



JOINT MEETING of the ACADEMIC SENATE and EDUCATIONAL ADMINISTRATORS

Adopted Minutes

November 15, 2010

Board Room 626

3:00 pm – 5:00 pm

1. Call to Order

Secretary Richard Kleeberg called the meeting to order at 3:09 pm

2. Roll Call:

Educational Administrators: Philip Andreini, Frances (Betsy) Julian, Jerry Kea, Jeffrey Lamb, Shirley Lewis, Maire Morinec, Robert Myers, Arturo Reyes, Lucia Robles, Leslie Rota, Erin Vines,

Academic Senate: Darryl Allen, Kim Becker, Abba Christiansen, Nick Cittadino, Dale Crandall-Bear – *ex officio*, Susanna Crawford, LaNae Jaimez, Richard Kleeberg, Lou McDermott, John Nagle, Karen Wanek

Late Arrivals: Alena Hairston, Thomas Watkins

Absent: Dale Crandall-Bear, Erin Duane, Arthur Lopez

Connie Adams, Interim Admin Assistant

3. Approval of Agenda – November 15, 2010

Motion to Approve – Senator Crawford; SC; Seconded – Senator Allen; Unanimous

4. Information/Discussion Items

➤ Full-time Faculty Hiring Priorities for 2011-2012 – Arturo Reyes

EVP Reyes noted that after discussions held last year in the Senate, prior to incentives offered for early retirement, there were approximately 5 positions to be filled. Some faculty moved or changed positions. Taking all faculty changes into account, the faculty hiring priorities list was taken first to FaBPAC to clarify the possibilities. FaBPAC agreed to five new hire positions and EVP Reyes hopes to go beyond five. After the upcoming meeting on faculty obligation numbers, he hopes the hire number can be increased to seven or more positions. EVP Reyes explained that the two ranking lists distributed (deans & EVP) were to keep things transparent as to what the deans group decided and his final ranking. EVP Reyes further explained his list was based on the college interests, vision, mission, strategic goals, and the future, and his priorities were: Career Technical Education (CTE); Basic Skills (BS): transfer, and; to make sure that programs on campus are offering enough sections and have at least one full-time faculty member teaching that discipline. For example, there are a number of sections in anthropology at Solano College, but no full time instructor available.

EVP Reyes asked the deans to present their positions for the Senate to consider.

English Developmental (Basic Skills) - Philip Andreini

The main considerations are: developmental English is currently far below serving the students; English lost two positions recently, and; developing student skills in language arts touches their success across the board in other disciplines and endeavors. After discussion on the levels of teaching expectations and the job description, consensus was to make it clear that this English position would have a primary developmental focus for students who assess into the upper developmental range right below English I and will likely become part of regular, rather than experimental, curriculum.

Nursing (CTE) – Maire Morinec

A full-time obstetrics/pediatrics nurse (OBP) is necessary in order to: guide in maternal and childhood health; fully implement curriculum revision; implement new Institute of Medicine initiatives, and; teach lecture and lab. Solano College does not have a full-time instructor who can meet the “content expert” requirement. The class is now taught once a year but could be expanded to teach both semesters or the instructor could teach it one semester and teach medical surgical nursing in the other semester.

Math Developmental (Basic Skills) - Frances "Betsy" Julian

Math covers approximately 15% of total FTEs offered at Solano College. Due to retirements it is down 2.5% and the need is great. About 42% of math is taught by full-time faculty. In BS and developmental classes it drops lower, so math is understaffed and with the current emphasis on basic skills, help is needed in this direction. Discussion ensued with varied opinions on whether to advertise and have a job description for Basic Skills only or as a general math position with emphasis on Basic Skills. EVP Reyes opined that it would probably work best to have a more specific job description and end up with faculty willing to teach the Basic Skills classes which are very important to help in going forward.

Anthropology (Transfer, No full time faculty in area) – Frances "Betsy" Julian

Anthropology has a large department with no full-time faculty. It has had over 100% fill rate for years, is always completely full by early August, and could easily grow with a full-time faculty member. Anthropology is a field that fits into different branches of general education; life and natural science; social sciences; as well as being used as a general elective. Anthropology is important as it allows students to fulfill, within that one department, natural and social science degree requirements. Senator Allen noted that this was the biggest change between the two priority lists. EVP Reyes stated his reasoning was based on: it is for transfer; it is a very large, productive and high demand department, and; there is no full-time faculty member to lead it.

Biology – Frances "Betsy" Julian

Dean Julian reported that the Math/Science division brings in more than 30% of FTEs and is proportionate in representation for hiring positions. The College has a great department and faculty mostly focused in nursing courses, such as physics, anatomy etc. A faculty member is needed that is not primarily health related to fulfill general education requirements. Health sciences and non-major sciences have different populations and demands and it is particularly important to have full-time faculty because of the labs. The College has no full-time faculty member to oversee those courses, organize labs, and insure consistency. Non-major labs are currently being organized by a lab tech. That's not the way the system is designed to work. This position would be advertised as a general biologist with emphasis in environmental science, ecology, and non-major biology and might also include biology 1 and 2 section for majors, but would not teach anatomy, physiology or microbiology. It was also noted that anthropology counts as life science, but cannot be taught by a biology instructor.

Welding (CTE) – Lucia Robles

CTE is one of the missions for community colleges. The specific Perkins goal of CTE is program improvement, to address the needs of the labor market, and training individuals to become self-sufficient. A full-time CTE instructor is definitely needed who understands the program and is willing to develop or revitalize it. It doesn't have a pathway or anyone to develop a K-12 pathway into the College welding program. The County Office of Education is currently articulating with Sacramento College. To apply for funding proof of a partnership is needed and employers look for certification in welding. The current welding instructor is temporary through May. A welding instructor is needed who is capable of managing the CTE program, be active in advisory committees and foster relationships with K-12. Several high schools in Solano County have welding programs.

Aeronautics (CTE) – Lucia Robles

Solano College has been certified under FAA regulations and has offered Federal Aviation Administration Aviation Technical School since 2008, utilizing a hangar at the Nut Tree airport. Solano was given the hangar and was the first community college to receive state property. After Measure G passed and more space was needed for classes, the aerospace program was moved from the 1800 building to the Vacaville Center. Enrollment decreased tremendously and two full-time instructors decreased to one full-time. The FAA approved one instructor and the College negotiated for that instructor to get paid for one lab, though having to handle two labs. Each of the core classes are 10 units, a tremendous workload for the instructor, who resigned. An adjunct instructor was temporarily hired for full-time. This position will replace the full-time instructor in that program which has slowly increased enrollment with a 100% fill spring 2009. The students are highly motivated and the program has one of the highest retention rates at Solano College. The majority of students are from TAFB on active duty or recently out of the military and trying to receive certificates to continue to be aircraft mechanics. A full-time instructor is needed to: pay close attention to curriculum; revise or add new curriculum; be in compliance with FAA regulations, and; to offer a professional pilot training program.

Music Instrumental – Leslie Rota

Two full-time music instructors will retire this year. The music instrumental program is both a degree and a transfer major and the College has no full-time instrumental music instructor. Two facets to this position are important to the campus: the Instrumental Music program has provided musicians for programs on campus, for graduation, and other events that have requested the group perform; the other facet is that to transfer to a four-year program, students need instrumental or choral theory along with other classes. Without a full-time instructor, who would teach stage band (jazz), concert band, and woodwinds, brass or whatever their specialty is, this program cannot continue. Because this is a very important program, a viable transfer mode, and arts are getting decimated in the K-12 system, to keep music in our lives, a full-time position is necessary to have a successful and viable program.

Music Commercial – Leslie Rota

The future of music, in many ways, is in commercial, including film, TV, commercials, and video games. Dean Rota is working with an adjunct to develop an interdisciplinary commercial music major to teach the business of music and possibly another option of audio recording for film and other media. Currently an audio recording course and mini-lab is staffed by adjuncts and there are many students at Solano College who have expressed interest in commercial music studies.

Anatomy – Frances “Betsy” Julian

The College needs to hire someone qualified to teach anatomy classes here that involve human cadavers so that the course won't have to be cancelled in the spring. This class has had all sections filled by May for the fall semester. Six hours per week of hands-on training, rather than textbook and virtual, puts Solano students heads above the rest with a 92% pass rate in an incredible program with a great reputation.

Auto Technician – Lucia Robles

Dean Robles reported that while this program might be premature, it is her obligation to share some assessments. Most community colleges throughout the state with auto body programs also have an auto technician component. Solano is at a disadvantage and has lost opportunities for funding. The Department of Labor and the State Energy Committee placed a second call for grant solicitations for community colleges and partners for green renewable energy and technology programs, and it is time to develop that program by adding the auto technician component. Someone is needed to assist development of new curriculum that would include alternative fuels and hybrid cars. EVP Reyes noted this program would enhance and strengthen CTE and take it to a higher level.

Geography/GIS – Frances “Betsy” Julian

This is the #1 choice in the Math/Science division and a somewhat visionary choice. It has two components: 1) regular physical science and; 2) social science, cultural geography, and world geography. No faculty currently teaches the latter. GPS tells you where you are and GIS is the basic computer program that tells you what that means. Software integrated packaging produces the map. Programs can be used for many other applications and is an exploding field, moving into business, natural sciences, environmental fields, mapping, and anything that can be displayed visually. It is a good growth position for a certificate program.

Political Science – Philip Andreini

Political Science is important to education in a broader sense of literacy and numeracy to make a difference in the world, win hearts, persuade people to do something for the broader good, and could be helpful for small businesses working internationally. Each semester offers 10 sections of political science which are quickly filled. The College currently has one full-time instructor who is capable but teaches the international relations side. One more full-time instructor could teach the core political science and also teach international, comparative, and American legal systems.

Sociology – Lucia Robles

One of the two full-time instructors will be on reduced load next spring. Sections would need to be added for the third full-time instructor, but with classes overfull now, they could easily fill. However, with current enrollment funding cuts, it may not be the most prudent hire right now.

Horticulture – Frances “Betsy” Julian

Recent changes in state regulations require a 20% decrease in water consumption by 2020. There will be increased demand for water conservation and landscaping. The College horticulture program is poised to cover the need for a certificate program for specific skills in irrigation techniques to give Solano students an advantage. Solano College horticulture is an incredibly vibrant program with a small adjunct staff that will easily grow with more staff and courses.

EVP Reyes explained that the expectations from all group reviews will be embodied in the job descriptions. S/P Laguerre will make the final decision. EVP stated he will push for ten positions. President Watkins asked the Senators to look at the lists and reach a consensus with the deans on prioritization. Senator Kleeberg queried if the deans were satisfied and willing to approve EVP Reyes' list. Dean Kea opined there were compelling arguments for the positions and every position is desperately needed. The top ten is same on both lists with a small switch, so there shouldn't be any substantial argument between the two. Dean Morinec noted that the deans looked at the list through the College mission overall, not just their one division. EVP Reyes agreed it was incredible to see division deans not just putting theirs on the top.

Motion for the Senate to support EVP Reyes' priority list through the top 10 – Senator Kleeberg; Seconded – Senator McDermott.

Discussion

Senator Cittadino asked for clarity on how EVP Reyes came to his decision and the transfers and numbers of students actually taking classes. He expressed concern in not seeing higher prioritization for CTE, which needs to grow to attract students to the College. In order to not lose Aeronautics, a full-time instructor is needed and should be in the top five. GIS and geography would be something new for the College that others don't have, and the school should be built out more beyond being the fifth year of high school. EVP Reyes responded that with so many positions considered and replacements needed it makes sense to strengthen programs that are currently available and in demand. Though GIS and others are more visionary and growth type of positions, he is not opposed to moving them up. Dean Andreini opined he would like to see more CTE data about jobs available. Senator Crawford opined it might make sense to swap #7 General Math with #13 Geography/GIS to reflect her division preferences, though not her own.

Motion to accept EVP Reyes' top 10 list, taking #7 and transposing with #13. Deans and Senators unanimously agreed.

EVP Reyes will deliver the list to S/P Laguerre this evening. Job descriptions need to be ready for the hiring season which starts January 1. EVP Reyes requested that the deans prepare job descriptions for positions 1-11, working on parts that pertain to their divisions, discuss with faculty in their divisions after 99% of preparation is completed, and have these ready to move forward.

➤ Operational Proposals review

Time Constraint

Motion to Table Discussion – Senator Kleeberg; Seconded – Senator Crawford; Unanimous

5. Announcements

6. Adjournment

Motion to Adjourn – Senator Kleeberg; Seconded – Senator McDermott; Unanimous

4:53 pm