



ACADEMIC SENATE

Adopted Minutes

September 26, 2011
ASSC Conference Room 1421
3:00 pm –5:00 pm

1. Call to Order

President Watkins called the meeting to order at 3:15pm

2. Roll Call:

Thomas Watkins, President

Abla Christiansen, Nick Cittadino, Dale Crandall-Bear – *ex officio*, Susanna Crawford Gunther, Joe Conrad – *ex officio*, Tracy Fields, LaNae Jaimez, Richard Kleeberg, Lou McDermott, Scott Parrish, Melissa Reeve

Guests: Jowel Laguerre

Connie Adams, Interim Admin Assistant

3. Approval of Agenda – September 26, 2011

Motion to Approve – Senator Kleeberg; Seconded – Senator Jaimez; Passed – Unanimous

4. Approval of Minutes – August 12 and September 19, 2011

Motion to Approve August 12 minutes – Senator McDermott; Seconded – Senator Jaimez; Passed – Unanimous

5. Comments from the Public

None

6. President's Report

President Watkins reported Ed Master Plan - MIG/Senate meetings will be held on October 31 and November 28 from 2-5pm per an email from EVP Reyes. Senators should inform EVP Reyes if substitutes are needed for their classes at those times. President Watkins will send an email invitation to faculty.

7. Reports

7.1 Superintendent/President Jowel Laguerre

Bond: S/P Laguerre reported that the College is looking at the potential for a bond vote in 2012. He has put together a team of people to poll the community which will be paid from development funds and not the general fund.

Educational Master Plan: Work has begun on the plan. The College has been interviewing firms for the Facilities Master Plan.

Middle College: In this concept, students would complete high school and college courses at the same time. Vacaville and Fairfield School Districts have expressed interest. Contra Costa College has a very successful program and Solano College will consult with them and other community colleges. Students would be chosen through an acceptance process. The College would receive FTS for high school students and if tuition is charged, the high school districts would pay it. This topic will be included in the College master plans. Senator Christiansen clarified that high school students typically take classes they need for high school without paying tuition.

Questions/Comments: Senator Crawford inquired about release time positions that might have been advertised without going through the union or Academic Senate review hiring. S/P Laguerre responded with an overview of recent job descriptions and assured the Senate that the process will be followed and if anything was missed, it will be rectified.

7.2 Sub-Committee Reports

7.2.1 Basic Skills

Senator Crawford reported that Basic Skills was working last week on state reports due for the year. The position for coordinator was advertised and will close on Thursday. The Academic Success Coordinator position was advertised and has closed.

7.2.2 Curriculum

Curriculum Chair Conrad reported the Committee plans to have the reorganization proposal ready tomorrow to bring to a future Senate meeting.

7.2.3 Distance Ed – Dale Crandall-Bear

No report

7.2.4 Election and Constitution Committee – Richard Kleeberg and LaNae Jaimez

Voting will close on Friday, September 30. The results will be reported October 3.

8. Action Items

9. Information/Discussion Items

9.1 Senate Representation Reorganization

Senator Kleeberg emailed reorganization options and plans and the hardcopy was distributed at the meeting as well as the College Reorganization Chart with faculty numbers. Senator Kleeberg began the discussion by asking Senators to pencil in two more plans, G and H. Both decreased the School of Human Performance Development representation from two to one, based on the fact the School has only 31 faculty members. The variations of plan G and H: G has two part-time and one full-time at-large positions and plan H has one part-time and two full-time positions. Both total 13 representatives. Senator Kleeberg suggested an elimination process to narrow the choices.

Discussion included the following questions and comments:

- If the new by laws are passed, representation could be changed by the Academic Senate as needed.
- Senator Crawford chose to eliminate C and possibly A-D, because it could be hard to reach quorum and added that at some point discussion is needed regarding senators who don't come to meetings. Senators expressed general agreement to a maximum of fifteen Senate members and no more than three representatives per school as it would be unlikely to find that many to serve. Senator Cittadino added that if issues became polemic, at-large senators and/or a vice president from a school with three reps could create a majority.
- Senator Jaimez questioned if there would be enough representation to cover the diversity within schools. Senator Reeve had considered that also, yet did not feel three representatives would be easily found. President Watkins pointed out that a senator's job is to represent everyone in their school and it is imperative for the at-large representatives to reach their constituency.
- Senator Crawford noted that there are rarely more than two sides to an issue, so two representatives make sense. Senators agreed to drop plan B. Senator Kleeberg pointed out that an odd number is not required but it is most common for organizations. Senators agreed that 15 would be the maximum.
- President Watkins strongly opined that part-time representation numbers should not be decreased.
- Senator Parrish requested that the School of Human Performance Development have two reps, equal to the other schools. Senator Conrad pointed out that the at-large position is open to faculty from any school. Senator Parrish noted that HPD is very diverse, it includes ECE as well as diverse athletics, and he continued to call for equal representation. Senator Reeve added that it might be one of the most diverse schools and Senator Jaimez agreed in equal representation per school. Senator Crawford favored Option F for equal school representation.
- Senators agreed to bring D and F forward for brief discussion and action at the October 3rd meeting.

Based on passage of the Constitution, transition decisions will be made at the next meeting on how to stagger new senators in one and two-year terms and whether to grandfather in or eliminate currently held positions.

9.2 Flex Cal

No report

9.3 Educational Master Plan

(see Items 6 and 7.1)

9.4 Faculty Professional Development

President Watkins reported that full-time faculty will receive \$200, staff \$100, and part-time faculty amount to be determined. The Senate will discuss a policy and process for Faculty Professional Development fund distribution and uses. President Watkins will meet with EVP Reyes next Thursday for topic discussion. The funding came through a PG&E rebate.

9.5 Fall Plenary Attendance

President Watkins advised Senators that the fall Plenary will be held on November 4th and 5th. Plenary is held each fall and spring as a meeting of Senate representatives throughout the state with breakout sessions and discussions from the State Academic Senate, the Chancellor's Office and the legislature... Resolutions brought forth at area meetings are discussed and voted on. The next Area B (local group) meeting will be in Santa Rosa and the second one in Santa Clara. Senator Kleeberg strongly recommended attendance by new senators as much can be learned at the area meetings and Plenary. President Watkins also recommended senators attend Curriculum and Leadership Institutes, which will be in Northern California. The spring Plenary will be held in San Francisco. Considering costs for travel, he recommended senators consider attending Area meetings and spring Plenary.

9.6 Extra Senate Meetings

The Academic Senate will meet with MIG on the Educational Master Plan on Oct. 31 and Nov. 28 from 2-4pm.

10. Action Reminders

Review the Academic Senate reorganization plans D & F
Review the Distance Ed reorganization proposal
Review these minutes

11. Announcements

Congratulations to Louis McDermott, SCC Academic Senator and History Professor. The article he authored, and lead chapter, is titled Prelude to Excellence: A New Academy. The book was edited by Edward A. Kaplan and published by Imprint Publications 2011.

Peter Bostic stopped by to take photos of Senator McDermott who briefly told his story.

"I was selected to present a paper on the founding of the USAF Academy. I started by tracing the development of officer education from the 1600s. I concentrated on the USAF Academy breaking the traditional curriculum by introducing a variety of majors for the cadets to take. I did not continue my work past the start of the academy. My talk was well received and my paper was selected to be published in the book - HIGH FLIGHT, a History of the Air Force Academy. It was my fifth article published."

12. Adjournment

Motion to Adjourn – Senator Cittadino; Seconded – Senator McDermott; Passed – Unanimous
The meeting was adjourned at 4:45pm