



**JOINT MEETING of the ACADEMIC SENATE
and EDUCATIONAL ADMINISTRATORS**

Approved Minutes

November 30, 2009

TLC Room 101

3:00 – 4:00 pm

1. Call to Order

President Jeffrey Lamb called the meeting to order at 3:04 p.m.

2. Roll Call:

Educational Administrators: Philip Andreini, Joe Conrad, Maire Morinec, Robert Myers, Leslie Rota

Academic Senate: Dorothy Hawkes (for Darryl Allen), Thea Alvarado, Susanna Crawford, Erin Duane – *ex officio*, LaNae Jaimez, Jeffrey Lamb, Lou McDermott, Karen Wanek

Absent/Excused, Ed Admin: Jerry Kea, Shirley Lewis, Robin Steinback, John Urrutia, Erin Vines

Absent/Excused, AS: Darryl Allen, Matt Borchert, Lisa Giambastiani, Richard Kleeberg, Jeanette McCarthy, Rennee Moore – *ex officio*, Barbara Pavao

Guests: Josh Stein

Connie Adams, Interim Admin Assistant

3. Approval of Agenda – November 30, 2009

Motion to Approve – Senator McDermott; Seconded – LaNae Jaimez; Unanimous

4. Information/Discussion Items

- Full-time Faculty Hiring Priorities for 2010-2011 Update

Dean Rota told Senate attendees that VP of Academic Affairs Robin Steinback asked Deans to forward data relating to new hire positions by Dec. 17 using the existing process. VP Steinback will bring her choices to the January joint meeting.

Comments/Questions: Senators and Deans expressed that there isn't time to go through the normal process and data is not all currently available through Banner as program review data would normally be considered in the spring, allowing discussion with divisions in April and data collection in May. Dean Rota reminded everyone that when there is retirement and no replacement at that time, the position has to go back in the pool for next time; a spot is not reserved. Dean Morinec stated that certain positions in some divisions have legal requirements to be filled. Dean Andreini stated that he would like to see the reinstatement of wait lists. Questions remain regarding the basis of Superintendent/President Laguerre's request for only two positions, as at least four positions are currently floating. Not all divisions are going forward with recommendations as it seems pointless with the current situation.

- Review Group Discussions of Strategic/Operational Proposals – Josh Stein
 - Strategic

- Pathways to Success (Approved by Senate)

Mr. Stein explained that Pathways is designed as a managed intake program where there is a group of people looking out for students, overlapping layers of a support team. The Pathways to Success doesn't exist by itself; there are overlapping layers of a support team made up of College Success Institute; Student Success Center & Library; and the Teaching and Learning Center. Mr. Stein points to the major impact that counselors and teachers who bond with students have on student success. Research shows if students complete the first semester, they have completed fundamentals for success and will come back.

Comments/Questions: President Lamb noted that the Senate discussed Pathways to Success at a previous meeting with an agreement to move it forward. There was discussion as to the proper procedure and suggestions as to the best most expedient method to track a proposal's progress, and it was concluded that it is PERT's purview and responsibility to track the proposals. President Lamb suggested it should be clear as to who would look at these proposals and will bring this discussion to PERT.

Deans agreed that the proposal should move ahead, and brought up the question of funding. Mr. Stein explained that the College is looking at the Trio Grant for short term bridge money to create support structures to make this a success. The Program is designed to be self-funded as long as there are counseling sessions created for a different kind of course. The first Summer Bridge Program in 2008 cost only \$30,000 and brought in over \$120,000 by spring 2009. Senator McDermott noted that major employers in the area might be willing to support the program financially to gain more literate employees. President Lamb reviewed the basic recommendations for the proposal: math could be strengthened or highlighted in a way to allow for flexibility; speak to the feasibility of the Trio Grant; a job description is in process for a Dean of Library & Learning Resources or Library & Student Success that will impact this also; external funding could be another way to strengthen this proposal; add an evaluation. Deans and Senators agreed to move forward the Pathways Proposal with the above recommendations.

- Operational
 - Budget Reinstatement for Physical Education and Athletics

Dean Myers handed out the revised proposal and explained what is needed to serve students, keep the enrollments up and not have to cancel even more classes because the College can't afford equipment, supplies, or physicals for students/athletes.

Comments/Questions: President Lamb expressed his appreciation that Dean Myers is putting this through the process to make it work. Discussion followed concerning whether this proposal might more appropriately be considered a fiscal issue and go to Administration and Business Services, rather than a quality teaching and learning issue, and under the purview of the senate. Senators then considered the merits of the proposal from the Senate's viewpoint, and ultimately President Lamb suggested Dean Myers strengthen this proposal with the following points: to emphasize that SCC has an amazing track record for athletic scholars who are full time students with academic rigor, and to document retention rates and monies coming in from games. Everyone agreed to support this proposal, and that the Business Department would be the right review group.

- Add Division Support Staff

Dean Myers explained that without enough support staff, there are more costs for comp time and overtime as well as equipment loss in the summer when no one is on campus for loss prevention. Athletics/PE can't operate without equipment. He noted that, as with the above proposal, the appropriate group to send this to might be FaBPAC, but requested input from attendees. There was agreement to move this forward with the recommendations to Human Resources, as well as Staff Diversity and Advisory Council, to document costs for comp time, overtime, equipment loss etc., and to note what EFTS was generated over the summer and anything to counterbalance the cost..

5. Announcements

6. Adjournment

Meeting adjourned at 4:13 p.m.