Four calendar days will work for her office. She will review the whole calendar to see if adjustments need to be made to better serve students to be successful. Fall semester creates the biggest problem. There is more time during winter break with the school closed down. Dean Darcangelo explained the system calculates eligibility based on GPA and the number of units attempted and completed. Both eligible and ineligible students need to be notified and the latter need time to visit a counselor, submit their appeal and a letter about why they didn't make SAP. The proposed four-day turnaround and changing some summer class dates will support the process. The key is having all the grades submitted on time. Dean Darcangelo also reported that although enrollment has decreased financial aid has increased.</p> <p>President Wyly would like to collectively convey the need for a four-day turnaround as a choice made in consultation with faculty leadership, vetted by the Academic Senate, so no one feels unprepared for those</p>

deadlines. Senator Conrad pointed out this is an education issue to ensure everyone is clearly informed. Many adjuncts work at numerous schools with many different rules and deadlines. They should be told up front that part of their teaching assignment is to have grades in by the defined deadline and it should be on everyone's schedules from the beginning of semester. Senator Conrad was surprised that summer is an issue with mostly six-week classes. There are a small number of sections, mostly math and science, teaching ten-week courses. Focused education of those instructors will be needed so they can submit grades in time. Although it is good for students to move summer start to later, the 4<sup>th</sup> of July was taken out and now classes will end on a Monday when they could have been scheduled to end on a Thursday. Senator Conrad noted that there are consequences at some schools if grades are not submitted on time. VPAA Minor will communicate the submission deadline information to faculty.

President Wyly clarified the proposed timeline as four calendar days after the last day of finals, which is also the last day of the term, to accommodate one of the principal faculty concerns to ensure enough time to complete meaningful student assessments.

Deferred

10.2 Curriculum  
Process – English Unit  
Increase

10.3 Common  
Assessment Update –  
Susanna Gunther

President Wyly reminded the Senate that, as part of the Strategic Success Initiative, we're accountable to Common Assessment and Multiple Measures. Dr. Susanna Gunther reported some colleges are moving ahead but without an assessment tool. Roll-out will take place in fall 2016. Because Dr. Gunther sits on the State-wide committees for both Multiple Measures and Common Assessment, President Wyly asked her to give a brief update on the current status and what expectations of the College will be in the next few terms in order to plan accordingly.

Dr. Gunther reported the Common Assessment Steering Committee was directed to draft ideas on how to create a platform and assessment tool for English, ESL, and math, which will be functionally required and tied to Student Success funding for California Community Colleges (CCC). Working groups met for English, ESL, and math and came up with the idea of a diagnostic tool that assesses different levels of efficiency especially in skills that develop through multiple courses and multiple strands through each course, e.g. different math courses in sequences. Instead of giving a cut score, feedback would be given on actual details of what students know and don't know of different skills associated with different topics of various subject matter. This would also be involved with the legal requirement of multiple measures for this particular testing. Dr. Gunther said it has been a very interesting group to be in with very knowledgeable people and it seems, while a lot has been looked at as multiple measures, there has not been a lot of valid data collected. Until data is analyzed, there won't be anything to use. Multiple Measures will likely include GPA and high school transcript information as traditional methods. There is a lot of research now on non-cognitive multiple measures such as grit, perseverance, and other qualities that are not directly academic measurements to see what corresponds to coursework success. Current test data regarding multiple measures is quite weak. For example, Accuplacer used for math has about 19% correlation to student success. The Committee is trying to come up with something that will work better and be meaningful and is currently in process of listening to demos and interviews from several vendors who hope to be part of the five platform sections: administration for platform; common assessment, English, ESL, and math. Dr. Gunther is optimistic things will move forward in a positive direction. The Steering Committee will meet on February 9<sup>th</sup> to talk about vendor recommendations and discuss a timeline.

Student assessment will likely be capped at four hours; English and math may be separate; ESL students, rather than self-identifying, could be directed by assessment results. ASCCC passed a resolution to have at least one human reader for English Assessment; discussion has included the potential of having a human reader and a machine grade and possibly a second human reader. Potential combinations will be vendor specific but they are cognizant the resolution passed and English faculty are well represented in discussions. Dr. Gunther will inform President Wyly when she has vendor names. President Wyly pointed out an unanswered question is how assessment will affect our local placement. It could be a good idea to work with the Curriculum Committee to come up with a plan on how that will work previous to roll out. Dr. Gunther said there will be necessary staff development. There will be skill level mapping and decisions on what skill levels will be for which courses. President Wyly felt it would be best to develop some type of apparatus for curriculum changes without throwing everything back through curriculum. Senator Conrad

<p>10.4 Faculty Development Committee Update</p>	<p>agreed that, if the plan is to get something for placement as opposed to just assessment, something will need to be included in Section K but that can't be done until State decisions are known.</p> <p>Dr. Gunther said there have been other interesting discussions including potentially having assessment testing isolate a skill a student is not proficient in and get them help with that. Multiple Measures testing might be able to have the assessment score help direct students to student services for what they individually need. President Wyly will work with Dr. Gunther to update the Senate again this semester.</p> <p>Deferred</p>
<p>10.5 High School Outreach – Activity Update and Vacaville May 13<sup>th</sup> Event – Jack Schouten</p>	<p>Professor Jack Schouten reported on work being done in preparation for a May 13 high school outreach event to be held at the Vacaville Center. Students from high schools in Dixon, Winters, and Vacaville will be invited to attend. Shemila Johnson will present an hour long orientation which is required for this kind of event. Six instructors have volunteered to teach 20-minute sample classes which will be offered from 10 am -12 pm and after lunch from 1 pm – 2 pm as follows (25 students per class): lab – Brad Paschal and Renee Moore, computer science – John Urutia, speech and the fear factor – Janene Whitesell, scheduling and organizing to be successful – Jack Schouten, statistics – Genele Rhoads. Steven Springer, Shemila Johnson and others will meet with high school counselors who represent students to allow time to see more cases of students who want review of matriculation and multiple measures. Professor Schouten is waiting to hear from ASSC and HS Outreach if funds will be available to provide lunch for everyone and to print handouts. Lunch has been estimated at \$1000 for 200 people but the cost for 400 handouts is not yet known. Professor Schouten inquired if the Academic Senate might be able to help with some of the funding, if ASSC and HS Outreach aren't able to fully fund the event. Senator Cobene noted this is the first time in a long time that he has heard this kind of grassroots effort done by faculty establishing relationships with high schools and he was surprised Professor Schouten has to ask for financial support. President Wyly acknowledged the tremendous work Professor Schouten is doing to create this event as well as his involvement with the HS Outreach group. He added this is the kind of activity the Senate envisioned for faculty involvement. Professor Schouten said he was optimistic about getting funding and expects to hear from the other groups this week. He appreciated the Senate's consensus to support the event vocally or with some funding if needed.</p>
<p>10.6 Strategic Proposal Process</p>	<p>Deferred</p>
<p><b>11. Reports</b></p>	<p><b>Tabled</b> (see Item 3)</p>
<p><b>12. Action Reminders</b></p>	<p>Subcommittee and other committee reports will be forwarded as received.</p>
<p><b>13. Announcements</b></p>	<p>Program Review needs a student representative and could use another representative from CTE, Health Sciences, Math/Science, and Counseling.</p>
<p><b>14. Adjournment</b></p>	<p>The next regular Senate meeting will be held on February 23, 3:00 pm – 3:00 pm in the Horticulture classroom 1001. Horticulture faculty, Sandra Diehl and Senator Ken Williams will offer a Horticulture tour from 2:30 – 3:00 pm.</p>
	<p>It was moved by Senator Cittadino and seconded by Senator Williams to adjourn. Motion carried unanimously. The meeting adjourned at 5:16 pm.</p>