

ACADEMIC SENATE
ADOPTED MINUTES

November 3, 2008

1. Call to Order

President Lamb called the meeting to order.

2. Roll Call

Jeffrey Lamb, President

Robin Arie-Donch, Susanna Crawford, Erin Farmer—*ex officio*, Ferdinanda Florence, Ruth Fuller, Lisa Giambastiani, Michael Goodwin, Debbie Kalish, Jeanette McCarthy, Lou McDermott, Carl Ogden, Thom Watkins

Absent/Excused: Rennee Moore—*ex officio*, John Nagle

3. Approval of Agenda – November 3, 2008

- Motion to Approve – Senator Watkins; M/S/P – Unanimous

4. Approval of Minutes –

- Minutes were not available for approval.

5. President's Report

- Referred to the interest of Blue Cards at Board of Trustees Meetings
 - Comments/reactions heard from the community regarding the recent administrative leave of the VP of Finance.
- Shared Governance Council is trying to decide how to prioritize Strategic Proposals. President Lamb has expressed his concern as to how these proposals will be evaluated, noting the importance of the Senate's voice.
- President Lamb proposed ideas to Superintendent President Waits regarding how the Ad Hoc Accreditation Committee might move forward; she was very supportive. President Lamb also conveyed the importance of Rob Simas's attention to Basic Skills and SLO as ways of gathering data to search for future funding.
- President Lamb met with VPAA Robin Steinback to discuss Basic Skills and her availability to meet with the Senate to talk about program review and budget. President Lamb sent out an email to the Deans asking for their willingness and availability to set up a meeting to discuss program review and budget, but did not receive a response from any of the Deans. Senators requested that these Deans be contacted again and asked to respond in some way to this email from the President of the Academic Senate, suggesting that President Lamb resend this request to the Deans and SCC Superintendent/President Waits and Vice President Steinback. President Lamb said he would resubmit this request.
- Vice President Steinback was consulted on how best to organize the Ad Hoc Accreditation Committee, and suggested that President Lamb look to the State

Academic Senate for guidance.

- President Lamb and VP Steinback also discussed the timing and placement of the Superintendent President search forum discussions, and she was in full agreement that the decision was poorly made.
- Don Mourton, interim VP of Student Services, has approached President Lamb on two occasions asking for the participation of the Senate in deciding the calendar. VP Mourton expressed that in his past experience he worked with the entire Senate, not just a representative. President Lamb will gather more information regarding this matter.

Comments/Questions: The Senate concluded that in the past there has been a committee and the Union has published the calendar.

- Superintendent President Search Committee has met. The only information that can be shared is the hiring timeline, all other information is confidential. The POC is Pamela Fisher. President Lamb read through the hiring timeline.

6. **Reports**

Academic Affairs – VP Steinback

- No report

Curriculum Committee – Erin Farmer

- No report
- There is still no date for Curricunet.

Distance Education Committee – Rennee Moore

- No report

Treasury Report – Susanna Crawford

- Thom Watkins will now be serving as Academic Senate Treasurer.
- President Lamb requested that Senator Watkins generate an updated treasury report.

7. **Information/Discussion Items**

- Academic Senate and the College Budget

➤ President Lamb asked the Senate for input on how to address this goal.

Comments/Questions: Senator Farmer suggested that someone be invited in to explain and discuss the operations of the budget. Senator Ogden suggested contacting other campuses and finding out how they are operating. Another Senator proposed we contact the State Senate. President Lamb asked the Senate who should be involved in these informational meetings. The Senate concluded that the more people that could be involved, the more beneficial it would be. President Lamb informed the Senate that while he was at Plenary he learned that many of the budget reports are supposed to be accessible to the Senate. President Lamb summed up the discussion by stating that the following things need to happen: continue to push the Deans to get together, invite someone from the internal budget office to explain and discuss budget, find out how other campuses are conducting their budget (which can be done at Plenary), and invite

someone from the state level to discuss budget. The goal is to move to a place where everyone better understands the budget process.

- Academic Integrity Policy
 - An Integrity Policy has been placed in the student catalogue. Senator Moore has been working on the Policy for faculty/staff. The discussion was deferred until she is available to present her work to the Senate.
- Fire Technology Program
 - This issue has been put on the agenda several times. President Lamb stated that while he is excited about the opportunities that the fire academy would bring to the college, he is also concerned about the disruption to the surrounding community where the fire academy will potentially be located. An open discussion proceeded where various Senators expressed their concern and curiosity regarding the logistics of incorporating this program into the community. President Lamb stated that Bob Johnson will be coming in to speak to the Senate regarding this program.

8. **Action Reminders**

- A request was made that at the next meeting Senator McCarthy report on how things are progressing on the bylaws and constitution.
- A request was made for Senator Crawford to bring information about proportion representation. Senator Crawford stated that she will be out of town and asked to defer this report to a later date.
- President Lamb will have Ms. Swayne send out a copy of the bylaws to all Senators.

9. **Announcements**

- Senator Florence announced a production of *Vox Populi*, a political show that is being performed all over the country. She will be performing in the production. It will be Thursday, November 20.
- President Lamb stated that he always has time to speak at the Board meetings and he would like to spend some of his time reporting on the successes at the college, either faculty or student centered. He encouraged the faculty to pass along these stories of success to him so that he could share them with the Board.
- Senator Fuller announced that Quentin Duvall will be doing his final reading in library on November 21.
- Senator Arie-Donch announced that there will be a High School Counselors' Session on December 2.
- President Lamb asked everyone to pick up a Senate *Rostrum*.

10. **Adjournment**

Motion to Adjourn – Senator Ogden; M/S/P – Unanimous