



ACADEMIC SENATE

Adopted Minutes

October 1, 2012

Board Room 626

3:00 pm – 5:00 pm

1. Call to Order

President Gunther called the meeting to order at 3:04 p.m.

2. Roll Call:

Susanna Gunther, President

Abla Christiansen, Nick Cittadino, Kevin Brewer, Dale Crandall-Bear *ex-officio*, Joe Conrad – *ex officio*, Erin Duane, Tracy Fields, LaNae Jaimez, Katherine Luce, Amy Obegi, Scott Parrish, Ken Williams
Connie Adams, Admin Assistant

Absent/Excused: Teri Pearson-Bloom, Melissa Reeve

Guests: Arturo Reyes, EVP

3. Approval of Agenda – October 1, 2012

Motion to Approve – Senator Cittadino; Seconded – Senator Brewer

President Gunther requested the following changes: S/P Laguerre cannot attend today's meeting, so 7.1 and 9.2 will be rescheduled; 9.5 – Tempest Kiosk will be rescheduled; add Emergency Hiring Policy as 9.1, and; move 9.1 International English Program to 9.2.

Motion to approve as amended – Senator Brewer; Seconded – Senator Cittadino;

Passed as amended - Unanimous

4. Approval of Minutes – August 20 & September 17, 2012

Deferred

5. Comments from the Public

None

6. President's Report

Faculty Hiring Priority List: President Gunther gave an update on the list status. EVP Reyes sent S/P Laguerre a revised hiring priority list after the September 17th meeting. S/P Laguerre requested data information specifically about SLOs and PLOs associated with decisions about the hiring priority list. President Gunther pointed out that the College hasn't considered SLOs and PLOs when deciding hiring priorities in the past. She emailed S/P Laguerre asking how they will be incorporated into decisions. President Gunther forwarded the revised list to Senators. As of now, she has not received an explanation about the revisions. EVP Reyes will be sending SLO data from deans along with other information to S/P Laguerre to support the recommendations.

Comments/Questions: President Gunther responded to a question regarding changes made for the English positions that any positions not hired as full-time need to be placed on the list. She had objected to the process at the September 17th meeting. The English Basic Skills position was not a permanent hire. There was no hiring committee in the spring because funds weren't available for fall hiring, it was not a permanent hire for that cycle, and it should have been considered in the current hiring prioritization. EVP Reyes reviewed the list after the September 17th meeting and changed it based on Senate discussion and approval of the revised list. Senator Duane has had many questions from colleagues asking why it changed and noted that discussions need to begin at the Senate level for hiring positions. President Gunther stated the need to make it right and properly follow policy and process. English should have

been placed in position #3. She explained that the top ranked English position was “generalist” but got changed to Basic Skills and the process was bypassed. She doesn’t have the final list yet. It is reasonable to see some change. The Academic Senate plays an advisory role.

7. Reports

7.1 Superintendent/President

None

7.2 Sub-Committee Reports (10 min)

7.2.1 Basic Skills – Melissa Reeve

Senator Duane read the emailed report sent by Senator Reeve who was unable to attend the meeting. The Basic Skills Committee annual report is due to the state on October 10. BSI Coordinator Reeve has been working on the report with input from the Committee. The goals are: A – math goal to be decided; B – By AY 2016-17, the proportion of students with intake placements below transfer in English, who pass the transfer-level course within three years, will increase by 10% over the proportion of students achieving this result in the Fall 2009-Spring 2012 cohort, and; C – By AY 2016-17, at least 150 students from our local communities will be enrolled in at least 3 units of for-credit ESL courses each semester.

7.2.2 Curriculum – Joe Conrad

Curriculum Chair Conrad reported that he will attend regional Curriculum Conference at Consumnes River College next week and hopes there will be clarification on repeatability issues. The many courses that will no longer be repeatable can be removed in one group, but faculty will have to submit new proposals for course remedies by the beginning of November. The last Curriculum Committee meeting for new items this semester will be November 28. Senator Fields queried how the nursing skills labs should be handled. Chair Conrad responded that, starting next fall, options will be to have lab components incorporated into courses or create separate lab courses for each course. He clarified that a lab would have to be added to each course per semester and perhaps extra units added. A new course would not have to be created, but the lab would have to connect to a course. An example of the second option would be: create four lab skills for nursing so that 50a would connect with 58a, etc. They would have to be linked and have different content in 4 different Section Ks. Chair Conrad reiterated these need to be completed with faculty, department rep, and dean approvals and submitted to the Curriculum Committee by the beginning of November in order to be offered next fall. It will be easier to modify an existing course than to create a new one

7.2.3 Distance Ed – Dale Crandall-Bear

DE Chair Crandall-Bear reported that he has been finalizing the DE specific Recommendation 6 items. He noted the work has been a good exercise that flushed out a lot that faculty have been thinking about. There are interesting pilot projects now, including a virtual environment writing lab and an embedded tutor in one online history class that Diane White, ASC Coordinator, began this semester. It can be offered to faculty, once the pilot phase is reviewed. Chair Crandall-Bear requested Senators let him know of any tutors who could provide that service in an online environment. The current online writing lab, for online students not on campus, is a repository of resources and an embedded tutor. Phase 2 will have a live person in place for the students. This pilot project began from a proposal Chris McBride submitted to the Basic Skills Committee.

7.3 Treasurer’s Report

Treasurer Jaimez reported the Senate account balance is \$8142.09.

8. Action Items

None

9. Information/Discussion Items

9.1 Emergency Hiring – Charo Albarran, Interim HR Director & Immaculate Adesida, Interim HR Manager

HR Director Albarran reported that she and HR Manager Adesida made notes on what they would like to see happen to facilitate a better process. President Gunther would like the 20-year-old policy reviewed by a committee made up of representatives from the Senate, faculty union, and HR. This committee would then prepare a proposal to be brought back for Senate review and approval. She recommended it would be best to work together for efficiency. Everyone agreed that a committee would be the most productive way to do it and the members should include one dean (they proclaim emergency hires), President Gunther and Dr. Conrad from the Senate, two union members, and HR Manager Adesida. Plans were made to have the six members meet as soon as possible and bring a proposal to the November 1st Senate meeting.

9.2 International English Program

President Gunther asked if Senators were familiar with the program and found some heard brief mention of it. President Gunther gave the following report from information she obtained after hearing the Board of Trustees recently approved an MOU with a marketer who will travel abroad to recruit students for the program, which S/P Laguerre would like to initiate as soon as January. Her understanding was that S/P Laguerre met with few faculty, other than some ESL instructors. As Senate President, she was not aware of the MOU until after it was completed. S/P Laguerre had mentioned to her at their one-on-one meetings that he plans to have a business plan for the program, but she doesn't believe it has not been created yet. The MOU signing seems premature without a business plan. The primary purpose of SCC is to educate Californians and their taxes go towards that. Careful determination of program benefits for this primary purpose needs to be made, as well as to ensure there are no adverse effects to their access, ability to succeed and transfer. California's students should not have to compete unfavorably for services and resources.

Other concerns President Gunther explained: apportionment is the approximately \$5000 received per local student per year; while international students would pay out-of-state tuition (approximately \$7050), funds would not be received for them from the state, and additional costs would be incurred for expensive international marketing; capped classes could mean local students would be denied access; \$50,000 was paid for the already signed MOU; Diablo Valley College (DVC) has 250 international students per semester in their transfer program, but what is happening to local residents' ability to transfer; several months of intensive ESL is provided by another group possibly on campus and students will have opportunity to transfer immediately when they are skill-ready.

Comments/Questions: as an alternative, offer some of the English classes for international students as Davis does, but don't knock out local students; gather more information from DVC as to how their program is working; find out what the options are and how the Senate can respond; what conversations have occurred with ESL faculty; does the decision violate shared governance; plans needed for housing, transportation, preparation for working with students and understanding culture; communicate the Senate list of concerns

President Gunther asked Senators if they agree she should speak to the Board of Trustees because faculty voice is needed on this. She heard S/P Laguerre had a brief conversation with two ESL instructors, who had some concern about the ESL program, and he told them some proportion of the funds would be turned into the ESL program. She pointed out that there are huge issues to get enrollment up at the College. A marketing campaign here could include mailings to every house in the county for \$40,000, less than the amount spent on the MOU. International student opportunities can be great, but there is concern for investing in skills for local work. DE Chair Crandall-Bear reported that when ACCJC folks met with the DE committee, the inquired where DE students are from, and clearly want to see local students, rather than a position to increase funds by soliciting foreign students. S/P Laguerre chose the

particular marketer because he had worked for DVC. A copy of the MOU is on the Board of Trustees website.

Senators agreed that more information, data, details, and impact on current students is needed. This could increase transfer programs, more transfer level classes would have to be available and, if international students have priority for enrollment, that would improve numbers, but would not help local students. Solano County is the most diverse county in the bay area. President Gunther will speak to the Board of Trustees on Wednesday.

9.3 Flex Cal Resolution – Richard Kleeberg

Richard Kleeberg was unable to attend the meeting. President Gunther will put a together a 5-6 member group to come up with some kind of proposal. Members will include: Richard Kleeberg; Chuck Spillner, Flex-Cal Chair; two deans, and; a union rep to cover issues from potential contract changes.

9.4 Senate Leadership Contingency Plan – Susanna Gunther

President Gunther reported that by February 8th she will be on maternity leave. In the absence of someone to fill the Vice President position, Senators Cittadino and Jaimez were willing to share the position through the spring semester and summer while she is away. President Gunther expressed appreciation for their willingness. Senator Jaimez will lead the Senate meetings, sign Senate documents, and she and Senator Cittadino will make decisions on faculty appointments as needed and split other meetings that require the Senate President's attendance.

Early in the semester, President Gunther had sent out a request for VP nominations or volunteers with no response. The Senate is not required to have a Vice President. Senators agreed to continue discussion later to decide if a call should be sent for a Vice President at the end of the semester.

9.5 Tempest Kiosk
Deferred

10. Action Reminders

11. Announcements

12. Adjournment

Motion to adjourn – Senator Duane; Seconded – Senator Brewer; Passed – Unanimous
The meeting adjourned at 4:19 p.m.